

Town of Farmington  
Board of Selectmen Public Meeting Minutes  
Monday, February 8, 2021

**Board Members Present:**

Paula Proulx, Chairman  
Neil Johnson, Vice Chairman  
Dave Connolly  
TJ Place  
Gerry Vachon

**Others Present:**

Chuck Tiffany, Water Dept. Supervisor  
Mike Morin, Town Moderator  
Kayla Morin-Riordan, Goodwin Library  
Children's Services Supervisor  
Vanessa Smith  
Randy Adjutant

**1). Call to Order:**

Chairman Proulx called the meeting to order at 6 p.m.

**2). Pledge of Allegiance:**

All present stood for the Pledge of Allegiance.

**3). Public Input:**

Town Moderator Mike Morin said he came to discuss possibly moving the March 10 Town Meeting to Farmington High School. He said he spoke with Town Clerk Becky Dickie and Supervisors of the Checklist Chair Rick Pelkey and they measured the gym at the Town Hall and they all felt the March 9 elections could be held safely with proper spacing in the Town Hall. He said Town Meeting puts more people in one space at one time and gym area is approx. 2,900 sq. ft. and minus the center aisle to allow access to the microphone and the head tables for the Selectmen, Budget Committee, Town Moderator, Town Clerk, Town Attorney, Dept. Heads and Supervisors of the Checklist leaves about 35 people that can safely fit in the gym. That's nowhere near enough for the 80-100 people that typically come to the meeting he said. Mr. Morin asked if the board has discussed this and made a decision. He said he spoke to SAU Superintendent Ruth Ellen Vaughn following the Deliberative Session at the high school and she had assumed that the Town would hold the Town Meeting and elections at FHS as a natural extension of the Sept. and Nov. elections held there and because the COVID-19 rates although better are still fairly high.

Chairman Proulx said they haven't had this discussion yet because they are waiting for some information on the setup of the rooms at the Town Hall and the possible purchase of an air purifier for the building. She said they plan to make a decision and let Mrs. Vaughn know by Feb. 15.

Mr. Morin said Feb. school vacation week is the following week and the kids go back to school around March 1 which is one week before the elections.

Chairman Proulx said they would keep Mr. Morin involved if anything comes up or if they have

any questions. She asked Mr. Morin to send her the information on the room dimensions and the capacity so she can distribute it to the board for their discussion on the matter.

Mr. Morin added by RSA remote rooms must have active 2-way visual and speaking capabilities and if they plan to use the basement at the Town Hall there would have to be a screen, a microphone and a speaker there so the people in both areas can see and hear each other.

#### **4). Review of Minutes:**

January 25, 2021 – Public Session – No errors or omissions

**Motion:** (Johnson, second Connolly) to accept the minutes as written passed 4-0-1 (Place abstained).

January 25, 2021 – Non-Public Session A – No errors or omissions

**Motion:** (Johnson, second Connolly) to accept the minutes as written passed 4-0-1 (Place abstained).

**Motion:** (Johnson, second Connolly) to unseal the Jan. 25, 2021 non-public session minutes passed 5-0.

#### **5). David Litchfield-Active Pure:**

Chairman Proulx said Mr. Litchfield is scheduled to attend the Feb. 22 board meeting to discuss the information they received on the Active Pure air purifier units. She asked if the board needed any other information they don't have now so they can be prepared for the discussion.

Mr. Connolly asked if the effectiveness of the unit is altered by the number of people in the room. He asked if it works as well with 50 or 100 people in the room as it does with 10.

Chairman Proulx asked the board to e-mail with her any other questions they have so Mr. Litchfield can be prepared to speak to them at the meeting.

#### **6). Goodwin Library Story Trail Update:**

Kayla Morin-Riordan gave the board an update on the Story Trail posted last fall on the McCarthy Trail behind the Public Safety Building. She said 270 people signed the guest book in the 8 weeks it was up and she expects that number is actually higher with the people that went there multiple times or just didn't sign the book. She said that works out to about 34 visitors a week which is as successful as they could have hoped for it.

She said there were no instances of vandalism or damage and the story boards all held up to the weather with the exception of one that tipped over slightly on a very windy day in October.

She then asked for the board's approval to put the story trail back up for the coming years.

Mr. Connolly said he was in favor of allowing it to continue hopefully on a more permanent basis but he understood the monetary concerns.

Mrs. Morin-Riordan said the price quotes she received for permanent frames for the boards from designated story trail vendors are \$200 to \$300 per steel mounted Plexiglas frames and they have 17 frames. She said she had not yet checked on the cost to have a local carpenter

build them or to do it themselves.

Mr. Connolly suggested that she approach the Conservation Commission as they may be able to work with her to come up with a more inexpensive way to do the story boards.

Mrs. Morin-Riodan said she would like to get permission to continue using the trail first and then dive into finding more permanent frames.

**Motion:** (Connolly, second Vachon) to allow the Goodwin Library Story Trail to continue in the spring of 2021;

**Discussion:** Mr. Johnson asked if this is just at the one location on the McCarthy Trail.

Mr. Connolly said that is correct.

**Vote:** The motion passed 5-0.

### **7). Proposal for Registering and Close Caustic Tank:**

Water/Sewer Dept. Supervisor Chuck Tiffany said the Town received a proposal from Emery & Garrett Groundwater Investigations (EGGI) to close out the caustic tank (near the former Town production well PW-2). He said he tried to save some money by doing the paperwork himself but an engineer must prepare and stamp the closure documents.

He said the closure consists of 2 steps with step 1 being to complete and submit the closure forms to NH Dept. of Environmental Services and second step is the groundwater testing.

Chairman Proulx asked about the length of the testing period.

Mr. Tiffany said the testing would be done in May and if it comes back fine it will be closed out.

Mr. Johnson said they have to register something nobody knew about and has been removed and disposed of.

Chairman Proulx said that task 1 for the registration of this tank we no longer have and no longer exists is the preparation and submittal of the underground storage tank forms to NHDES at a cost of \$1,700 and task 2 for the groundwater sampling is another \$1,200 for a total of \$2,900. It is nothing we can get around and we have to do it she said.

Mr. Johnson asked where the money would come from for the closure services.

Mr. Tiffany said he planned to pay for it from the dept. operating budget as he anticipated this cost and built it into the budget.

**Motion:** (Johnson, second Connolly) to accept the contract with Emery & Garrett for the adoption and closure of the discarded caustic chemical tank in the amount of \$2,900 and to authorize the Chairman to sign it passed 5-0.

Chairman Proulx signed the contract and Mr. Tiffany said he would send it to EGGI.

### **8). Water/Sewer Abatement Requests:**

**a). Sewer Abatement - 35 Union Street** – Mr. Place recused himself from this discussion.

Mr. Tiffany introduced Vanessa Smith to the board and said that Mr. and Mrs. Smith were keeping animals at her mother's (Margaret Hapsis) house and there is a sewer meter there that was not hooked up when they were washing or watering the animals. He said the water didn't

go down into the sewer and they are asking for an abatement of \$290.77 of the sewer portion of their bill.

Mr. Johnson asked how he figured this as nothing was attached to show how he got that amount.

Chairman Proulx said the board was given copies of the bills but they are a little hard to follow. Mr. Tiffany said Town Clerk Becky Dickie did the numbers for this request.

Chairman Proulx said she tried to figure out if the deduct meter was hooked up at all and that in his memo to the board he said Mrs. Dickie ran a profile.

Mr. Tiffany said the profile is the form that shows the peaks in the water usage when they turned the water on in the barn along with their average use.

Mr. Johnson said in this instance that has no relevance.

Mr. Tiffany said Mrs. Smith made the abatement request to Mrs. Dickie and Mrs. Dickie said that she gave the board their historic average usage and that's how she came up with the \$290.77.

Mrs. Smith said there is a meter hooked up now but she didn't know when it was hooked up.

Chairman Proulx said the fourth page of the packet shows the bill dated 10/14/2020 for the end of third quarter and it says there was water usage but no sewer usage and that is usually where they take off the amount of the deduct meter.

Mr. Tiffany said Mrs. Hapsis didn't call in the deduct meter reading.

Chairman Proulx asked how they came out with no sewer usage with a water usage of \$57.84.

Mr. Tiffany said he usually does an average to show what happened and all he got was the historical average and that is what he based his recommendation on.

Chairman Proulx said they may have to add another place for the deduct meter on the bill because it doesn't state how much was applied. If there was water usage and absolutely no sewer usage there must have been something applied to the third quarter bill she said.

Mr. Vachon pointed out the house and deduct meters were listed at the bottom of the bill and the deduct meter is not on the 7/17/20 bill but is shown on the 10/14/20 bill and it looks like Mrs. Hapsis started calling in the amounts for the deduct meter for the Oct. billing cycle.

Mr. Johnson said on the 01/14/21 bill it says water usage was 4,704 units and the sewerage is only 4,253 and there is a 450 unit difference so something had to have been applied to the bill.

Mr. Vachon said there may have been a credit applied from the summer.

Chairman Proulx said they are guessing and she didn't like guessing.

Mr. Johnson said he didn't have a problem with issuing the credit he just wasn't sure if the \$290 amount was correct.

Chairman Proulx said if there a credit applied the board needs to know that so that when they do this everything is exact.

Mr. Tiffany said he could get more information from Mrs. Dickie and return to the board.

Mr. Vachon said on page 2, Application for Water/Sewer Abatement, reason for abatement

request says “outside water usage because of animals in the barn. Deduct meter reading not called in. Reading shows usage of 3,908 plus a leftover deduct from last billing of 451 leaves sewer usage of 345 for that period. Sewer bill should have been \$25.67”.

Mr. Johnson said he now understood what she was doing and he was okay with it.

**Motion:** (Johnson, second Vachon) to issue an abatement in the amount of \$290.77 reduction to the sewer usage portion of the bill for Vanessa Smith, Heath Smith and Margaret Hapsis owners of 35 Union Street passed 4-0-1 (Place abstained).

Mr. Johnson asked that future abatements be spelled out on a spreadsheet for the board.

**b). Sewer Abatement – 13 Acorn Court** – Mr. Tiffany introduced Randy Adjutant, Sr. to the board and said he has a unique situation in that the water meter is in his father’s house and the shared water line goes out of the back of his father’s house and goes to Mr. Adjutant’s house. He said when his father was out raking leaves he noticed a wet spot and found that the water was leaking and had the leak fixed immediately.

Mr. Tiffany said the leak was going on for several months and he included 5 bills showing his normal usage, when the leak started and the sewer abatement requested for each bill. He said it totals to \$794.85 on the sewer side of the bill.

Mr. Adjutant said when his bill went from \$180 to over \$500 he knew something was wrong. He said he came back from a trip and his father told him about the hole in the pipe and the water bubbling out of it like a small geyser. There are 2 meters in my father’s cellar, one’s mine and one’s his and there’s one line that comes in from the road to my father’s cellar he said.

Mr. Johnson said the numbers worked out for this request but there still should a separate page or part of the cover sheet that shows how Mr. Tiffany got to the numbers.

**Motion:** (Johnson, second Place) to grant the sewer abatement for Mr. Adjutant, Sr. of 13 Acorn Court in the amount of \$794.85 passed 5-0.

### **9). Schedule for Selectmen at Election:**

Chairman Proulx and Mr. Johnson said they will be present for election coverage on March 9.

Mr. Connolly said he will be outside as he is running for reelection to the board.

Mr. Vachon and Mr. Place said they will be there weather permitting (if they are not called to plow). Mr. Place is also running for reelection to his seat.

Mr. Johnson said they may not have a majority of the board present if it snows and they may have to appoint someone. He suggested they give some thought to whom to appoint if needed.

Mr. Connolly asked if where he is on the ballot if he can be inside the polls.

Mr. Johnson said that he can be inside but he can’t solicit or campaign or handle the ballots.

Mr. Vachon added he can’t wear a shirt that says “Vote Dave Connolly” inside the building.

Mr. Connolly asked if the board would meet on Monday, March 8.

Chairman Proulx said they could try not to unless there’s something that needs to be done.

She said she would ask Erica Rogers if she would mind filling in for a board member at the polls if necessary and they could officially appoint her at the next meeting if she agrees.

**10). Bank RFP:**

Chairman Proulx said the Town's bank, TD Bank is moving out and the Town Clerk/Tax Collector, Finance Administrator and the Town Administrator have put together a Request for Proposals for Financial Services and she was looking for approval from the board to send out the RFP and see what they get for responses.

Mr. Vachon asked if it has to be a bank and can't be a credit union.

Chairman Proulx said that is correct and then asked if they were any issues with the RFP.

Mr. Vachon said they could still stay with TD Bank and they are just shopping around.

Mr. Johnson said the problem with that is to have to drive to Rochester or Alton. He said that even if they go to another bank they will still have to go out of town which brings up a slew of policy and security issues.

Consensus of the board was to approve sending out the RFP.

Chairman Proulx said the deadline for responses is March 5, 2021 which gives them time to decide what they are going to do before the Farmington branch of TD Bank closes in April.

**11). COVID-19 Update:**

**a). COVID-19 Policy** – Chairman Proulx said the board received copies of the policy last week and asked them how it looks.

Consensus of the board was the requested changes were made and there were no other issues.

**Motion:** (Johnson, second Place) to approve the COVID-19 Policy effective January 25, 2021 passed 5-0.

**12). Town Administrator's Business:**

**a). Vote on Fireworks and Noise Petitioned Warrant Articles** – Chairman Proulx said the board has to re-vote on the updates to the fireworks and noise ordinances petitioned warrant articles. She said the articles were re-written with help from the Police Chief and Town Counsel. She said the individuals succeeded in obtaining the necessary 25 signatures to be included on the ballot and they were submitted prior to the deadline for petitioned warrant articles. The Town Administrator has uploaded them to the state portal and the board now has to vote to recommend or not recommend them she said.

**Proposed Fireworks Ordinance** –Chairman Proulx said that some enforcement or "teeth" were put into the proposed ordinance and then asked if there was any discussion on the article.

**Page 2, Enforcement, Violations and Penalties** (C) any complaint received by the Town as the result of an issued permit shall be grounds for revocation of the permit following an investigation conducted by the enforcement authority- Mr. Connolly said this provision is redundant with item F which states any complaint received by the Town regarding consumer fireworks shall be investigated by the Fire and/or Police Dept. and if found to be in violation of state law or local ordinance or deemed unsafe to the public by enforcement authorities, the permit shall be subject to revocation and/or fine.

Chairman Proulx said it could be looked at that way but because it is a petitioned warrant article it has to go on the Town Meeting warrant as submitted.

Mr. Connolly asked if they could correct grammatical errors.

Chairman Proulx said they cannot make any changes that change the intent of the article.

Page 1, Permit Application Process, (G) – Mr. Connolly suggested removing the second “class” from the first line to read “...when the fire danger is class one, two or three...”

Page 3, Enforcement, Violations and Penalties, (G) “No consumer fireworks shall be discharged in a manner that the debris cannot be contained on the owner of the approved site” - Mr. Johnson said he didn’t know what this means so he would be hesitant to change it.

Mr. Connolly suggested it should be amended to say “...contained on the approved site”.

Mr. Connolly said the only other issue he has is in conjunction with the noise ordinance where on page 3, item F of the fireworks ordinance it says no fireworks shall be discharged between 11 p.m. and 10 a.m. and page 2, Section A of the noise ordinance it states noise is prohibited between 10 p.m. and 7 a.m. Fireworks can fall under a noise ordinance he said.

Mr. Johnson said any suggested changes would have to be done from the floor of Town meeting. He said on page 1 of the fireworks ordinance, item H says a \$10 fee will be paid to the Town for the application process and that he thought setting fees was the board’s jurisdiction. Chairman Proulx said that is correct and she didn’t believe that fees/fines can be set by petition warrant articles. She said Town Counsel had some input as to how some of the enforcement works but she didn’t know if the article had undergone a complete legal review. We will have the Town Attorney at Town Meeting so that could be addressed she said.

**Motion:** (Johnson, second Proulx) to recommend the fireworks ordinance;

**Discussion:** Mr. Connolly said he is in favor of the intent of a fireworks ordinance but not the way this one is written.

Chairman Proulx said this would have to be tweaked from the floor of the meeting as much as they can and she is also good with the intent of the proposed ordinance.

**Vote:** The motion failed 1-4 (Proulx-aye; Johnson, Connolly, Vachon, Place-no).

The article is not recommended by the Selectmen.

**Proposed Noise Ordinance** – Mr. Johnson said this would put limits on things such as when work could be done at a house and he understood where that could be an issue in a compact area like the downtown but you’re telling people that may live on 40 acres of land that they can’t work on their house after 10 p.m. because of the noise or do any target shooting.

Mr. Connolly said the Town clock couldn’t ring under this proposed ordinance.

Chairman Proulx said this one was a tough one for her and if it was by zoning she would have an easier time with it.

Mr. Johnson said he has that same issue with the fireworks ordinance and he could “swallow” it better if it was just for certain areas of the downtown based on the residential density.

Chairman Proulx said it starts the conversation and that it would probably take zoning to cure



some of the issues with both of the ordinances.

Mr. Johnson said the prohibition on noise from trash cans and dumpsters prior to 7 a.m. could be a problem because Waste Management begins their route at about 5 a.m. in some places.

**Motion:** (Johnson, second Place) to recommend the noise ordinance;

**Discussion:** Mr. Connolly said he was good with the intent of this article but not with the way it's written.

Chairman Proulx said she understood what they are trying to do as she hears the same things and the noise echoes hard in the downtown area but it would probably be better to go through a zoning process.

**Vote:** The motion failed 0-5.

The article is not recommended by the Selectmen.

**b). Trustee Denial Letter** – Chairman Proulx said the board received a response to their letter to the Trustees of the Trust Funds requesting distribution of trust funds for the Hornetown Road Bridge project and they agreed to fund some of it. She said the information they included was not what was requested and when the Town Administrator returns he will request the actual documents that established the funds.

Mr. Johnson said then they are in violation of a RSA 91-A request for information. He said they requested the information in their response to the Trustees six weeks ago and they have not met the 91-A requirements. I think they are personally responsible for any fines if we pursue this and the Town is not responsible he said.

Chairman Proulx said the document they sent over states the name of the trust and the agents to expend and when it was established and asked if maybe they misunderstood what they were looking for.

Mr. Johnson said the request was for the establishment documents that are the forms provided to the Town that spell out who gave the money and how much they gave, what it is to be used for, who can spend it, how much they can spend, how many times a year they can spend from it and in some cases how it's to be invested. That's the documentation we asked for he said.

Chairman Proulx said clearly they would know that if you asked for establishment papers.

Mr. Johnson said he would hope so because they have established a number of trust and scholarship funds over the past few years and they are all the same as far as they're concerned.

Chairman Proulx said they haven't met the level of what he asked for.

Mr. Johnson said no and they are in violation of the law.

Mr. Connolly said at the Nov. 9 board meeting he asked if due diligence was done to insure that the funds they requested were available and they would receive them. He said he was told yes but apparently not.

Chairman Proulx said based on the information they received the funds are available and they can be used for what they want them for but it's the discretion of the Trustees that we don't need it. She asked if that would be accurate from the content of their letter.



Mr. Johnson said that is their reasoning but he was not sure if it was accurate because when he was on that board it was approved as long as it fit the requirements of the trust fund and it was not their job to determine if something should be paid for out of this or that budget. Some of the requirements mentioned in their letter are more than what's required he said.

Chairman Proulx said she watched the Trustees meeting and the debate was about whether or not they needed the money not whether or not it met the requirements.

Mr. Johnson said he thought this is something they should bring to legal counsel.

Chairman Proulx said they can ask the question. She said there is money set aside to pay the remaining bill and the Finance Administrator would have to transfer it from the budget that was leftover but that isn't the way it was presented to the board or at Town Meeting and is something to look into.

Mr. Johnson said this is something that will have to be addressed sooner or later.

Mr. Connolly said there could be another topic where they could run into this situation again.

Mr. Johnson said he was curious about the statement that the amount of spendable funds isn't increasing so they have to be careful about what they're spending. That's their job to invest it so if they're not making the proper investments and aren't making any money off it that's not our issue and it has nothing to do with if we spend or don't spend out of those funds he said.

Chairman Proulx said there were some comments made at the Trustees' meeting that they have to look at what the funds can be used for and to start reaching out so it doesn't look like they're sitting there doing nothing.

Mr. Johnson said for the funds that the Trustees are the agents to expend from, the authority to expend them is at their discretion and some of them haven't been used in quite a while.

Chairman Proulx asked if there has to be a request from someone in need for the Trustees to expend from those funds or if they can issue checks to where they want to.

Mr. Johnson said they are the agents to expend so they can do it by application or by an active search for people that meet the requirements of the trust fund and issue money based on that. They can't spend from the accounts where they are not the agents to expend he said.

Chairman Proulx said the town needed a bridge, the money is there and it meets the criteria so she didn't understand why it was denied.

Mr. Johnson said there is nothing that forces the Trustees to make a disbursement from the funds they have control of and he was not aware of any way to combat that unless the attorney can find otherwise.

Consensus of the board was to bring this issue to legal counsel.

Chairman Proulx said they would try to find the money somewhere and then go from there.

Mr. Johnson said they have most of the money and the approx. \$9,000 needed could be covered from the unexpended fund balance. That just means we can't use it to buy down the tax rate next year so it does have an impact on the tax rate he said.

**c). Facility Use Request** – Chairman Proulx said they received a request to use Fernald Park for

a wedding in August. She said she didn't know what is entailed with this and asked that they wait a week so she could find out what criteria needs to be met.

Mr. Connolly said on page 2 of the application contains the Town Hall Use Policy and that he thought during a previous discussion of the facility use policies they decided to do something different for the parks or to add the parks to this policy as it doesn't include the parks.

Consensus of the board was to table the matter until next week's meeting.

**13). Additional Board Business:**

**a). DPW Monthly Report- Jan. Call Log – 01/20/21** -Mr. Johnson said there is an entry in the log about installing culvert on a private road.

Mr. Vachon asked why the dept. is offering to do the work and then bill them when it's not the Town's problem as it's a private road.

Chairman Proulx said the Town doesn't do anything on private roads.

Mr. Johnson said the wrong answer was given to the caller and legally the Town can't do any work on that road whether we charge for it or not. He said both the caller and the employee who provided the answer need to be set straight.

01/07/20- Mr. Connolly asked why someone from Viking called to talk to Gary about truck 306. Mr. Place said Viking is a vendor for plow equipment and suggested they may have been discussing the plow for the new truck and that there was nothing wrong with the truck.

Mr. Connolly said that would have been a little clearer.

**b). Town Meeting –** Mr. Connolly said Chairman Proulx said the discussion on the air purifier was in 2 weeks on Feb. 22 and the board would make a decision on the location for Town Meeting by Feb. 15 which is next week.

Chairman Proulx said if the numbers don't work out they could ask them if we could do that (use FHS) and if this comes through and there is still time they could change things around.

Mr. Connolly said that March 9 will be on us in a wink of an eye and they don't have much time.

Mr. Johnson asked if they ever found out if the balcony at the Town Hall was usable. He said it was usable a few years ago and they fixed the fire escape.

Chairman Proulx said they would probably have an answer before the 15<sup>th</sup> and the answer doesn't hinge on approving the air purifier-it would be whether or not it's feasible to hold it at the Town Hall.

Mr. Johnson said attendance at Deliberative Session was down to about ½ of what it was last year.

Chairman Proulx said it may be the same for Town Meeting as there is nothing controversial and no big bond issue on the Town Meeting Warrant this year.

Mr. Johnson suggested they could not require all of the boards and dept. heads to attend the meeting this year to help with the space issues. He said they could also move the podium and head tables up on the stage for more floor space even though he didn't want to do that because of the impression that gives.

Chairman Proulx said this would all be part of the discussion.

**c).Reservoir Road Guardrail-** Mr. Connolly asked if Chairman Proulx got an answer about the guardrail that was pulled from the post and is angled out toward the road.

Chairman Proulx said she did not and that she would get an answer for him.

**d).Access to Conservation Property-** Mr. Connolly said there are conservation properties in town that they encourage people to use but they are not giving people any access to the Hornetown Road, French and Bay Road properties after snow storms and asked if a plow could give people access to get off the road and a place to park so they can use those properties.

Chairman Proulx said she would see what could be done about this.

**e).UNH Recreation Dept. Study-** Mr. Connolly asked for an update on the Rec. Dept. study.

Chairman Proulx said the report is in and it is a matter of bringing it to the board after the Town Administrator completes his review of it.

Mr. Connolly asked if the board could review the study prior to their discussion on it.

Chairman Proulx said she would get copies for the board.

Mr. Johnson asked if UNH would be making a presentation to the board.

Chairman Proulx said yes and they are trying to set that up.

**f).Highway Dept. Report – Activity-** Mr. Vachon asked if the dept. was going through the household bags of trash found on the road sides for mail to get prosecutions for illegal dumping through the Police Dept.

Chairman Proulx said they have said that they do that.

**Maintenance Log** – Mr. Vachon said there were big expenditures for parts for truck #302, 2005 International 7500 (\$1,829.49) and for the #1101, 2000 Vermeer Chipper (\$1,436.42) and asked what those expenditures were for.

**g).Catch Basin Cleaning** - Mr. Vachon asked when the RFP's for catch basin cleaning would be sent out for bids.

Mr. Johnson said the DPW Director sends the RFP's out before Town Meeting and then the board signs the contract after the budget is approved.

Mr. Vachon suggested the work be put out as piece work and not be paid hourly. He said doing it by piece work would save the Town a lot of money and it's not the Town's problem how long it takes to clean them or if their equipment is not acting right for an hour the Town doesn't have to pay for that.

Chairman Proulx said the DPW Director has done that in the past and sometimes they are lucky to get one bid.

Mr. Vachon said the company they use in Somersworth is from Vermont and they also do work in Alton and New Durham and they hold their price for one year.

Chairman Proulx asked Mr. Vachon to send her the company's contact information

**h). Thank You-** Mr. Place thanked the board and the municipal staff for the flowers he received

in sympathy for his sister's death. They are much appreciated he said.  
Mr. Johnson expressed condolences on behalf of the board.

**14). Next Meeting:** Monday, February 15, 2021

**15). Adjournment:**

**Motion:** (Place, second Johnson) to adjourn the meeting passed 5-0 at 7:35 p.m.

Respectively submitted

Kathleen Magoon

Recording secretary

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Paula Proulx, Chairman

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Neil Johnson, Vice Chairman

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Dave Connolly

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TJ Place

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Gerry Vachon