

Town of Farmington  
Board of Selectmen Public Meeting Minutes  
Monday, May 22, 2023  
Selectmen's Chambers  
356 Main Street-Farmington, NH 03835

**Board Members Present:**

Gerry Vachon, Chairman  
Charlie King, Vice Chairman  
Ann Titus  
Penny Morin

**Board Members Absent:**

Doug Staples

**Others Present:**

Ken Dickie, Town Administrator  
James Reinert, Fire Chief  
Bob York, resident

**1). Call to Order:**

Chairman Vachon called the meeting to order at 5:30 p.m.

**2). Non-Public Session A:**

**Motion:** (Morin, second Titus) to enter non-public session under RSA 91-A: 3 II (c) Reputation passed 4-0 by a roll call vote (Vachon, King, Titus, Morin-aye) at 5:32 p.m.

**Motion:** (Morin, second King) to come out of non-public session passed 4-0 at 6:04 p.m.

**3). Reconvene Public Session:**

Chairman Vachon reconvened the public session at 6:06 p.m.

**4). Pledge of Allegiance:**

All present stood for the Pledge of Allegiance.

**5). Public Input:** None

**6). Review of Minutes:**

**May 8, 2023-Public Session Minutes-** No errors or omissions

**Motion:** (Titus, second Morin) to accept the public minutes of 05/08/2023 as written passed 4-0.

**May 15, 2023-Public Session Minutes-** No errors or omissions

**Motion:** (Titus, second King) to accept the minutes of 05/15/2023 as written passed 3-0-1 (Morin abstained).

**May 15, 2023-Non-Public Sessions A-F Minutes-** No errors or omissions

**Motion:** (Titus, second Vachon) to accept the A thru F non-public minutes of 05/15/2023 as written passed 3-0-1 (Morin abstained).

**Motion:** (King, second Titus) to seal the minutes of Non-Public Session A for 6 months as

disclosure would adversely affect the reputation of a person other than a member of the board passed 3-0-1 by a roll call vote (Vachon, King, Titus-aye; Morin abstained).

**Motion:** (King, second Titus) to seal the Non-Public Session B minutes for 90 days as disclosure would adversely affect the reputation of a person other than a member of the board passed 3-0-1 by a roll call vote (Vachon, King, Titus-aye; Morin-abstained).

**Motion:** (King, second Titus) to seal the minutes of Non-Public Session D for 1 year under legal passed 3-0-1 by a roll call vote (Vachon, King, Titus-aye; Morin-abstained).

## **7).Old Business:**

**Sewer Abatement-** Mr. Dickie said they had an abatement come before them on Q4 for a resident where there was a leak at her place. He said the resident is in a home and she wasn't there so none of the water went down the sewer it was leaking outside. He said when they got there her house had to be pumped out and it was pouring out of her front door so it didn't go down the sewer.

He said in talking to Water/Sewer Dept. Supervisor Chuck Tiffany he said the way they do the sewer bill is they take one-half of the water and create the sewer bill. He said they abated the Q4 and there is a Q1 that it went into as well before the leak was discovered and that is for the amount of \$545.68 and they are asking for that to be abated.

**Motion:** (Morin, second Titus) to abate the \$545.68 for 14 Blaine Street

**Discussion:** Mrs. Titus asked if it was caused by a broken pipe.

Mr. Dickie said yes.

Mr. King asked if this abatement was recommended by Mr. Tiffany.

Mr. Dickie said yes.

Mr. King asked if this leak has been resolved.

Mr. Dickie said the leak has been fixed and her daughter is now monitoring the house with her mom being in a home.

Mr. Vachon said the way Mr. Tiffany explained it was they abated the 4<sup>th</sup> quarter but they didn't realize it had run into the 1<sup>st</sup> quarter of the billing cycle.

Mrs. Morin asked if this was the fault of the Town's system or of the house.

Mr. Dickie said she paid the water bill because it was a broken pipe in the house that caused the issue which they paid for. None of it went down the sewer and no one was home he said.

**Vote:** the motion passed 4-0.

**Community/Paramedic Intercept Service Memorandum of Understanding-** Chief Reinert said he had limited info nothing since he talked to Mr. Dickie about his phone call from one of the Frisbie Memorial Hospital Vice Presidents stating that they're looking to do away with the Community Paramedic Intercept Program as it currently sits and they're going to be changing it to a fee for service program. He said they are doing a study currently to get a fair market value as to what cost would be if they were to send paramedics to Farmington and they got on an ambulance and we transported with the paramedic.

He said the numbers that were being floated around were between \$300 and \$500 per transport and that comes to the Town not directly to the patient. They'll charge Farmington Fire/Town of Farmington for the transport fee for the paramedic intercept and then it will be on us to do our billing process to bill the patient he said.

Mr. King said Mr. Dickie said they have done this to other towns already.

Chief Reinert said the Town of Barrington is already doing this and they have been doing it for a couple of years since the former EMS person at Frisbie pushed this several years and he kept stonewalling them for the Town of Farmington's sake but Barrington was okay with it because they already pay a fee to McGregor as well so they use 2 different paramedic services for their town. He said now it's a for-profit organization and they just cut their agreement with the Sheriff's Dept. for security services effective July 22 due to budget constraints so this falls in line with all that.

The Chief said he has a few questions that he put back to the Vice President and also to Kevin Monty who is in charge of EMS currently at Frisbie Hospital regarding our mutual aid agreement. He said he worked with Mr. Dickie and legal counsel because he doesn't know how it works with mutual aid agreements with municipalities and this is a for-profit organization. We do a lot mutual aid to the City of Rochester as well and they want to get that for all the outside services that have the same exact verbiage and contract or MOU so Barrington, Farmington, Lebanon and even the City of Dover have the same agreement in place. I don't know how we can potentially maybe work out an understanding but those are some of my concerns and the cost impact where it's not budgeted for and we don't have a time frame as to when they might implement this he said.

Mr. King asked what Att. Keriann Roman had to say about our ability to have the right to say you can't stop it or we're at their mercy.

Chief Reinert said he hasn't spoken to her yet.

Mr. Dickie said Att. Roman was out last week and just got back today and he would check back with her tomorrow.

Chief Reinert said according to the 2008 agreement "any party may terminate this memorandum without cause by giving written notice of termination to all of the parties at least 30 days prior to the effective date of termination".

Mr. King asked if right now they were doing these paramedic intercepts as mutual aid.

Chief Reinert said yes and if it was a Medicare/Medicaid covered patient they would do the bundle billing because they can't do the billing from 2 different organizations. He said they would charge at the higher rate for ALS 1 or 2 depending on what service they gave and they would cut a check to the Town of Farmington for what our basic rate would be if we were to charge the patient. He said they were doing that for Medicaid and Medicare and those are 2 different rates but they paid us the higher rate no matter whether it was Medicaid or Medicare so we were benefitting for that period of time at least because Medicare is \$352 and Medicaid

is \$222.

Mr. King said because they were doing the billing so now they are going to charge us say \$300 per intercept and we're going to have to do the billing.

Chief Reinert said they would their normal run report, Quick Med Claims does the billing but if they collect anything whether its private insurance, self-pay, Medicaid or Medicare we owe them 5.5% of whatever they collect.

Mr. King asked if we were going to be able to charge for those services that we are going to be charged for from Rochester and shouldn't they be able to if there's a cost incurred.

Chief Reinert said they are still working on the details and it gets a little confusing and it's very new. He said he understood that he can't put in a run report of what somebody else did so if a paramedic gets on the ambulance and they do all their paramedic stuff he can't document that because it wasn't what he did and that is how the billing goes.

He said the billing companies have access to the run reports so they believe there is a way to merge a Frisbie report with a Farmington report so that when it goes to billing it will show we were the transport ambulance but we had a paramedic on board so we can charge that higher rate for the paramedic service. He said potentially we could see an increase in revenue that way but we still have to pay on the back end the fee for...

Mr. King asked if they could just bill for the additional cost incurred for the intercept regardless of if the service provided was ALS 1 or 2.

Chief Reinert said he was still trying to get that information through the billing company. He said if it's a Medicare/Medicaid patient he was pretty sure that's a flat no because the federal limits say they can only charge "x" amount and they can't go over that. We have a billing rate of roughly \$1,200 for a basic call but Uncle Sam pays \$400 thru Medicaid/Medicare and that patient is not responsible for the remainder so we can't bill them he said.

Mr. King said Frisbie is Rochester's EMS and we have a mutual aid agreement that they want to break.

Chief Reinert said that's correct.

Mr. King asked if they break this agreement what prevents us from charging them for mutual aid calls. They're charging us for theirs he said.

Chief Reinert said that is a question he posed and they are trying to articulate it as if we call them for mutual aid for the full ambulance and not just for the higher level of care for the paramedic with our ambulance they will do that and take over for the billing and not charge us for the paramedic fee but if we're calling for a paramedic intercept because we have a cardiac arrest and we can only do certain things up to an advanced level that's when they're going to provide us with a bill for the paramedic intercept. In my opinion whether I'm getting a full ambulance for a transport or I'm asking for a paramedic intercept to me it's mutual aid.

However there's a difference of opinion and they're calling it a fee for service vs. a mutual aid call he said.

Mr. King said if he was going to make 2 calls for advanced life saving services and he called for a full ambulance they're not going to charge us and if he called for a paramedic intercept they would charge us.

Chief Reinert said they are not going to charge us for a mutual aid ambulance as long as you're taking over control or care of that patient and transporting in their ambulance because they now get to bill because they're the transport ambulance. He said when Farmington calls for a paramedic intercept typically they come in a pickup truck or sometimes they'll send an ambulance and split their crew but we are the transporting agency and we get to bill and then they are going to charge us for the paramedic intercept. He said if they come mutual aid in their ambulance and they transport the patient they keep the monies and they don't charge us the paramedic intercept fee. It's semantics on how they're wording what is mutual aid vs. a fee for service he said.

Mrs. Morin said the only reason we would get mutual aid is if our ambulances were occupied. Chief Reinert said if they're occupied or if there are multiple patients like a motor vehicle accident on Rt. 11.

Mr. King asked when we call for a paramedic intercept if they get the entire billing.

Chief Reinert said currently that's for bundle billing for Medicaid/Medicare.

Mr. King asked what happens if it's not Medicare or Medicaid.

Chief Reinert said we don't get charged currently for the self-paid or commercial insurance thru Frisbie. He said we get paid for it because we're the transport ambulance and we do the billing thru our run report but Frisbie loses out on a normal transport. He said if you take Medicare/Medicaid out because that's federal and you have insurance or no insurance and we transport you and we get a medic we're doing the billing and the collection but we're only doing up to what level of service we can Frisbie is not collecting on that until they get to the hospital and then they do whatever they do at the hospital.

Mrs. Titus asked if there are any other private companies we could go with instead of Rochester because they are kind of holding us hostage.

Chief Reinert said they looked at this probably 20 years ago when they were having a hard time with the volunteerism but we would have to contract with like Steward's AMR but they wouldn't do a paramedic intercept they're too far away. He said they would have to come to Farmington, park their ambulance at our station which is typically how other communities do it and they would run the ambulance service.

Mrs. Titus asked if there is a major cost if we got paramedics or if there is anyone at our fire station that would want to go for that training.

Chief Reinert said they would have to outfit the ambulances and they are probably looking at a total cost of \$20,000 to equip both ambulances at \$10,000 and if anybody was interested its roughly \$15,000 to send someone to paramedic school and it takes roughly about a year for accelerated course upwards to about 18 months and trying to find people and try to hire them.

Mrs. Titus asked if they could get a grant for that \$15,000.

Chief Reinert said Lakes Region Community College has started a paramedic program and they were giving discounts for the first semester but it's not a huge amount and then it's trying to find people that are willing and wanting to do that. He said Frisbie had to increase their wages for their paramedic service substantially and they are averaging \$30 an hour for a paramedic currently out of Frisbie.

Mr. King asked how many people with paramedic certification it would take to staff our department.

Chief Reinert said 2-3 years ago he did a study and he wanted to staff at least 1 paramedic on 24 hours so 1 per shift whether that person worked 2 shifts or what not thru the week but they would probably need 4 or 5 paramedics but then you look at the duplicate calls or if they have a paramedic on with 1 or 2 other people and they're on a call that doesn't require a medic but they're on transporting and that other call comes in. It's a crapshoot and I think it will be difficult to get people to come to Farmington as a paramedic he said.

Mrs. Morin asked if there is an opportunity to do a co-op with some of the surrounding towns for paramedic services.

Chief Reinert said the only other town that has paramedics on staff in our immediate area besides Rochester is Milton and he believes they have 3 or 4 so they don't have one on 24 hours every single day. He said he approached the Milton Chief and they are typically closer in response to Farmington and we have used them but he didn't want to commit to anything at the time of the discussion because his resources are limited as well and if they're coming here we're the busiest community that Frisbie services outside of Rochester.

Mrs. Morin said New Durham and Alton are going to be in the same situation.

Chief Reinert said Alton primarily uses Huggins Hospital but they will come down here too and he didn't know if they have paramedics on or not.

Mr. King asked what the historic paramedic intercepts have been over the years.

Chief Reinert said they request or thru the 911 system the way its set up because they get an automatic response to anything that's coded as a delta or an echo that's a higher level of care thru 911 we average about 180 requests but that doesn't mean they get a transport every time either they get on scene and this doesn't require a paramedic and they cancel or the paramedic still comes and they evaluate and triage the patient back to our crew.

He said last year as a ballpark number the amount of Medicaid/Medicare transports they had with a paramedic intercept was about 105 and that does not include the commercial or self-pay patients. We are probably around 140-ish paramedic intercepts where they come in and they take over the patient care he said.

Mr. King said that's \$42,000 to \$60,000. He asked when somebody calls 911 and dispatch determines that it's an echo if Frisbie is automatically dispatched for a paramedic intercept.

Chief Reinert said if 911 coded the call as a delta or an echo they transfer that information to

Stafford County who per our current protocol automatically calls Frisbie for the paramedic intercept. He said typically a delta/echo is someone who can't breathe or it could be a cardiac arrest, an overdose or an unresponsive person so that is in their protocol to be automatic.

Mr. King asked who establishes the protocol.

Chief Reinert said we established our protocol.

Mr. King said in this consideration that call that is going to be determined by others is going to incur a cost.

Chief Reinert said if they come in and transport. He said if they respond to Farmington and they say we should be able to handle this at basic or advanced level they get off the ambulance there is no fee. If we get on scene and we're able to say it came in as an echo but sometimes people are in a panic state when they are answering questions and they enter the information that's given to them and it's really a stubbed toe and they cancel the medics there's no fee. The only time we will see the fee is if the medic gets on, they evaluate the patient and say they need to take this in as a paramedic and that's when that triggers the intercept.

Mr. King asked if he was saying if dispatch calls them they get on scene they're going to say they're not needed and they're not going to charge us.

Chief Reinert said that's correct and that's the current understanding when he last spoke with...

Mr. King asked if that is going to change and they'll say they were needed because they want to send us the \$300 bill.

Chief Reinert said he had all these questions that he asked and there have been times when they've had medics in the past that say they'll ride this one in and he didn't know if they were bored but we keep all the billing so there was no financial impact to the Town or the depart. He said they discussed briefly that they might want to get away from the automatic response and it will be strictly on us getting on scene and evaluating which he is on the fence on because it takes a longer response time vs. being automatic and they have a 10 minute response time up to Meaderboro Rd. they get on scene and evaluate and say they need a paramedic now they are 20-25 minutes into patient care before they're getting a medic response.

He said it is still very preliminary and the VP wanted to warn him and they saw this coming but he has no time frame and we work on a different budget cycle than the Town of Barrington or Lebanon and our budget is already established 2023. Even if we started July 1 looking at 50% of those we at the mid-20's he said.

Mrs. Morin said we're in June now and we wouldn't have been able to predict that for July 1. She said he mentioned that 105 of the Medicaid patients were transported and asked how many Medicaid patients they had in all.

Chief Reinert said the way our call volume breaks down is we're roughly 60% of our transports are Medicaid/Medicare, they have about 15% are commercial insurance and the rest are uninsured or self-pay. He said we have a large demographic in town of the Medicaid/Medicare community and smaller amount of commercial payers but even with the commercial payers

their insurance policy might not cover 100% of an ambulance bill and they get the remaining bill whether or not that goes to collections or they pay it.

Mr. King said we're 75% funded thru Medicare/Medicaid and private and 25% are self-pay if they are able.

Chief Reinert said that's correct and if they were able to collect every dime thru their billing rates it would be close to \$1 million and last year they collected roughly \$250,000 and that's with the Frisbie paramedic paying us.

Mr. King said he was saying we're receiving 25% of what they're billing.

Chief Reinert said that's if they were able to collect 100%.

Mr. King said when they go thru Medicaid/Medicare they're not receiving 100% and asked what we are receiving as a rough percentage of what we bill.

Chief Reinert said they bill at the federal max and if they went on an ALS call their current rate is \$1194 plus \$31.50 per mile so if you had Anthem or no insurance that's what you would get billed. If you had Medicare \$448.64 is the max allowed plus \$8.80 per mile so we're at 33%.

Mr. King asked if the insurance companies are all paying the same or if they say they're only going to pay \$800.

Chief Reinert said it depends on the insurance company and their personal policy.

Mr. King said the insurance company says they're going to pay \$800 and the co-pay ends up going to the patient.

Chief Reinert said that's correct and whether they see that or not or it goes to collections.

Mrs. Morin said it could be part of your deductible.

Chief Reinert said there are all these little caveats to it and sometimes they don't have the best insurance.

Mrs. Titus asked if someone doesn't have insurance and they're an older person if they would refuse to take them because they don't have insurance.

Chief Reinert said they would never refuse anybody and they tell people all the time not to worry about the insurance factor and if they need an ambulance they need to get them the help and care they need and they can work that out after. No one gets refused for a lack of insurance or ability to pay he said.

Mrs. Titus asked if Frisbie was asking those kinds of questions.

Chief Reinert said no they were a non-profit and he didn't know what the status was being for-profit but he didn't think they could deny you care and they do at the minimum of what they do in the emergency room or you get admitted.

Mr. King asked if Frisbie Hospital is a land grant hospital.

Chief Reinert said he did not know.

Mr. King said originally when they were founded some hospitals were land grant hospitals which gave them tax exempt status. He asked where they are now for-profit if they retain their land grant status.

Chief Reinert said that during their non-profit history the hospital and all of their properties were tax exempt and they were providing ambulance service to the City of Rochester free of charge. He said now that they are for-profit he understood they're getting taxed on their properties and Rochester is paying Frisbie about \$800,000 for the ambulance service.

He said they have a 2 year contract with the City of Rochester which is coming up in 2024 and there was a big push that he brought to the previous board about Rochester Fire was looking to take over the EMS service again from Frisbie but he thinks they saw the upfront costs for equipment and to staff another 15-18 paramedics which are hard to come by.

He said they are waiting on more information and they said it's in their legal team and that they hired a company to do a fair market value and it shouldn't be that difficult to figure out what other agencies are charging in our area. He said his thing is the semantics of paramedic intercept fee for service vs. what is true mutual aid. If you look up the definition of true mutual aid its providing mutual aid whether it's an ambulance, a fire truck or a paramedic he said.

Mr. King said they want to break the current agreement and asked if we don't have a new revised agreement or agree to that then we won't be going to Rochester and they won't be coming here. He asked if that would make sense because they're not going to go to another town that they don't have a mutual agreement with.

Chief Reinert said this is where he wants to bring Att. Roman into this. He said we have a mutual aid agreement with the City of Rochester and with Frisbie since they are providing that service to the City of Rochester and they are looking at the word games for how everybody tries to move.

Mr. King said if Rochester pays Frisbie for their EMS service and we have mutual aid with Rochester, Rochester should get billed.

Chief Reinert said he also wanted to look at by the EMS protocol they have to protect the Town and that they're not calling them because of a potential fee.

Mr. King said that's like saying if we contracted with Milton for EMS services but we have mutual aid with Rochester so if we have to provide mutual aid and paramedic services on a mutual aid call we can't have Milton go to Rochester for it. He asked why they would accept a bill from Frisbie for paramedic services if we have mutual aid with Rochester and that they have a contract for that paramedic services. Maybe we would take this up with Keriann (Att. Roman) but in some ways if we have a mutual aid contract with Rochester this is a change to those services he said.

Chief Reinert said Frisbie is calling it a fee for services vs. mutual aid.

Mr. King said we have a mutual aid agreement with Rochester not Frisbie.

Chief Reinert said according to the agreement with Frisbie they mention municipal fire depts. and private whatever else but this thing is 15 years old and its going to get changed anyway. For me paramedic intercept is a mutual aid and they can say yes or no and I don't know how to navigate those waters when they're going to pull the plug anyway which is unfortunate he said.

He said he didn't know when this is going to happen and how they can maybe negotiate and that is why he is trying they're going to request it and we're going to request it and it will be wash but they want the language to be the same for all of the (municipalities).

Mr. King said there's just a "take" here there is no "give".

Chief Reinert said that's correct with their current proposal. He said right now they have it set up where we are doing mutual aid with the City of Rochester for ambulance service and we're getting paramedic service and to him that's neighbors helping neighbors.

Mr. King asked how many mutual aid calls they have going to Rochester.

Chief Reinert said on average its 120 a year so it's similar to what we are doing with them.

Mr. King said they are definitely going to have to have the agreement gone through by Att.

Roman because our agreement was with Rochester not Frisbie now Frisbie wants to add on fees as part of mutual aid that's not in the contract. He asked if they need to consider a revised mutual aid agreement with Rochester that addresses this because of some of these caveats of how it's called in and who calls it in. We could be before you know it in the red big time he said. Chief Reinert said that's why he's overly concerned just knowing the billing and the demographics here in Farmington and the inability to pay that they see that goes to collection and write-offs and we're going to get stuck with that bill no matter what because Frisbie is going to say we came, we provided, we want our payment.

Mr. King said they're going to be made 100% whole and we're going to continue at our 25% to 30% of being made whole.

Chief Reinert said even if they did a traditional they'd be out on a basic call and if we paid them \$500 and we collected the max thru Medicare \$448 we would be in the negative \$52.

Mrs. Titus asked if it would possible to go with Huggins Hospital or if that was too far away.

Chief Reinert said they don't like to utilize Huggins because of the distance unless it's for mutual aid up in that part or someone is adamant that they want to go to Huggins. He said it's a long trip taking our ambulance out of service and we can get to Dover and back faster than we can get to Huggins. He said he didn't know what Huggins' status is with paramedics and Frisbie is by the state currently our resource hospital and that's who we answer to for the doctors that oversee this area.

He said they also work with Wentworth-Douglas Hospital but if they're getting their intercept paramedics its 95% from Rochester and once in a while they will use Milton if they're available or closer.

Mr. King said they would have to work through it with Att. Roman and see what their options are.

Mr. Vachon said it doesn't sound like they have much of an option at this point.

Mr. King said they just can't roll over and start going in the red when we have an existing mutual aid agreement that in some ways they're reneging on-maybe unintentionally. He said mutual aid calls are pretty similar here so when we show up we work for free and when they

show up they want to get paid and asked how that is mutual aid. He said they are contracting EMS and paramedic services at Frisbie and those are the City of Rochester's people so they need to be on a level playing field with the City of Rochester. He asked if he contacted the City of Rochester regarding this.

Chief Reinert said not yet and it's on his to-do list but he wanted to get the board, Mr. Dickie and the attorney brought in before they started kicking further.

Mr. King said he may want to ask some basic questions and just say what his involvement is in this.

Chief Reinert said their prior Chief was the one that was pushing to get rid of Frisbie medic service for the City of Rochester to take over EMS and they now have a new Chief who isn't in the same mindset and likes the way it's currently operating because it would add a significant call volume.

Mr. King asked if they interface with the Fire Dept. for mutual aid.

Chief Reinert said the mutual aid agreement had to be a motion at Town Meeting that we would provide and receive mutual aid it wasn't specific to Rochester or Milton and they could go to MA they just had to have the governing body (approve it).

Mr. King asked when they deal with mutual aid items with Rochester if they deal with their Fire Dept.

Chief Reinert said for the Fire Dept. if there's an issue with EMS he deals with the EMS Director at Frisbie. He said Kevin Monty oversees the EMS unless it's something over him that has to go to the doctor that's in charge of the EMS area.

Mr. King asked who would be the City official that oversees Frisbie's paramedic services.

Chief Reinert said he would guess nobody but he would confirm that. He said he believes they are a contracted service and if the City has an issue and its coming thru the Fire Dept. the Chief would work with the EMS Director or the doctor that oversees the EMS and if he had a complaint it would go directly to Frisbie and their staff.

He said we have a mutual aid agreement that's blanket for any municipality is the way he understands it vs. a private entity. We don't have a signed one with the City of Rochester its basically through the governing body that had to be brought up at Town Meeting that we have on documents that we can give and receive mutual aid so it doesn't matter if they went to Lawrence or Lowell we have a mutual aid agreement that is protecting us in that aspect but it's not specific to communities or departments. He said he didn't know where they are dealing with municipalities vs. a private entity if they can have mutual aid.

Mr. King said Rochester probably passed that through their city council because they are a city for mutual aid.

Chief Reinert asked if they wanted him to talk to a city councilor.

Mr. King said he didn't know when they did that or what the delegates approved and what the wording is there and if that has any bearing on this.

Chief Reinert said he would make a phone call tomorrow to Chief Dubie to see what his take is. Mr. King said we may have the boiler plate language for a town and asked what the boiler plate language is for them and how that affects their responsibility to respond especially when they're subcontracting paramedic services.

Mrs. Morin asked to have this kept on the agenda so it doesn't get lost and so they get weekly or bi-weekly updates.

Chief Reinert said he would update Mr. Dickie with any new information he gets.

**Campbell Commons Street Lights-** Mr. Dickie said the board got an e-mail from the President of the Campbell Commons Homeowners Assoc. Fred Wentworth and they voted to have the Town take over the street lights. He said he went back with an e-mail from Att. Roman that he had before him and read that her reply was "of course the town subsequently voted as it is allowed to do to accept the roads and certain water/sewer infrastructure but the town has never voted specifically to accept the street lights then the street lights are not adopted by the town just because it accepted the roads. This leaves a few issues and options. Are the street lights in what we would consider the right-of-way? Yes. If so then we should grant a license to the homeowners' assoc. for the lights to be in our r-o-w similar to a utility pole or write a warrant article for the next Town Meeting for the town to accept ownership, utility costs and maintenance of the street lights."

He suggested if what they would like to do is take on the ownership of the street lights then they should get a warrant article to take them in.

Mr. King asked for the electrical PSNH cost for the street lights annually and the estimated ownership costs say if they had to replace the lights on a 15 year schedule to amortize out. He said say its \$300 a year for the electricity then there's the cost to keep them erected and functioning and they need to estimate the cost and pro rate it so there's going to be a value and a cost to the consume this.

He said say its \$2,000 a year because of the cost to maintain, replace or repair them and if somebody slides down a hill in the winter, takes a street light out and we own it we could be paying for a new pole and a new street light.

Mr. Vachon said we should be back charging their insurance too.

Mr. King said that's correct -if they have insurance.

Mrs. Morin asked wouldn't that go under Primex and if it would be any different than if somebody hit our fence.

Mr. Vachon and Mr. King said it could under Primex.

Mr. King said either way there is a cost associated and they need to estimate that and depending on what that cost is, is whether or not he would be in favor of putting it before the voters. He added that now that all these houses are on Town owned streets, Town owed sewerage and Town owned street lights he would bet those evaluations would be higher so they may think they're going to get a free ride but in fact if you live on a private road vs. a

public road, a paved road vs. a dirt road, with public sewer not private sewer it adds to the value of the home so sooner or later their assessments will probably catch up to the services they receive by the Town.

Mrs. Titus said the street lights are working because she has gone up there and asked who put the street lights in and if it is like what we have in the downtown area.

Mr. King said it was done by the private developer and it could be the same or it could be different.

Mrs. Titus asked if they are up to code.

Mr. King said he didn't think there was a requirement to bring street lights up to code and we improved our street lights to LED's a few years ago and factored in the cost savings but he didn't know how long the payback period is. He said he didn't know what these street lights are whether they are LED's but there's a cost and even if they bring it to Town Meeting they should capture that cost for the voters to make a decision.

Campbell Commons resident Bob York was in the audience and Mrs. Morin asked him how they currently pay those fees and if it was through the HOA fees with the lights as part of it.

Mr. York said it was part of the HOA fees and they'd get bills from Eversource.

Mrs. Morin asked if the lights were separate or if it was just one pot of money and they just divided it or individual homes paid their own.

Mr. York said they figured out their budget and figured out what it would cost for a year and then each house pays a portion.

Mrs. Morin said so everyone paid their part of the dues and she was just trying to recapture it for the cable TV audience because he wasn't at the microphone when he was speaking. She said when she was growing up they had a street light at their house and they paid their own personal bills for their street light. She said she hasn't been up in Campbell Commons and she was picturing pretty little street lights and asked if the lights are on utility poles.

Mr. York said they have 9 street lights and they're on a utility pole.

Mrs. Titus asked if the whole association wants to do this and if it was 50/50 or 20/30.

Mr. King said the e-mail says it was the vote of their membership.

Mrs. Morin said so it had to be more than 50%.

Mr. King said it could have been more than 50% of the people in attendance at the meeting so not knowing what the HOA rules are for voting it's a vote by their membership however their rules go.

Mrs. Morin said maybe they can reach out to the membership or the President of the HOA and see what the yearly cost for the street lights are.

Mr. York said if the board would allow him to he could tell them what those costs were as he was the Treasurer. He then came forward and said they voted in a new board and they didn't want to authorize him to speak but if they had questions he was the Treasurer.

Mr. King asked what the annual electric bills were for the lights.

Mr. York said before the last hike they were \$2,100 to \$2,200 a year and those are sodium and there are 9 of them.

Mr. King asked in his time serving on the board if he ever saw any expenses for replacement or repair of those lights.

Mr. York said they would call in for replacement or repair if one of the lights went out and then Eversource comes and they replace it and they don't charge us for that. He said it's kind of weird the way that the billing was like they got billed separately for the pump station and then they got a bill for the lights.

Mr. King said if the light needed to be fixed PSNH was repairing that as part of their service for the street lights.

Mr. York said that's correct and they just had one done the other day at the top of Whippoorwill and they just sent him a thing saying it's all done.

Mr. King said the cost to maintain those lights sounds like it may be rolled into that \$2,100 or \$2,200 a year.

Mr. York said yes that's exactly where it comes from and he could try to figure out the math on the bill but he'd have to go to MIT because there are so many line items.

Mrs. Morin asked for the number of homes in Campbell Commons.

Mr. York said there are 60 homes.

There were no other questions and the board thanked him for coming in.

**Poor Farm Road Update-** Mr. Dickie said it was opened last Thursday and he went up there yesterday morning and reviewed it after the rain we got the night before and there was no evidence of any erosion at all. He said they may have to do a little bit more to the headwall to deflect the water that is coming down the side ditch entering into the brook that's going thru the culvert but it is working as needed.

He said they will be up there to finish grading the road to get everything leveled up later this week and they started off on Dodge Rd. today with the grading. They have been up there ditching and other things up on Poor Farm Rd. getting that so that the water flows down in and is not washing out the roadway he said.

**Chaos & Kindness Update-** Mr. Dickie said as it was announced on Friday evening just after 5 p.m. they are coming in on June 1 and they were able to reach a lady named Wendy for Chaos and Kindness. He said they are waiting for her feedback as to more details of this event and they heard back from the school district that there is a conflict because they have a concert that night at the high school gymnasium so they are trying to work those logistics out with the school and see what the alternatives are.

He said he is waiting to hear back from Chaos & Kindness see if they are willing to have it in conjunction with the high school so they open for them or how that's all going to work so he didn't have any of that information at this point. We could be moving the event to Memorial Drive. More to come he said.

Mrs. Titus asked if everything was happening on 6/1 or if they were just coming for a visit then.

Mr. Dickie said they are coming on June 1.

Mrs. Titus asked what they are looking for from us.

Mr. Dickie said he didn't know that yet and he is waiting for the details on what they plan on doing, what the agenda is and right now everything is still up in the air.

Mrs. Titus said they have less than a week...

Mr. Dickie said he is well aware of that.

Mrs. Titus said they are going to get this in a few days and then they are going to have to hustle and make sure they have everything we need to do it. She asked if they are asking for anything from the board and if they have to be there or talk to them.

Mr. Dickie said not yet but he is looking for volunteers. He said there are 5 or 6 volunteers out of the group that have been working together on this and some of them are there for a half hour after the show starts and then they're going in to the show and then a half hour before the show ends they will come back out. He said they are looking for volunteers that don't need to see the show that can man the stations so if anything happens or if there is an emergency they can move the barricades making sure traffic is flowing correctly that sort of thing.

He said they met with the school on Friday but it doesn't look like too many volunteers on that side so he is trying to understand what the impact is going to be for the Town employees.

Mrs. Morin said she sees a lot of people on Face book who want to help and asked if they are putting it out that they're looking for volunteers.

Mr. Dickie said he was trying to figure out where it's going to be, what the agenda is before he goes getting too much but he would have the Selectmen's Secretary put that out tomorrow.

Mr. King said they are going to have to reach out for as many volunteers and just put them on notice that the details are TBD-to be determined because at the rate this is going they will know exactly what is going to happen on June 1 after it happens.

Mr. Dickie said they asked a bunch of questions to Wendy but she had no answers.

Mrs. Titus asked if they know what time they are coming on June 1.

Mr. Dickie said no and that's another thing they don't know how long it will take them to set up and if it is going to interfere with school. He said they can't be in there while there's school so they can't be in there until 3 p.m. at the earliest.

Mrs. Morin said she knew that Rec. Dept. Director Erica Rogers talked to them today at Chaos & Kindness because they called her as well so she may have a better report for Mr. Dickie tomorrow and he can report back in an e-mail to the board.

Mrs. Titus said it's on the agenda tonight and it would have been nice if...

Mrs. Morin said she didn't talk to her until 5 p.m. and she didn't know when Mrs. Rogers talked to them and it could have been around that time.

Mr. Dickie said she was in his office at about 4:15 p.m. and that was the last contact she had with her. He said there were a lot of "I don't knows" at today's meeting with some of the school

staff at 11:15 a.m. and he is waiting for those answers.

Mrs. Titus said they know it will be at one of the schools probably at Henry Wilson.

Mr. Dickie said yes if he had to guess.

Mr. Vachon asked for the capacity at HWMS.

Mr. Dickie said its 900 and something standing room only.

Mrs. Morin said the high school is ideal and she mentioned that if the high school chorus didn't want to swap their concert date maybe the best place for their concert might be down at the Rec. Dept. just for parking because if they are parking Chaos & Kindness at the high school and at VVCS and they're having them walk down to Henry Wilson for a concert there is no way they can park all those people at HWMS for a concert if its 800 people standing and maybe 500 sitting if that.

Mr. Dickie said they would have to subtract out of that because they have to set their sound system up on the floor so that would reduce that number significantly and they would probably have to have some bleachers out for the handicapped or the elderly that can't stand for the whole show which would reduce it even further.

Mrs. Titus asked if they were going to have a sound system outside if people wanted to stay outside the building.

Mr. Dickie said he didn't know what they have for sound.

Mr. Vachon said they really have no answers except for June 1 and they are not supposed to meet next week.

Mrs. Morin said she thought they should meet on Tuesday or Wednesday as Monday is a holiday (Memorial Day).

Mr. Vachon said they should meet before the event and get some information.

Mrs. Morin said they may even have to meet more than once next week to get a handle on what they need to do. She said depending on how many volunteers they get they're going to have to hustle to cover.

Mr. Vachon said they will have to figure out this week what day to meet. He said if they have to meet more than one night they may have to meet on Monday night for a single item for Chaos & Kindness and some of them may be traveling but it may be that they have to come in for a 6 p.m. agenda item to get some information.

Mr. King said he did not know at this time if he would be available at that time.

Consensus of the board was to tentatively schedule a meeting for Monday at 6 p.m.

Mr. Dickie said he would not be here for that meeting as he would be on the road coming back from a trip.

Mrs. Morin asked him to see if Mrs. Rogers or Kathy Seaver would be available for that meeting. She then said she could meet with Mrs. Rogers one day this week if she can't be here on Monday.

Mr. Dickie said the Chief will have an operations plan on his desk on Wednesday.

Request to Extend Closing- Mr. Dickie said the board got an e-mail from Jason Lauze. Mr. Vachon said he needs another extension on the closing on 7 Lincoln Street due to a situation.

Mr. Dickie said he had a snafu with his financing.

Mr. Vachon said he is asking to push it back to June 30 it was supposed to be on June 2 and this is the last scheduled meeting before the 2<sup>nd</sup> so he asked for an extension to June 30 to clear some things up.

**Motion:** (Morin, second Titus) to extend it until June 30;

**Discussion:** Mr. Vachon asked how long they extended it for the first time.

Mr. Dickie said it was for a month.

Mrs. Morin asked if they wanted to make this the final extension.

Mr. King said the board could do whatever it wants in this case.

**Vote:** the motion passed 3-0-1 (King abstained).

**Transfer Station Plans-** Mr. Vachon asked if there was any word on the plans for the Transfer Station as to where they are allowed to put the building where the Transfer Station ends.

Mr. Dickie said he has quotes coming in from Budell and Groen and when he gets them he will put them before the board.

Mr. Vachon asked about the plans for the facility itself-where they are allowed to build, do they have the area to build and all the NH DES stuff. He asked if they have any of those maps or surveys.

Mr. Dickie said the Building Inspector/CEO Ron LeMere has them and he will get them from him. He said when they built the Transfer Station all that stuff was put with him and he is going to get that anyway for the solar system. He said Mr. LeMere had a meeting with the solar system company this morning and he has all those plans.

He said there was a concern when Groen went out as to where the landfill stopped and he was pretty sure the fence was the borderline and behind the fence is where the landfill was and he was correct but he just needed to get that plan from Mr. LeMere and he has that.

Mr. Vachon said he would like to take a look at the survey and everything that was done when they closed the landfill to see what it looks like.

Mr. King said originally they were told they didn't have the area to do it and the building was on the cap. He said part of going to single stream was they didn't have the land area to do the sorting and that is one of the things that are in consideration so they want to make sure they have the land area.

**Cruiser Bid-** Mr. King said he thought they had put out a bid for the cruiser.

Mr. Dickie said they did and it's been closed but they received no bids.

Mr. Vachon said it sounds like they are calling Lambert's (to scrap it).

Mr. King asked what they had for a minimum bid.

Mrs. Morin said the minimum bid was \$655.

Mr. King said he was okay with it and to get rid of it. He asked if they are going to scrap it do they ask the Town mechanic or the Police Dept. if there are any parts they should take off of it for the other similar Dodge Charger that wouldn't affect the value.

**Motion:** (King, second Morin) to scrap it after they take off what they need or want passed 4-0.

#### **8). New Business:**

**Bridge Bond Resolution-** Mr. Dickie said there is a motion on the resolution that Mr. Vachon is to read for the board and he did so as follows:

**Motion:** (Vachon, second Morin) I move that the Resolution entitled "Resolution to Authorize \$1,400,000 Bond Bank Loan Agreement, Issuance of Bond and Related Documentation for Hornetown Bridge Replacement" be approved in form presented to this meeting, and that an attested copy of said Resolution be included with the minutes of this meeting;

Mr. Dickie said once they approve that he will get a copy of the meeting minutes and take this in to the Town Clerk showing this bond resolution was approved and she can sign it and notarize it. He said we get 4 copies of this to place it with the loan agreement which needs a signature from a member of the Board of Selectmen and the Town Treasurer. He said he would put that with this and get it to the Municipal Bond Bank.

Mr. King said in this motion it does not speak about the replacement of the River Road Bridge and asked if that needs to be part of that motion because that is part of the scope. He asked what happens if they say you can only put the cost related to the Hornetown Bridge replacement because that was the motion.

Mrs. Morin said it's their motion and asked if they can amend it and if this is just suggested language. She suggested amending it to "and to include the River Road".

**Amendment:** by Mr. King: to amend the motion for it to say after the Hornetown Bridge Replacement and the relocation of the temporary bridge to the River Road Bridge abutments. Mr. Vachon read aloud the amended motion and Mrs. Morin accepted the amendment.

**Vote:** the motion passed 4-0.

**Bridge Bond Agreement-**Mr. Vachon said he only saw one person's name to sign on this and he thought somebody else had to sign it too.

Mrs. Morin pointed out the line for a member of the Board of Selectmen's signature on page 7 of the Loan Agreement.

**Motion:** (King, second Morin) to authorize Gerry Vachon to sign on behalf of the board as Chairman passed 3-0-1 (Vachon abstained).

Mr. Vachon said he abstained because he is signing it.

Mrs. Morin asked if the percentage rate was what they expected. She said she thought it was a range and this seems like it was the top of the range at 3.75% (page 2, section 1 (d)).

Mr. King read "Maximum Interest Cost Rate shall mean an interest cost rate 3.75% per centum per annum" and said he believes that will be set when they get the bond.

Mr. Vachon said they don't have the bond yet and this is a "go for it".

Mrs. Morin said she thought that was the worst case scenario and it was already in there.

Mr. King said that's what it still says.

Mr. Vachon said that is still the worst case. He asked Mr. Dickie if he would amend the Bond Resolution before the Town Clerk signs it.

Mr. Dickie said he would call him tomorrow to have it amended and when it comes in amended correctly and he would also have him amend her name to Rebecca.

Mr. Vachon said the Loan agreement doesn't go into what they are using the money for and it's just they're going to take a loan (bond) out. He said he didn't think the bond bank cares they just want to get paid and he would sign those copies after the meeting.

**NOD Disclaimer**-Mr. King said at the Planning Board meeting last week they discussed the notice that legal counsel wanted them to put on all their Notice of Decisions which was a discussion between Dubois & King and Att. Roman and based upon the wording the board did not like that idea and that intent and did not want to put it on the NOD's. He said he agreed and he reached out to Att. Roman to discuss it with her but she hasn't gotten back to him. He said it's a very verbose hold harmless statement that would be included on the NOD that doesn't read very well and in his opinion doesn't need to be there. He said he wanted to talk it through with her because it adds confusion to the NOD which is unnecessary and maybe there is another way to resolve it.

He said the Town has approved the contract with Dubois & King there is an agreement as far as who is held accountable or harmless for various items. He said there was some understanding that it was going to be included on every NOD and he didn't think it is absolutely necessary because there is an agreement that is place in the contract and they don't need to take that legal contract (language) and spread it over every NOD going forward. I think if we absolutely have to we will but we feel it will be not received well and add confusion to the NOD's unnecessarily and if we can do it some other way and put that on notice I think it would be better served he said.

**Road Conditions**-Mrs. Titus said she knows that the Town crew is really busy but the Town roads in the downtown area and School St. are really bad.

Mr. Dickie said they missed last week because they were out flushing hydrants so they had one of the Town crew helping them so they could have 2 crews flushing the hydrants and they had the road crew up on Poor Farm Rd. to get that culvert back and they will be getting back to it now that they have the Poor Farm Rd. culvert fixed. He said they have everybody from the Water/Sewer Depts. back on days now so they will be back patching roads and doing that again.

**Selectmen Contact Information**- Mrs. Titus said she got a phone call from someone saying they were looking for information for her and she told them it all on the Town website and they can contact the Town if they have any questions for them. She asked if any of the board members had anybody approach them for that and if they want to talk to them their numbers are there and their e-mail addresses are there.

Mr. Vachon said he didn't believe their cell phone numbers are there. He said there is a link to your e-mail there and they can click on your name and it will send an e-mail to your preferred e-mail address. The names are all there with a hyper-link he said.

Mr. Dickie said with the paperless system each of them would be set up with their own e-mail account so that will be accessible for a Town e-mail so they can contact the board that way.

Mr. King asked in that link if they were able to determine what information is provided by the Selectmen. He said he would prefer to have his phone number and his e-mail to be on there so they have that option. He said they are going to get a new e-mail so when that gets updated if they could put his personal cell phone number on there he would be fine with that.

**Highway Dept. Vacancies-** Mrs. Morin asked how the road crew is doing and if the crew is fully staffed.

Mr. Dickie said no and they are actually down one after one quit. He said they are down to 3 full time people and 1 part time person.

Mrs. Morin asked what they are doing to recruit people and if they are running ads or if it's just on the Town website.

Mr. Dickie said they also advertise on Craig's List, the newspaper and they are also looking at possible wage adjustments.

Mrs. Morin asked if they have looked at the temp agencies to get some temporary help.

Mr. Dickie said they are looking to see what they need to outsource.

Mrs. Morin said they should really be looking at outsourcing because there is so much to do and not enough manpower to get it done.

Mr. King said Mrs. Morin brought up an idea that may not have come up in recent discussions is a temporary hiring service and they could reach out to them and maybe find some short term people that have experience. He said there are a few local companies and he has been solicited by them.

Mrs. Titus suggested the unemployment office as another place to advertise for help.

Mr. King suggested advertising at the temp agencies, the unemployment office, Indeed, Craig's List and the newspaper.

Mrs. Morin added Monster Jobs and Linked In.

Mr. King said they had some signs that say Now Hiring and hopefully they have them out and while they are in public and on TV right now anyone that is interested in working for the Town Highway crew to feel free to come down and fill out an application. If you know anybody please contact them our town is in desperate need of getting some people that want to work for the Town and the Highway crew and we'll be coming into winter plowing and its going to be essential that we get this dept. back to close to full staff before the snow flies so any help from the Farmington residents would be greatly appreciated he said.

**Street Sweeping-** Mr. Vachon said they tabled this for 2 weeks as of May 8<sup>th</sup> to see if there was anyone with a regenerative air/vacuum sweeper and asked if they found one.

Mr. Dickie said he put it back out to bid for exactly what they requested and they are waiting for the bids to come back.

Mrs. Morin asked if they have received no bids.

Mr. Dickie said he hasn't followed back up with him (Highway Dept. Supervisor Ed Brannan).

Mr. King asked if contacted anybody to see if they have a regenerative drive and there wasn't so he put it back out to bid. He then asked if he knew when that is due in.

Mr. Dickie said he didn't know what his bid time frame was.

Mr. Vachon said he didn't know they were going back out to bid for it and according to the minutes they asked Ed to call around to see if he could find somebody with a regenerative air not to put it back out for bid.

Mr. King said apparently he didn't find anybody.

Mr. Vachon asked if they didn't find anybody why they would put it back out to bid and just take the mechanical. Now it sounds like we're just wasting our time he said.

Mr. King said if they don't get any bids back on the regenerative drive they could default back to the only bid they got now that the bids have gone out.

**Permission to Disperse Funds to Trustees-** Mr. Dickie said it appears that our previous Business Administrator didn't request monies for the closure of our landfill in 2022 so they are requesting that. He said these funds were never requested from the Trustees of the Trust Funds as a reimbursement to the Town in 2022. He said he is formally requesting that the Board of Selectmen as agents to expend authorize the Trustees to reimburse the Town from the Capital Reserve Fund that was set up for that purpose.

He said in addition he would like the Board of Selectmen to authorize out Finance Administrator to write checks to the Trustees of the Trust Funds totaling \$394,000 as voted at Town Meeting on March 15, 2023 as follows: \$150,000 repair of Town Levee; \$100,000 Bridges and Road Design; \$50,000 Emergency Motorized Equipment; \$50,000 Highway Dept. Motorized Equipment; \$20,000 Town Revaluation; \$15,000 Self Contained Breathing Apparatus; \$5,000 Replacement of HVAC units at Municipal Building; \$3,000 Equipment Purchases and Repair and \$1,000 Salt Shed.

Mr. King said there are 2 different things going on here-the first one is that we in 2022 didn't request reimbursement of the landfill closure funds from the Trustees and asked for that total.

Mr. Dickie said that total was \$22,531.17.

**Motion:** (King, second Titus) to request from the Trustees reimbursement of \$22,531.17 for the landfill closure groundwater testing passed 4-0.

Mr. King said the second one he didn't know if this has typically been done but the Finance Director is looking for them to authorize the disbursement to the Trustees of the Trust Funds as voted on at Town Meeting. He said he didn't believe they have done this in the past and he thought because Mrs. Heon is new to this position she wants it as part of the record and to feel that she is duly authorized to do so.

Mr. Dickie said that's correct.

Mr. King said he didn't have a problem with making a motion and putting it as part of the record but asked Mr. Dickie if he had gone through and double checked that those transfers to the Capital Reserve Funds are all correct.

Mr. Dickie said yes.

**Motion:** (King, second Morin) to authorize the Finance Administrator to make the disbursements as listed per Town Meeting to the Trustees of the Trust Funds passed 4-0.

**9). Next Meeting:** Monday, May 29, 2023

Mr. Vachon said tentatively they are going to meet for a brief 1 item agenda on Chaos & Kindness at 6 p.m. on Memorial Day as a brief update for the board for any information.

Mrs. Morin said anyone that wants to volunteer can reach out thru hers, Erica Rogers' or Mr. Dickie's e-mail and they will try and get a group of citizens together.

Mr. Vachon said their next regular meeting would be June 5 at 6 p.m.

Mr. Dickie said he gave the board what surrounding communities are paying to look it over and they can look at it on June 5.

**10). Non-Public Session B:**

**Motion:** (King, second Morin) to enter non-public session under RSA 91-A: 3 II (L) Consideration of Legal Advice passed 4-0 by a roll call vote (Vachon, King, Titus, Morin-aye) at 7:41 p.m.

**Motion:** (King, second Morin) to come out of non-public session passed 4-0 at 7:51 p.m.

**11). Non-Public C:**

**Motion:** (King, second Titus) to enter non-public session under RSA 91-A: 3 II (c) Reputation passed 4-0 by a roll call vote (Vachon, King, Morin, Titus-aye) at 7:51 p.m.

**Motion:** (Morin, second Titus) to come out of non-public session passed 4-0 at 8:12 p.m.

**12). Adjournment:**

**Motion:** (Morin, second Titus) to adjourn the meeting passed 4-0 at 8:14 p.m.

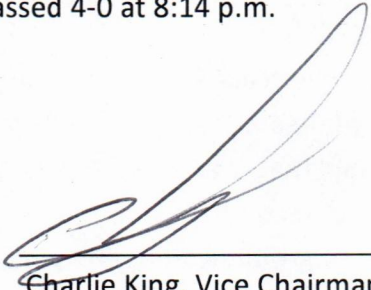
Kathleen Magoon  
Recording Secretary

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Gerry Vachon, Chairman

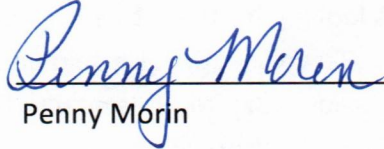
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Ann Titus



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Charlie King, Vice Chairman



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Penny Morin