



A Bicentennial Community
1798 - 1998

Town of Farmington
Department of Planning & Community Development
356 Main Street
Farmington, NH 03835
Phone: (603) 755-2774 • Fax: (603) 755-4584

Requirements for new Commercial Construction Projects

Prior to applying for a commercial building permit, Site Plan approval from the Planning Board must be obtained and a copy of your Notice of Decision submitted with the application.

1. Please fill out a major building permit application completely prior to submittal, as missing information could delay or even require denial of the application.
2. Along with the application, a complete set of stamped plans from a NH Licensed Engineer, to include site, structural, electrical, mechanical, plumbing, and gas, must accompany the application for review.
3. The application will designate who the project manager will be {only one}, if other than the Design Engineer, that will be onsite for required inspections and to answer any questions or concerns.
4. Accompanying the plans will be a letter from the Design Engineer indicating if any "Special" additional inspections are going to be required that must be done by certified individuals, i.e., concrete, steel welds etc.

Requirements for the issuance of the Certificate of Occupancy

1. After the required Municipal inspections, the Design Engineer will submit a letter to this Department indicating that he has inspected the project and confirms that it was built to design specification as well as current 2015 IBC Code.
2. Finally, if the project requires ADA design, such as ramps, bathrooms etc., a letter from the Design Engineer indicating that he has inspected the project and certifies that it complies with the current ADA and State requirements prior to the issuance of the Certificate of Occupancy is also required.

Ron LeMere Building Inspector/Code Enforcement Officer/Health Officer
Farmington, New Hampshire