

Town of Farmington
Budget Committee Meeting Minutes
Wednesday, June 28, 2017

Committee Members Present:

Sylvia Arcouette, Chairman
Jodi Connolly, Vice Chairman
Elizabeth Johnson, Secretary
Neil Johnson, Selectmen's Rep.
Stephen Henry
Sam Cataldo
Michelle Elbert

Others Present

Arthur Capello, Town Administrator

Committee Members Absent:

Angie Cardinal, School Board Rep., excused
Heidi Mitchell, excused
Tim Brown, excused
Jason Lauze, excused

Others Absent:

Ruth Ellen Vaughn, SAU Superintendent
Laurie Verville, SAU Business Administrator

1). Call to Order:

Chairman Arcouette called the meeting to order at 7 p.m.

2). Pledge of Allegiance:

All present stood for the Pledge of Allegiance.

3). Public Comment (10 minutes): None

4). Review of Minutes:

May 24, 2017- No errors or omissions

Motion: (Johnson, second Cataldo) to accept the minutes as written passed 6-0-1(Henry abstained).

5). Review of School Reports:

No representative of the School Board or SAU 61 attended the meeting. No school reports were available for review.

6). Review of Town Reports:

Actual & Budgeted Expenses & Encumbrances:

Mr. Capello said the Town budget is still on track except for the road salt budget(Page 8, line 01-4312-50-688, \$62,000 budgeted, \$53,959 expended) which will probably be over expended depending on the weather this next season.

Mr. Johnson said they plan to stock up at the end of the year out of available funds in the budget.

Ms. Connolly asked if the Town can buy the salt for the coming winter.

Mr. Capello said if the Town buys it now to get us through 2017 we could have winter from October through December. In January we will have a new budget but we may still over run it if we have a harsh Oct., Nov. and Dec. he said.

Follow up to last month's questions-

Police Dept. Maintenance (Page 5, line 01-4210-70-430, \$2,000 budgeted, \$3,137 expended) Mr. Capello said the line is over spent due to the purchase of some small items for the new Public Safety Building such as carpets, trash cans, etc.

Animal Control Officer- He said the Animal Control Officer line showed a small expenditure because the dept. had an ACO for about 3 hours.

Committee Questions-

Police Dues (Page 4, line 01-4210-10-560, \$250 budgeted, \$3,972 period expenditure) Mr. Johnson asked about the expenditure for this line.

Mr. Capello said the expenditure may be due to the conversion to the new ICMA (reporting software). He said he would talk to the Police Chief and find out the reason for the expense and if the entry was put in the wrong line.

Ms. Connolly asked what dues are budgeted for.

Mr. Capello said the dues are for the organizations the Police Chief or the dept. belongs to.

Utilities- Mr. Johnson asked if the Town is keeping track of the utility expenses (oil, electricity, fuel) for the Public Safety Building.

Mr. Capello said the Finance Administrator is keeping track of the utility expenses on a spreadsheet and the figures would be available to the committee on a quarterly basis.

Ms. Connolly asked if all the utility expenses are being tracked separately.

Mr. Capello said all of the utility expenses come out of the same budget line but they are keeping track of the utility expenses for the new building on a monthly basis as one of the selling points for the building was it would be extremely energy efficient.

Mr. Henry asked if there are expense numbers for the old Police and Fire Stations to compare with the numbers for the new building.

Mr. Capello said those numbers are available because the depts. had individual utility budget lines at that point.

Ms. Connolly asked when the new building was put in, knowing that new public utilities were going in up the road, if they pre-planned for that.

Mr. Capello said they did not as they don't yet know where the connections will be located. The building has town water now so the only thing to be added would be the sewer connection when the sewer lines are extended to that area. He added that the water pressure was tested and there is more than enough flow for the sprinklers systems in the building.

Revenues- Mr. Johnson asked about revenues for the month.

Mr. Capello said most of the lines are on track and some revenue lines, such as the sale of town property are up. The town's biggest revenue source, vehicle registrations, are on track and taxes have started to come in so the town has money again he said.

There were no other questions for Mr. Capello.

Ms. Arcouette thanked him for attending the meeting.

Mr. Capello then left the meeting.

7). Old Business: None

8). New Business: None

9). Public Comment: None

10). Next Meeting: Wednesday, July 26, 2017

11). Adjournment:

Motion: (Connolly, second E. Johnson) to adjourn the meeting passed unanimously at 7:10 p.m.

Respectfully submitted

Kathleen Magoon

Recording Secretary

Sylvia Arcouette, Chairman