

TOWN OF FARMINGTON, NH
DEPARTMENT OF PUBLIC WORKS
14 BALDWIN WAY
PHONE: (603) 755-4884 FAX: (603) 755-4584
DRIVEWAY PERMIT APPLICATION

Date of Application:	Map and Lot:
Public/Private Road to Driveway:	Length of Driveway:
E-911 Street Address:	
Name of Property Owner(s):	Telephone:
Email Address:	
Address of Property Owner(s):	
Name of Applicant (if different than owner):	Telephone:
Address of Applicant:	
Name of Contractor:	Telephone:
Email Address:	
Will this driveway provide access to more than one living unit or use?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are any State or Federal approval permits required? If so, please attach.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Upon approval of the location of the entrance approach, Applicant and Property Owner agree to the following:	
1. The grade of the approach at the location agreed upon is to be such as will permit a safe and controlled approach to the highway at all seasons, and so that NO WATER WILL DISCHARGE FROM THE APPROACH ONTO THE SURFACE OF THE HIGHWAY.	
2. Property Owner shall be responsible for all maintenance associated with drainage culverts, and shall keep the culvert clean and free of debris at all times. In the event that the Property Owner fails to maintain free-flow through culvert(s), the Property Owner will be billed for costs incurred by the Town for Public Works crews having to restore flow.	
3. Such drainage structures as are necessary to maintain existing highway drainage are to be furnished by the Property Owner, and their design and installation is subject to approval by the Director of Public Works in accordance with the Town of Farmington specifications. Owner understands that a Certificate of Occupancy (CO) will not be issued until such drainage structures are approved by the Director of Public Works, or for an existing property with an existing CO, may have the existing CO suspended until such drainage structures are approved by the Director of Public Works.	
A. Minimum diameter of culverts shall be 12 inches; larger sizes may be required on a case-by-case basis at the sole discretion of the Director of Public Works.	
B. Minimum length of culvert shall be 30 feet, or as required on a case-by-case basis at the sole discretion of the Director of Public Works.	
C. Minimum depth of cover over the culvert shall be at least equal to the diameter of the culvert (e.g. a 12-inch diameter culvert requires 12 inches of soil covering it).	
D. Durable headers of flat rock or precast concrete shall be installed at each end of the culvert.	
E. Approved types of culvert:	
i. ADS stiff-ribbed HDPE with smooth wall inside	
ii. Reinforced concrete	
iii. Corrugated	
F. Temporary culverts shall be removed promptly and natural drainage restored.	

Any alterations of the above proposed permit must have written approval of the Director of Public Works.

Signature of Applicant

Signature of Owner

Permission to construct an entrance approach at the location agreed upon is hereby granted:

Director of Public Works

Date

Approval by Public Works Director required prior to issuance of Certificate of Occupancy:

Director of Public Works

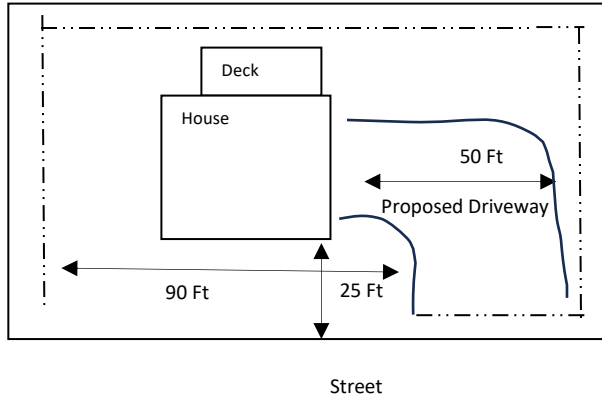
Final Inspection Date

Sketch Plan

Instructions:

- 1) Show the Property lines and road(s).
- 2) Show the proposed driveway Location.
- 3) Show the Measurements from the proposed driveway to all lot lines
- 4) Include the dimensions of the proposed driveway.

Sample Plan:



Property Owner's Signature _____ Date _____