

Major Building Permit Application

Town of Farmington, New Hampshire
Code Enforcement Department
356 Main Street, Farmington, NH 03835
Telephone: (603) 755-2774

PLEASE READ BEFORE FILLING OUT

*PLEASE ALLOW UP TO 30 DAYS FOR PROCESSING – ADDITIONAL TIME MAY BE REQUIRED IF APPLICATION IS INCOMPLETE.

YOU WILL BE CALLED WHEN YOUR PERMIT IS READY TO BE PICKED UP.

- ☐ MATERIAL LIST AND COST OF CONSTRUCTION ARE REQUIRED FOR **ALL** PROJECTS.
- ☐ ALL PAGES WITH A SIGNATURE LINE MUST BE SIGNED BY THE **PROPERTY OWNER**.
- ☐ 'SKETCH PAGE' (PAGE 8) MUST INCLUDE SETBACKS (DISTANCES FROM CONSTRUCTION TO PROPERTY LINES) UNLESS THE PROPERTY IS LOCATED IN PEACEFUL PINES.
 - IF YOU ARE A RESIDENT OF PEACEFUL PINES, YOU WILL NEED WRITTEN PARK APPROVAL SUBMITTED TO THE BUILDING INSPECTOR PRIOR TO SUBMITTAL OF APPLICATION.
- ☐ I UNDERSTAND THAT MY APPLICATION/PERMIT WILL BE DESTROYED IF NOT PICKED UP WITHIN 30 DAYS OF PROCESSING.
- ☐ **BEFORE OCCUPANCY IS ISSUED THE FOLLOWING MUST BE PROVIDED IF APPLICABLE:**
 - WATER QUALITY TEST (PRIVATE WELLS ONLY)
 - DRIVEWAY SIGNOFF BY HIGHWAY DIRECTOR
 - OIL BURNER INSPECTION COMPLETED BY FIRE DEPARTMENT

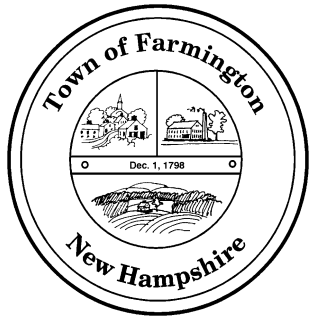
It is the responsibility of all contractors and technicians to obtain the necessary permits from the Code Enforcement office at the Municipal Building **before** any work has begun. **Work must begin within six (6) months of the issuance of any permit.**

Electrical, plumbing, gas/mechanical and oil work require separate permits. All technicians must have a valid license from the State of New Hampshire to obtain a permit. Permits are not transferable.

It is the responsibility of the contractor / property owner to obtain all inspections required. **Appointments for inspection require 48-hour advance notice.** A rough-in inspection is required before any work is covered, and a final inspection is required when all work is complete. This signed application constitutes consent on the applicant's part to allow for all inspections at the property location listed.

Signature of **Property Owner**

Date



Major Building Permit Application

Town of Farmington, New Hampshire
Code Enforcement Department
356 Main Street, Farmington, NH 03835
Telephone: (603) 755-2774

FOR OFFICE USE ONLY

Issue Date: _____

Expiration Date: _____

Permit #: _____

☐ Cash ☐ Check # _____

Amount \$ _____

Map # _____

Lot # _____

Zoning _____

Location of Construction (Address): _____

Property Owner: _____ Phone: _____

Email Address: _____

Mailing Address: _____ Phone: _____

City: _____ State: _____ Zip Code: _____

Contractor: _____ Office #: _____

Email Address: _____

Mailing Address: _____ Cell #: _____

City: _____ State: _____ Zip Code: _____

Proposed Construction is for: ☐ New Single-Family Home ☐ Accessory Dwelling Unit/In-Law (See Page 14)
(check only one) ☐ New Two-Family Home ☐ Replacement / New Mobile / New Modular

Major or Minor Subdivision (Yes / No)

Flood Hazard Area – per the Flood Insurance Rate Map (Yes / No)

Located within 50' of a jurisdictional Wetland Area (Yes / No) –if so please document.

Land in Current Use? (Yes / No) – If yes, contact Assessing

Shoreland Protection Zone (Yes / No)

Corner Lot (Yes / No)

City Water (Yes / No)

City Sewer (Yes / No)

Description of work to be performed: _____

Signature of **Property Owner**

Date

Page 2 - Section A

EXISTING (or PREVIOUS) CONDITIONS

Existing Use: (land only ☐ - if so, skip to Section B)

Residential___ Commercial___ Mixed Use (both)___

Existing # of Buildings on site _____

Total Sq Ft of existing building(s) _____

Garage Parking _____ **Ext Parking** _____

Electrical Service _____

Fuel Type: ☐ Oil ☐ Natural Gas ☐ Propane (LP)

☐ Electric ☐ Wood ☐ Other_____

Heating system type: ☐ Hot Water ☐ Hot Air ☐ Stove

☐ Resistance ☐ Heat Pump ☐ Geothermal

Foundation Type:_____ **Building Height:** _____

For Residential:

of Units _____

of Bathrooms _____

of Bedrooms _____

For Commercial:

of Units _____

Office Area (sq ft) _____

Office Area (sq ft) _____

Page 2 - Section B

PROPOSED CONDITIONS

Residential___ Mixed Use___

Setbacks:

Front Setback_____ Left Setback _____

Rear Setback _____ Right Setback _____

Proposed # of Buildings on site _____

Total Sq Ft of proposed building(s) _____

Garage Parking _____ **Ext Parking** _____

Electrical Service _____

Fuel Type: ☐ Oil ☐ Natural Gas ☐ Propane (LP)

☐ Electric ☐ Wood ☐ Other_____

Heating system type: ☐ Hot Water ☐ Hot Air ☐ Stove

☐ Resistance ☐ Heat Pump ☐ Geothermal

Foundation Type: _____ **Building Height:** _____

For Residential: (Total of existing + proposed)

Proposed # of units _____

Proposed # of Bathrooms _____

Proposed # of Bedrooms _____

Basement/Crawl space:

Conditioned ☐ Yes (Walls must be insulated) ☐ No

(Conditioned space is one being heated or cooled, containing uninsulated ducts or with a fixed opening into a conditioned space.)

☐ Full basement ☐ Walk-out basement ☐ Slab on grade

☐ Other _____

***PLEASE NOTE: Basement ceiling must be fire rated per NFPA 1 Section 20.11.4 as of March 2021**

ATTACHMENTS AND SUBMITTALS REQUIRED AT THE TIME OF APPLICATION

For Residential 1 and 2 Family

One (1) full set of building plans (Can be 8.5x11 if readable)	<input type="checkbox"/>
Driveway Permit	<input type="checkbox"/>
N.H. Approved Septic Design [If not on Town Sewer/Water]	<input type="checkbox"/>
PUC Prescriptive Compliance Application, Res Check Compliance Application (Insulation requirements)	<input type="checkbox"/>
Have you filled out page 3 Section A and B completely?	<input type="checkbox"/>
Approved Storm Water Management Plan [If Applicable]	<input type="checkbox"/>
Footing Certification [If required by Building Inspector] Provided prior to foundation inspection	<input type="checkbox"/>
All Conditions of the Notice of Decision by the Planning Board are met [If Applicable]	<input type="checkbox"/>
Fire Department – Fire Protection Plans [If Applicable]	<input type="checkbox"/>
Copy of Site Plan/Subdivision Plan approved/signed by Planning Board [If applicable]	<input type="checkbox"/>

INSPECTION INFORMATION

The order of inspections for the Building Inspector ONLY are as follows:

1. Footings with steel and/or sonotubes at proper depth	4. Rough framing, electrical, plumbing & gas systems
2. Foundation walls formed	6. Insulation
3. Foundation drains and damp proofing	7. Final/Certificate of Occupancy

Note: Not all inspections may apply to every situation and additional inspections may be required as needed. Electrical, Plumbing and Mechanical Work all require additional inspections.

*****All oil-fired heating systems must be inspected by the Fire Department***

FEE SCHEDULE

Calculation of Value:

Residential Building Permit	\$70 per square foot
Non-livable structures	\$35 per square foot
Porches & Decks & Sheds	\$20 per square foot
Manufactured Housing/Mobile Homes	Bill of Sale Required
In Ground Pool	Based on construction cost

Example: 1200 square feet x \$70 = \$84,000 divided by 1000 = 84 times \$8.00 = \$672

***** Does not include inspections or technician permit fees***

Fees:

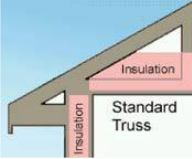
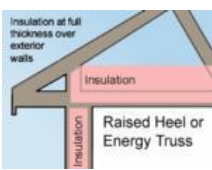
Building Permit	\$25 flat fee plus \$8.00 per \$1000 value
Electrical, Plumbing, Gas/Mechanical Permit	\$50 + Inspections @ \$30 each
Inspections / Re-inspections	\$30 each occurrence
Above Ground Pool or Hot Tub Permit	\$25 + Inspections @ \$30 each & Electrical Permit Fee
Demolition/Wrecking Permit	\$75 flat fee
Oil Burning Permit	\$50 flat fee

All fees must be paid for when the permit is issued.

Signature of **Property Owner**

Date

NEW HAMPSHIRE ENERGY CODE EC-1

NEW HAMPSHIRE ENERGY CODE EC-1			
Building Section	Required R or U Values	YOUR PROPOSED STRUCTURE	
		Write planned R & U Values	Brands/Models/Insulation Type and thickness
Window U Factor (Lower U Is Better)	U .35 (Maximum) U .32 (Log walls) U .50 (Thermally isolated sunrooms only)	Write in U Value: _____	Check if <input type="checkbox"/> Sunroom <input type="checkbox"/> Log Walls
Skylights	U .60		
Flat Ceiling or Flat Ceiling with Raised Energy Trusses R-Value	<div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p>R-38 R-49 (If log walls)</p> </div> <div style="text-align: center;">  <p>R-38 (If maintaining the full R-Value over the plates) R-49 (If log walls)</p> </div> </div>	Write in R Value: _____	<p>NOTE: R-38 will be deemed to satisfy the requirement for R-49 if the full R-38 insulation value is maintained over the outside plates.</p> <p>If using only R-30 you must certify that you'll maintain R-38 over the plates or use raised energy truss by checking this box <input type="checkbox"/></p>
Sloped or Cathedral Ceiling	R-30 R-24 (Thermally isolated sunrooms only)	Write in R-Value: _____	Check if <input type="checkbox"/> Sunroom
Above Grade Wall R-Value	R-20 Cavity insulation only <i>OR</i> R-13 plus R-5 cavity <i>plus</i> continuous insulation R-13 (Thermally isolated sunrooms only)	Write in R-Value: _____	<p>Log homes must comply with ICC400-2012, have an average minimum wall thickness of 5" or greater with specific gravity of ≤ 0.5 or 7" with specific gravity >0.5.</p> <p>Check if <input type="checkbox"/> Sunroom <input type="checkbox"/> Log Walls</p>
Door U-Value	U .35 (maximum)	Write in U-Value: _____	
Floor R-Value (Basement Ceiling)	R-30 or Insulation sufficient to fill joist cavity	Write in R-Value: _____	If conditioning the basement, you must insulate Basement Walls . If not, you may insulate either Floor, Basement Walls , and/or Slab Edge
Basement or Crawl Space Wall R-Value	R-13 cavity <i>or</i> R-10 continuous insulation	Write in R-Value: _____	
Slab Edge R-Value	R-10 - 2" , add R-5 if slab is heated <i>or</i> R-15 under entire heated slab of log home	Write in R-Value: _____	Check if <input type="checkbox"/> Heated Slab
Air Sealing	Planned Air Sealing Test Method There are 2 approaches to demonstrating compliance with air sealing requirements	<input type="checkbox"/> Blower Door <input type="checkbox"/> Visual Inspect	The visual inspection certification must be consistent with the requirements of Table 402.4.2 and the method of compliance planned and approved by local jurisdiction

Certification of Accuracy: As the owner/owner's agent of record, I certify that all information contained within this application is true and accurate to the best of my knowledge and belief.

Certification of Compliance: I hereby apply for permission to make certain building improvements as described above (plans to be submitted, if required by the Building Inspector). I hereby certify that I am familiar with all pertinent national, state and local codes relating to the above specified work, and that all work shall be performed in compliance with these codes. I have read and understand the statement and hereby agree to all of the terms stated therein. Code Enforcement Approval would certify that the applicant could proceed with certain building improvements in accordance with the specifications submitted. Any deviation from the specifications submitted will require an amendment to this permit or additional permits.

Inspections: This signed application constitutes consent on the applicant's part to allow for inspections at the property by the Code Office, Assessing Office and any other required City Staff. Appointments for inspection require 48-hour advance notice. Any work that is covered prior to the inspection may be required to be removed for inspection.

Certificate of Occupancy (C/O): A C/O must be issued PRIOR to any occupancy of residential and/or commercial structures. A Certificate of Occupancy shall be clearly displayed in all structures of non-residential uses. For Commercial Projects: As-Built Drawings must be submitted prior to issuance of a C/O.

Permits are non – transferable. Applicants are advised that the making of a false statement on this form is a criminal offense and may be grounds for revocation of said permit.

Cost of Construction: _____ Permit Fee: (Office Use) _____

Signature of Property Owner

Date

*****DO NOT WRITE BELOW THIS LINE*****

THIS PERMIT IS: ☐ ISSUED with the following conditions: ☐ DENIED for the following reason(s):

Approved By: _____ Date: _____

Construction Plan

Provide sufficient information as to the proposed structure.

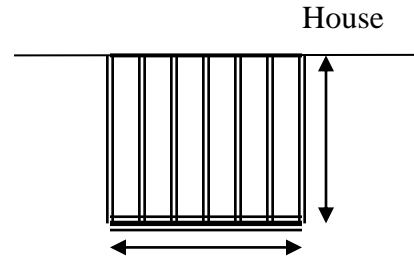
- 1) The size.
- 2) If attached to the house, where and how?
- 3) Show sketch below of how structure is to be framed. (Show the spans, lumber size, beam location, etc.)

Please note that some minor construction may require a full set of building plans.

***If attaching plans, please write "SEE ATTACHED" in grid and sign bottom.**

Sample Plan:

Deck Framing



Signature of **Property Owner**

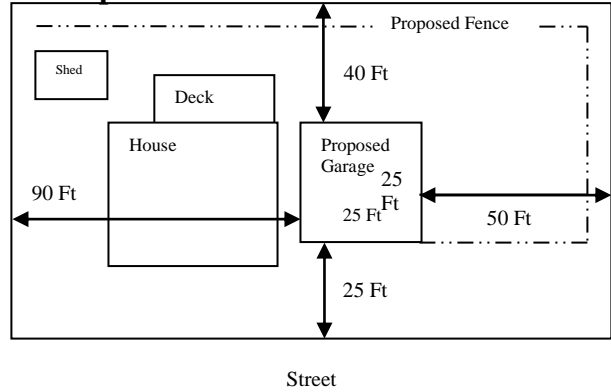
Date

Sketch Plan

- 1) Show the Property lines and road(s).
- 2) Show the proposed Structure and all existing structures.
- 3) Show the Measurements from the proposed structure to all lot lines, measure straight through existing structures if needed.
- 4) Include the dimensions of the proposed structure.
- 5) If installing a fence – show the location.

***If attaching plans, please write “SEE ATTACHED” in grid and sign bottom.**

Sample Plan:



Signature of **Property Owner**

Date

Technician Permits
Plumbing, Electrical, Gas, Oil, Mechanical

**All Technicians must pull their own permits and have proof of Licensing and/or Certification. Technicians must schedule their own inspections and be on-site during inspection.*

This information is REQUIRED in order to process application.

Plumbing –

Name / Business

Mailing Address and Phone Number

Electrical –

Name / Business

Mailing Address and Phone Number

Gas / Propane –

Name / Business

Mailing Address and Phone Number

Oil / Mechanical –

Name / Business

Mailing Address and Phone Number

TOWN OF FARMINGTON, NH
DEPARTMENT OF PUBLIC WORKS
14 BALDWIN WAY
PHONE: (603) 755-4884 FAX: (603) 755-4584

DRIVEWAY PERMIT APPLICATION

Date of Application:	Map and Lot:
Public/Private Road to Driveway:	Length of Driveway:
E-911 Street Address:	
Name of Property Owner(s):	Telephone:
Address of Property Owner(s):	
Name of Applicant (if different than owner):	Telephone:
Address of Applicant:	
Name of Contractor:	Telephone:
Will this driveway provide access to more than one living unit or use? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are any State or Federal approval permits required? If so, please attach. <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>Upon approval of the location of the entrance approach, Applicant and Property Owner agree to the following:</p> <ol style="list-style-type: none">1. The grade of the approach at the location agreed upon is to be such as will permit a safe and controlled approach to the highway at all seasons, and so that NO WATER WILL DISCHARGE FROM THE APPROACH ONTO THE SURFACE OF THE HIGHWAY.2. Property Owner shall be responsible for all maintenance associated with drainage culverts, and shall keep the culvert clean and free of debris at all times. In the event that the Property Owner fails to maintain free-flow through culvert(s), the Property Owner will be billed for costs incurred by the Town for Public Works crews having to restore flow.3. Such drainage structures as are necessary to maintain existing highway drainage are to be furnished by the Property Owner, and their design and installation is subject to approval by the Director of Public Works in accordance with the Town of Farmington specifications. Owner understands that a Certificate of Occupancy (CO) will not be issued until such drainage structures are approved by the Director of Public Works, or for an existing property with an existing CO, may have the existing CO suspended until such drainage structures are approved by the Director of Public Works.<ol style="list-style-type: none">A. Minimum diameter of culverts shall be 12 inches; larger sizes may be required on a case-by-case basis at the sole discretion of the Director of Public Works.B. Minimum length of culvert shall be 30 feet, or as required on a case-by-case basis at the sole discretion of the Director of Public Works.C. Minimum depth of cover over the culvert shall be at least equal to the diameter of the culvert (e.g. a 12-inch diameter culvert requires 12 inches of soil covering it).D. Durable headers of flat rock or precast concrete shall be installed at each end of the culvert.E. Approved types of culvert:<ol style="list-style-type: none">i. ADS stiff-ribbed HDPE with smooth wall insideii. Reinforced concreteiii. CorrugatedF. Temporary culverts shall be removed promptly and natural drainage restored.	

Any alterations of the above proposed permit must have written approval of the Director of Public Works.

Signature of Applicant

Signature of Owner

Permission to construct an entrance approach at the location agreed upon is hereby granted:

Director of Public Works

Date

Approval by Public Works Director required prior to issuance of Certificate of Occupancy:

Director of Public Works

Final Inspection Date

IMPORTANT NOTICE

-this page is for the property owner to keep for reference-

BUILDERS, TRADESMEN AND HOMEOWNERS:

Before undertaking any excavation within a public right-of-way, public road, drainage, or utility easement you must notify and/or obtain clearance from:

NH DIG SAFE
1-888-344-7233

Farmington Water & Sewer Department
603-755-4883

Farmington Highway Department
603-755-4884

Failure to obtain any permit or clearance will be subject to civil and criminal liability under RSA 236:38 & 236:39

**TOWN OF FARMINGTON: RESIDENTIAL OR COMMERCIAL
SEWER SERVICE CONNECTION PERMIT**

To the Town of Farmington, New Hampshire:

The undersigned, being _____ of the property
Owner, Owner's Agent

Located at: _____ does hereby request a permit to install and
(Number) (Street)
connect a water service to serve _____
Map & Lot, Residence, Commercial Bldg., Apartment, Etc.)
at said location:

- 1) If apartment building, give number of apartments _____
- 2) If commercial building, give estimate of gallons of water usage per day _____
- 3) The Name, address and phone number of the person or firm who will perform the proposed work:

- 4) Plans and specifications for the proposed building are enclosed herewith. In consideration granting of this permit, the undersigned agrees:
 1. To pay the current fee per equivalent dwelling unit.
 2. To pay the current installation and inspection fee.
 3. To accept and abide by all provisions of the Farmington Water Department Rules & regulations, and of all other pertinent ordinances or regulations that may be adopted in the future.
 4. To maintain the water service at no expenses to the Town.
 5. To notify the Water Department upon completion of installation and prior to backfilling.

Date: _____

MAP & LOT _____

Connection Fee Paid: **\$3220.00**

Paid: YES NO

Applicant Signature: _____

Address: _____ Phone Number _____

Water/Sewer Superintendent Signature _____

TOWN OF FARMINGTON: RESIDENTIAL OR COMMERCIAL WATER SERVICE CONNECTION PERMIT

To the Town of Farmington, New Hampshire:

The undersigned, being _____ for the property
Owner, Owner's Agent

Located at: _____ does hereby request a permit to install and
(Number) (Street)

connect a water service to serve _____
(Map & Lot, Residence, Commercial Bldg., Apartment, Etc.)

at said location:

1. If apartment building, give number of apartments _____
2. If commercial building, give estimate of gallons of water usage per day _____
3. The Name, address and phone number of the person or firm who will perform the proposed work:

4. Plans and specifications for the proposed building are enclosed herewith. In consideration granting of this permit, the undersigned agrees:
 1. To pay the current fee per equivalent dwelling unit.
 2. To pay the current installation and inspection fee.
 3. To accept and abide by all provisions of the Farmington Water Department Rules & regulations, and of all other pertinent ordinances or regulations that may be adopted in the future.
 4. To maintain the water service at no expenses to the Town.
 5. To notify the Water Department upon completion of installation and prior to backfilling.

Date: _____

MAP & LOT _____

Connection Fee Paid: **\$2910.00**
Meter Installation Fee Paid: **\$315.00**

Paid:	YES	NO
Paid	YES	NO

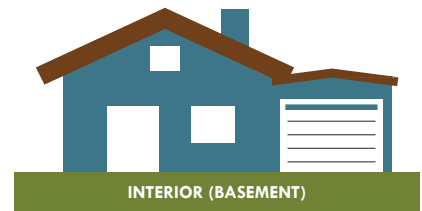
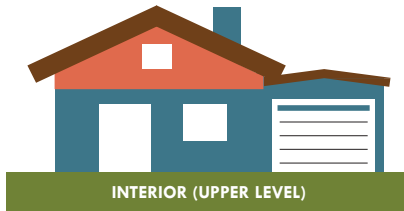
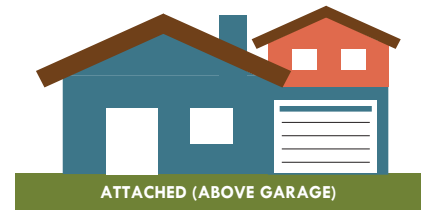
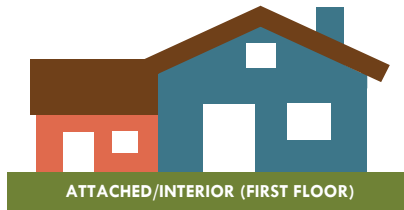
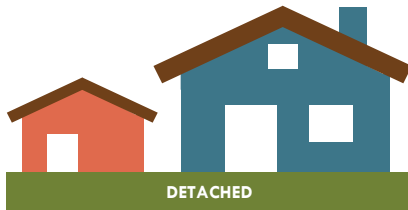
Applicant Signature: _____

Address: _____ Phone Number _____

Water/Sewer Superintendent Signature _____

Type of Accessory Dwelling Unit (check one)

- ☐ Detached (Above Garage) ☐ Attached/Interior (First Floor) ☐ Attached (Above Garage)
☐ Interior (Converted Garage) ☐ Interior (Upper Level) ☐ Interior (Basement)



Please indicate if the proposed ADU adheres to the following provisions outlined in Section 6.01 (B) of the Town's Zoning Ordinance:

Applicant Initials

_____ The applicant must provide documentation confirming the property has only one current dwelling unit.

_____ At the time the ADU is established, the applicant shall be required to execute a restrictive covenant that shall include restrictions on ownership and condominium conversion.

_____ A plot plan must be submitted that indicates the ADU provides:

_____ Independent living facilities for one or more persons including the four (4) elements of sleeping, eating, cooking, and sanitation

_____ Independent means of ingress and egress, or shall have ingress and egress through a common space such as a shared hallway to an exterior door.

_____ If the ADU is attached to the principal dwelling unit, the ADU must share a common wall between the principle dwelling unit and the ADU, and an interior door shall be provided between the principle dwelling unit and the ADU.

_____ If the ADU is detached, it must be located entirely within an accessory structure that provides an accessory use to the primary structure on the lot. Examples include barns, garages, etc. Standalone detached ADU's are not permitted.

_____ The area of the ADU shall have an area of no less than three hundred and fifty (350) square feet and no greater than eight hundred and fifty (850) square feet.

_____ The number of bedrooms in the ADU shall not exceed two (2).

_____ All required setbacks shall be complied with.

_____ Building materials used for additions shall be similar to the principal dwelling unit. ADUs shall maintain an aesthetic continuity with the principal dwelling unit as a single-family dwelling unit.

_____ A minimum of one dedicated off-street parking space shall be provided for the ADU. The Code Enforcement Officer may require additional off-street parking spaces.

_____ If the ADU is not on public water and sewer, water supply and sewage disposal shall comply with RSA 485-A:38 and the regulations adopted by the New Hampshire Department of Environmental Services. Water and wastewater systems for the principal single-family dwelling unit and the ADU may be combined or separate