

Town of Farmington
Capital Improvement Plan Committee Meeting Minutes
Tuesday, February 28, 2017

Committee Members Present:

Paula Proulx, Chairman
Ann Titus, Selectmen's Rep.
Martin Laferte, Planning Board Rep.
Arthur Capello, Town Administrator
Joe Pitre, School Board Rep.
Ruth Ellen Vaughn, Superintendent SAU 61
Sam Cataldo

Committee Members Absent:

Angela Hardin

Others Present:

Erica Rogers, Administrative Assistant
John Law

1). Call to Order:

Chairman Proulx called the meeting to order at 6:35 p.m.

2). Pledge of Allegiance:

All present stood for the Pledge of Allegiance.

3). Review of Minutes:

February 15, 2017- No errors or omissions found.

Motion: (Titus, second Cataldo) to approve the minutes as written passed 7-0.

4). Review Changes to the Document:

Mr. Capello said Mrs. Rogers made the changes to the document as recommended at the previous meeting. She provided the committee with the revised copies of Appendix J which is now titled "Trust Fund Report as of December 2016" and Appendix A which contains the 10 year tax rate with inflation and the percentage changes for the Town, School, County and State Education rates from 2006 to 2016.

Mrs. Vaughn reviewed the percentages for the School District on Appendix A and said the entries don't add up to the 126.84% total change listed on the spreadsheet. Discussion included over the past 10 years the Town tax rate has gone up by an average of 1.39%, the School District has gone up by an average of 13.3%, the Town lost \$3 million in revenue due to the reduced evaluation, the Town has bought down the tax rate many times with undesignated funds and the School District gave back \$300,000 to reduce the tax rate last year.

Mr. Capello then suggested the "Percent Change" line on Appendix A be clarified to show the change is the total over 10 years.

Motion: (Capello, second Titus) to add "over 10 years" to the Percent Change line on Appendix A passed 7-0.

5). Finalize the 2017 CIP:

Motion: (Capello, second Titus) to approve the 2017-2022 Capital Improvement Plan as amended passed 7-0.

Mrs. Vaughn suggested including a line denoting the plan was updated and approved on Feb. 28, 2017 on the front cover of the plan.

Mr. Law suggested a statement noting that this version of the CIP "supersedes any and all

previous versions” also be included on the cover.

Consensus of the board was to place a picture of the new Public Safety Building on the front cover.

Mr. Capello said he would have copies made for the Annual Town Meeting on March 15, 2017.

6). Any Other Business:

Mr. Laferte said he would like to take a moment to say thank you to Selectmen’s Secretary Megan Taylor-Fetter for providing him with all of the updated/ revised documents before the meeting so that he could study them at home and be better prepared for the meeting and not have to try to study them at the meeting.

7). Next Meeting: Tentatively scheduled for August with the exact date to be determined.

8). Adjournment:

Motion: (Capello, second Cataldo) to adjourn the meeting passed 7-0 at 6:55 p.m.

Respectively submitted

Kathleen Magoon

Recording Secretary

Paula Proulx, Chairman