

Town of Farmington
Board of Selectmen – Public Meeting Minutes
Monday, March 22, 2016
Selectmen's Chambers
356 Main Street

Board Members Present:

Charlie King, Chairman

Neil Johnson, Vice Chairman

Jim Horgan

Paula Proulx

Ann Titus

Others Present:

Town Administrator Arthur Capello

1). Call to Order/Pledge of Allegiance:

Chairman King called the meeting to order at 6:15 p.m. All present stood for the Pledge of Allegiance.

2). Public Input: None.

3).Moving Forward with Contractor for construction of Public Safety Building:

A).Resolution- Capello asked the board to consider approving the resolution that would authorize reimbursement of expenditures for the new Public Safety Building with the proceeds from the bonds issued by the NH Municipal Bond Bank. He explained the pre-construction costs are estimated to total between \$50,000 and \$75,000 and would be paid with funds from the Public Safety Building Capital Reserve Fund which currently contains about \$217,000. The CRF would be reimbursed with funds from the bonds when they are issued he said.

Motion: (King, second Horgan) to approve the resolution to authorize reimbursement of expenditures for the new Public Safety Building with bond proceeds passed unanimously. The Town Clerk will sign the resolution and a copy will be kept with the meeting minutes.

B). Notice to Proceed- Discussion included a breakdown of the costs, if the project will need further “tweaking”, when the board will receive progress reports, if there will be a Clerk of the Works or a representative from the builder, projected groundbreaking date and the bond application is almost ready to submit.

Motion: (King, second Horgan) to authorize Groen Builders to proceed with the final design phase with the fees not to exceed \$75,000 and to authorize the Town Administrator to sign the notice to proceed passed unanimously.

4). Additional Board Business:

A). Fuel Oil Contract- Capello told the board the RFP for fuel oil went out to five companies seeking a vendor to provide fuel oil for both the town and the school district. The best price received would allow the town to lock in a price approx. 20 cents lower than the current price paid (\$1.82) and the next best bid is 18 cents a gallon higher he said.

Discussion included the bid includes up to 70,100 gallons for use by the town and the school district, the use of gasoline cards, making sure receipts match invoices, which depts. use the cards, cards are designated to each vehicle and each driver has a PIN number, fuel costs come out of each dept.'s budget, who reviews the invoices, discounts and monitoring invoices for errors, discrepancies, and cheating.

Motion: (King, second Horgan) to award the bid for \$1.61.9 to Irving Energy for up to 70,100 gallons for use by the Town of Farmington and the Farmington School District passed unanimously.

B). MS 232- Selectmen reviewed the NH Dept. of Revenue Administration form MS-232 which is a report of the appropriations actually voted at the Town Meeting. There were no comments or questions and the board signed the signature page of the report.

C). Request for Summer Schedule- Selectmen reviewed a request from Shop Steward Sumner Scott requesting the DPW employees begin working the summer schedule on April 18. The schedule would include a four day work week with an extra hour (until 5 p.m.) on the days the transfer station is open. Discussion included why the transfer station is not open on Thursday, possibly opening half-day on Thursday, on-call coverage, request for history of on-call past practice and pay, terms of contract regarding on-call coverage and clarification of requirements in the letter.

Motion: (King, second Horgan) to approve the request for a four day work week for the highway, transfer station, waste water and sewer depts. following the current contract, town policies and past practices for all DPW employees with on-call hours only on Friday, Saturday and Sunday passed 5-0.

5). Non-Public Session A:

Motion: (King, second Titus) to enter non-public session under RSA 91-A: 3 II (e) passed 5-0 by a roll call vote (King, Johnson, Horgan, Proulx, Titus – yes) at 6:50 p.m.

Motion: (King, second Horgan) to come out of non-public session passed 5-0 at 6:58 p.m.

Motion: (Horgan, second King) to seal the minutes indefinitely passed 5-0.

6). Adjournment:

Motion: (Horgan, second Johnson) to adjourn the meeting passed 5-0 at 7 p.m.

Respectively submitted

Kathleen Magoon

Recording Secretary

Charlie King

Paula Proulx

Neil Johnson

James Horgan

Ann Titus