

Town of Farmington
Board of Selectmen Public Meeting Minutes
Monday, March 16, 2020

Board Members Present:

Paula Proulx, Chairman
Neil Johnson, Vice Chairman
TJ Place
Gerry Vachon

Board Members Excused:

Dave Connolly

Others Present:

Arthur Capello, Town Administrator
Fire Chief James Reinert
Becky Dickie, Deputy Town Clerk
Residents Bruce Bridges, Leslie Leary
Arthur Williams

1). Call to Order:

Chairman Proulx called the meeting to order at 6 p.m.

2). Pledge of Allegiance:

All present stood for the Pledge of Allegiance.

3). Public Input:

New Selectman - Chairman Proulx welcomed new board member Gerry Vachon and thanked Ann Titus for her dedication, devotion, time and all the things she has done for the Town.

Fly Infestation - Old Range Road resident Arthur Williams said that he and his neighbors have concerns about the waste from 30 head of cattle on an abutting farm which is being piled about 50 yards from his property line. He said this has been a problem for 2 years now to the point where they can't leave their doors open or be outside because of the flies and the bad smell and the owner refuses to cooperate with them.

Mr. Williams said that his well is located between his home and the property line and he is afraid that seepage from the piles will leech into his well because it is downhill from the piles. He then provided the board with some photos of area.

He said he lives on a Class VI road that he maintains and that he has asked the farmer not to put manure up there because the equipment destroys the road especially during mud season but he refuses to stop doing it. There are 100 acres of land there so he could dispose of the waste elsewhere on his property or have a company come to remove it he said.

Mr. Johnson asked if this was being done simply for the farmer's convenience.

Mr. Williams said the farmer said he is using it provide nutrients for the soil for his hay field.

Mr. Johnson asked about the size of the manure piles.

Mr. Williams estimated that some of the piles are approx. 10' high and about 20' wide and the farmer is adding to them 2-3 times a day. He said if this continues he will have to sell his property but the biting cow flies and bad smell will make it difficult for him to sell it.

He added that as many as 20 cows have come onto his property leaving trails of feces and have

also come after his wife. He then asked if there was any help available from the Town. Mr. Capello said there are no Town regulations to address this issue and that the state will not step in unless it is deemed to be a public health issue. He said there are best management practices for this and suggested that he call the Dept. of Agriculture for help as they have enforcement action.

Mr. Williams said he has contacted them and they did not return his call.

Mr. Capello then suggested that he contact the NH Dept. of Environmental Services (DES) Subsurface Bureau with his concerns about the potential contamination of his well. He explained that the Town can reach out to the landowner and seek his cooperation but it has no mechanism to force him to address their complaints.

Mr. Williams said they would appreciate it if they would have a conversation with the owner. He said when the farmer is hauling the waste down Meaderboro Road it leaves manure all over the road and he is digging up the road when he turns onto Old Range Road with the tractor. The road is posted and he is running an 18-wheeler and other heavy equipment leaving a trail behind him and digging up the road he said.

Mr. Capello said that legally he did not think they could stop him from doing that as it is equipment needed for his home business and would shut down his business if not allowed. He asked Mr. Williams for his contact information so he could get back to him in a few days.

Resident Leslie Leary said at the previous meeting with help from the DOT he provided a solution to safely cross the Hornetown Road Bridge with the 2010 Chevy ambulance with a GVW of 13,200 lbs. and an axle space of 13' 6" which was a draft needing verification from the Town. He said that approx. 1 hour later during the discussion of the bridge issue Chairman Proulx asked if either of the Town's 2 ambulances were allowed to cross the bridge and that Mr. Capello answered that neither ambulance could use the bridge. It was also stated that the wheelbase was 15' which is not true and that the axle space is 13'6" he said.

He said that Mr. Capello gave inaccurate information to the board and the taxpayers and in doing so made a much longer response time for at least one ambulance.

Mr. Leary said that Mr. Capello's false comments put his and the state's engineer's integrity in question. He said as a taxpayer it makes him reflect on the decisions the Town Administrator makes and asked who dropped the ball regarding the condition of the infrastructure.

Mr. Leary said that he appreciated that the Selectmen realized the importance of this bridge and the amendments that were made elsewhere to fix the bridge in a short time frame and thanked the board.

4). Review of Minutes:

No minutes were received.

5). Reorganization of the Board:

Chairman Proulx said that following the March elections the board votes for which members will hold the Chairman and Vice Chairman positions and chooses reps to the other Town

committees. She turned the meeting over to Mr. Capello for the nomination and vote for the Chairman position.

Chairman:

Motion: (Johnson, second Place) to nominate Paula Proulx for Chairman;
There were no other nominations. Ms. Proulx accepted the nomination.

Vote: The motion passed 3-0-1 (Proulx abstained).

Mr. Capello returned control of the meeting back to Chairman Proulx.

Vice Chairman:

Motion: (Place, second Vachon) to nominate Neil Johnson for Vice Chairman;
There were no other nominations. Mr. Johnson accepted the nomination.

Vote: The motion passed 3-0-1 (Johnson abstained).

6). Board Assignments:

Mr. Capello said that a Selectmen's Rep and an Alternate Rep are needed for each committee with the exception of the Zoning Board of Adjustment and that the Alternate is the only member who can legally sit in for an absent representative.

Planning Board Rep:

Motion: (Place, second Proulx) to nominate Gerry Vachon for Planning Board Rep;
Mr. Vachon accepted the nomination.

Vote: The motion passed 3-0-1 (Vachon abstained).

Alternate:

Motion: (Johnson, second Proulx) to nominate TJ Place for Alternate Rep to the Planning Board;
Mr. Place accepted the nomination.

Vote: The motion passed 3-0-1 (Place abstained).

Economic Development Committee Rep.:

Motion: (Johnson, second Place) to nominate Paula Proulx for Rep to the EDC;
Ms. Proulx accepted the nomination.

Vote: The motion passed 3-0-1 (Proulx abstained).

Alternate:

Motion: (Proulx, second Vachon) to nominate Neil Johnson for Alternate Rep to the EDC;
Mr. Johnson accepted the nomination.

Vote: The motion passed 3-0-1 (Johnson abstained).

Capital Improvement Plan Committee: (has 2 Selectmen members and an Alternate)

Motion: (Johnson, second Place) to nominate Paula Proulx for CIP Rep.;
Ms. Proulx accepted the nomination.

Vote: The motion passed 3-0-1 (Proulx abstained).

Second Rep.:

Motion: (Johnson, second Vachon) to nominate TJ Place as a Rep. to the CIP;

Mr. Place accepted the nomination.

Vote: The motion passed 3-0-1 (Place abstained).

Alternate:

Motion: (Proulx, second Johnson) to nominate Gerry Vachon for Alternate Rep to the CIP;

Mr. Vachon accepted the nomination.

Vote: The motion passed 3-0-1 (Vachon abstained).

Budget Committee:

Motion: (Place, second Proulx) to nominate Neil Johnson for Rep. to the Bud Com;

Mr. Johnson accepted the nomination.

Vote: The motion passed 3-0-1 (Johnson abstained).

Alternate:

Motion: (Johnson, second Place) to nominate Paula Proulx for Alternate Rep to the Bud Com;

Ms. Proulx accepted the nomination.

Vote: The motion passed 3-0-1 (Proulx abstained).

Conservation Commission:

Motion: (Johnson, second Place) to nominate Dave Connolly for Con Com Rep.;

Mr. Connolly was absent but in an 3/16/20 e-mail to Mr. Capello and Chairman Proulx he stated he would like to return to being the Selectmen's Rep. to the Con Com.

Vote: The motion passed 4-0.

Alternate:

Motion: (Vachon, second Johnson) to nominate TJ Place as the Alternate Rep to the Con Com;

Mr. Place accepted the nomination.

Vote: The motion passed 3-0-1 (Place abstained).

Goodwin Library Board of Trustees:

Motion: (Place, second Johnson) to nominate Dave Connolly for Rep. to the Library Trustees;

Mr. Connolly's e-mail also states he would like to remain as the Rep. to the Library.

Vote: The motion passed 4-0.

Alternate:

Motion: (Proulx, second Place) to nominate Neil Johnson for Alternate Rep to the Library Trustees;

Mr. Johnson accepted the nomination.

Vote: The motion passed 3-0-1.

7). Bridge Issue:

Mr. Capello said in verifying the information provided by Mr. Leary and the DOT they brought

the 2010 Chevy (white) ambulance to the Transfer Station to weigh it. He said the state has agreed to allow only this ambulance to use the Hornetown Road Bridge and this is a decision for the board to make as we usually rotate them and can't promise it will always be available.

Fire Chief James Reinert said each month they put a different ambulance in as a front line vehicle in an effort to save wear and tear on the older vehicle.

Mr. Capello said if the board chooses to use just the white ambulance all of the time there would be no guarantee it would be available to respond to that area as it may already be in use and the red ambulance would have to be sent to a call there.

Chief Reinert added that the white ambulance could also be down for maintenance and if a call comes in for that area the red ambulance would have to respond.

Mr. Capello said in 2019 there were 41 calls that would be impacted by the down posting of Hornetown Road Bridge and asked the Chief to review the mileage/response times with the board.

Chief Reinert then provided the response times and distances for Pound Road, Meaderboro Road, Russell Lane and Thompson Road areas using Hornetown Road and the additional mileage and time using Meetinghouse Hill Road. He then asked the board for direction on how to proceed.

Mr. Capello said if the white ambulance is not the front line vehicle when a call for that area comes in it would add about 2-3 minutes to the response time to move the red ambulance out of the way to use the white one.

Chairman Proulx said that could still potentially be less response time for a call that involves going over the bridge depending on the destination.

Mr. Johnson asked why if the bridge is limited to 6 tons they are going to let a 6.1 ton vehicle go over it.

Mr. Capello and Chief Reinert said they could not answer this question.

Chairman Proulx asked for a copy of where it says in writing that the white ambulance can use the Hornetown Road Bridge.

Mr. Capello said he would provide copies for the board.

Mr. Leary said there is a national formula for all bridges used by the DOT which uses the vehicle weight listed on the door and the axle space to calculate whether it can safely cross the bridge.

Mr. Johnson said if the Town has an approval in writing from the DOT then he has no problem with it. He suggested that the white ambulance be used exclusively for the next 3-4 months while the bridge is being replaced

Chief Reinert said it would not be a huge deal to take the white ambulance out of the rotation and use it exclusively for the next 3-4 months.

Mr. Capello read the response from the DOT which states that it is acceptable for 2010 Chevy ambulance to cross the 6 ton bridge on Hornetown Road for the next 6 months subject to change as required by the road and bridge condition. The 2018 F550 (red ambulance) is

unacceptable for the same bridge he said.

Chairman Proulx asked the Chief for his thoughts on what they would be able to manage.

Chief Reinert said he would continue to rotate the ambulances as need be as it only takes a minute to 1.5 minutes to move one ambulance to get to the other one.

Mr. Johnson asked now that the weather is turning good if they could park the red ambulance outside of the bays out of the way.

Chief Reinert said they can't leave the red ambulance outside because it has medications that are required to stay at least at room temperature and it is still cold overnight.

Chairman Proulx said they can send the command car to start what needs to be done at the scene and that usually the Police Dept. also responds to an emergency call so the people up there are not being left with absolutely nothing.

Chief Reinert said that depending on the severity of the call Fire Dept. members sometimes accompany the ambulance in the command car.

Resident Bruce Bridges asked to have the DPW address the "monster" pot holes and deep mud on Ten Rod Road so the red ambulance will be able to get the scene of a call there.

Mr. Capello said the DPW is aware of it and are doing the best they can to address these issues and that they were up there on Friday to take care of some big potholes. He said he would take a ride up there the next day to assess the road conditions.

Chairman Proulx asked that the road be made somewhat of a priority because of the bridge situation. This would help to keep the maintenance down on the ambulance too she said.

Mr. Capello said he would check the road conditions weekly and get the Highway Dept. out there if needed.

Consensus of the board was to allow the white ambulance to cross over the bridge and to allow the Chief to continue to rotate of the ambulances as need be.

Emergency Management – Mr. Capello said that Chief Reinert is the Emergency Management Director and asked the board if they had any questions for the Chief on this issue.

Chairman Proulx said about half of the Selectmen have never sat during an emergency and don't know what their responsibilities are. She said the School Board is probably the same way (with 3 new members) and asked for a summary of the plan and what their roles are during an emergency.

Chief Reinert directed them to the FEMA website for an overview and an understanding of how the system works on the local, state and federal levels during an emergency.

Mr. Capello asked that any questions on this topic be directed to Chief Reinert.

Chairman Proulx asked the Chief if he could put together a summary of the Emergency Management Plan and present it at a meeting of both boards. She added that it would be good for the public to see that they know what their roles are and that they know what they are supposed to be doing.

Chief Reinert said he had some minor meetings with the school staff last summer as they were

trying to get their plan completed before the school year started.

Chairman Proulx said the SAU should have a copy of the Town's emergency plans as the Chief is the Director and that it should be a paper copy in case their computers were to go down.

Consensus of the board was to ask Chief Reinert to contact the Superintendent about setting up a meeting to review the emergency management plan and to invite the School Board to attend.

COVID-19 Update – Mr. Capello said they have canceled all non-essential Town committee meetings so the only boards that will continue to meet are the Board of Selectmen and the Planning Board as both of those boards have statutory limitations that they have to meet. He said that Economic Development Committee, Conservation Commission, Budget Committee and the Zoning Board of Adjustment have been canceled for the next 30 days based on advice from legal counsel. The Recreation Dept. will be closed effective at 8 a.m. on Wednesday so there will be no senior programs or after school care through the Rec. Dept. until further notice. Chairman Proulx said she wanted the residents to know that they are monitoring the situation and are being proactive.

Mr. Capello said that an e-mail blast was sent out from the Town Clerk/Tax Collector's Office asking residents to conduct as much business as possible online or by phone and to avoid coming into the office if possible.

Deputy Town Clerk Becky Dickie said that renewal of motor vehicle registrations, dog licenses and copies of vital records can be done online and that property owners can make tax and lien payments over the phone. She said they are currently working with the state Dept. of Motor Vehicles to allow renewal of vehicle registrations over the phone.

Chairman Proulx asked if the Town website was being updated with pertinent information.

Mr. Capello said they are updating the website and the Town's Face book page as needed as the situation changes. He said all non-essential meetings were canceled on the website and an e-mail blast was sent out about the Rec. Dept. closing and posted on the Town Face book page.

Mr. Johnson returned to the Hornetown Road Bridge issue and said the Town received notice about the relocation of the utilities and that they plan to install new poles over the bridge in the next 3-4 weeks so they can be ready to install the temporary bridge. He said the order of transitioning the lines will be the electric lines (Eversource) and then the cable/COMS lines (Atlantic Broadband and TDS).

Mr. Capello noted these plans were made prior to the Corona virus and he did not know what impact that will have on potential delays in the schedule.

Chairman Proulx said the notice says the Town is responsible for contacting the landowners where some trees need to be cut down and asked if there has been any movement on this.

Mr. Capello said he has not contacted them yet because there is an on-site meeting with the engineers on Thursday and he didn't want to give them any misinformation. He said they plan to send out letters as well as knocking on their doors to inform the property owners.

8). Town Administrator's Business:

a). Class VI Road – Mr. Capello said that a resident who lives on Pine Knoll Drive put a driveway into his garage off of Old Trotting Park Road which is a Class VI road. He said that based on legal advice the board needs to sign off on the Class VI Road Acknowledgment and Notice of Limits of Municipal Responsibility form acknowledging that the garage is there.

Chairman Proulx said they did some research on this and found out that it was approved by “past people” and based on that this board must sign the form.

Motion: (Johnson, second Place) to sign the Class VI Road Acknowledgement and Notice of Limits of Municipal Responsibility for 12 Pine Knoll Drive;

Discussion: Mr. Vachon asked if the maintenance work would include seasonal grading so that the owner would have to get approval to fix any ruts in the spring.

Mr. Capello said it would not include grading but for any upgrades to Old Trotting Park Road such as paving it he would need permission from the Selectmen to do so.

Mr. Vachon said he wanted to make sure that the owner wouldn't have to get approvals and get an engineer involved to fix ruts and winter damage as that seemed extreme to him.

Vote: The motion passed 4-0.

b). Landfill Monitoring – Mr. Capello asked the board for a motion to withdraw \$369.57 from the Landfill Closure Capital Reserve Fund to pay CMA Engineers for part of the monitoring.

Motion: (Johnson, second Place) to withdraw \$369.57 from the Landfill Closure Capital Reserve Fund for payment to CMA Engineers, Inc. for closure monitoring passed 4-0.

c). Crushing Bid – Mr. Capello said the board received copies of the proposal for crushing in their packets. He said they received a late bid and that historically the board has disqualified late or e-mailed bids and asked the board if they wished to continue that practice.

He said the only bid received on time was from Custom Crushing that the Town has used in the past and there were some minor issues regarding moving the equipment out that were resolved and that the DPW Director is recommending the bid be awarded to them.

Chairman Proulx said their quality of work was always decent but that they just didn't pull their equipment out as they were asked to do.

Motion: (Johnson, second Place) to override the Purchasing Policy and not require three bids since we only had one respondent passed 4-0.

Motion: (Johnson, second Place) to award the RFP for crushing to Custom Crushing Company, LLC in an amount not to exceed \$41,025;

Discussion: Mr. Vachon asked if this means the board is going with the company recommended by the DPW Director and not with the late submission.

Mr. Capello said that historically the board has never awarded bids to proposals that were submitted late although they can do so.

Chairman Proulx said if they stay consistent they don't get into trouble.

Mr. Vachon noted that the price per ton (\$4.25 per ton for course or fine grade crushed gravel)

quoted in the proposal is a good price.

Vote: The motion passed 4-0.

d). Town Vehicle Policy – Mr. Capello said that the only change the board wanted made was to add that “vaping” is never allowed inside Town vehicles which was added to the first sentence of the second paragraph from the bottom of the page.

Chairman Proulx corrected that they also wanted item f to be amended to include language that the employee would sign an acknowledgement of their responsibility for safe operation and maintenance of any vehicle under his/her control on a yearly basis and that the signed form be placed in the employees’ personnel files.

Mr. Capello said he would add the requested language to section f.

Mr. Vachon pointed out that there were 2 other errors in the second to last paragraph- the word “of” between smoking and vaping should be changed to “or” and in the sentence beginning with “Seat belts...” the word “at” following “required” should be removed.

Mr. Capello said he make the additional corrections and return it to the board for review.

e). Town Purchasing Policy – Mr. Capello said the Auditors recommended that some updates be made to this policy.

Mr. Vachon asked if the revision combines sections A and B and gives the DPW Director and Mr. Capello the authority to make purchases up to \$2,500.

Mr. Capello said he would have the authority to purchase goods and services up to \$2,500 and the Dept. Heads would be authorized to make purchases up to \$1,000.

Mr. Vachon said that on Page 2, last paragraph it says the Dept. Heads shall have the authority to make purchases up to \$2,500.

Chairman Proulx said that originally the limit was \$1,000 and they found that it was a lot of work to deal with so it was revised it to allow the Dept. Heads to purchase up to \$2,500 with the okay of the Finance Director and the Town Administrator.

Mr. Vachon said the way the section is worded it allows the Dept. Heads to purchase up to \$2,500.

Mr. Johnson said that was not his/the board’s intention. He asked if they were now being granted the authority to purchase goods up to \$2,500.

Mr. Capello suggested keeping the limit for Dept. Heads at \$1,000.

Mr. Johnson said if they intend to keep it at \$2,500 he would like it to be spelled out that Dept. Head purchases between \$1,000 and \$2,500 must have the approval of the Town Administrator and the Finance Administrator.

Consensus of the board was to agree with Mr. Johnson’s suggestion and that no additional corrections/additions were needed.

Mr. Capello said he will make the requested change and return the policy to the board for further review.

Mr. Johnson asked Mr. Capello what the limit was for him to make purchases.

Mr. Capello said he could make purchases up to \$2,500 unless it is an emergency. If it is not an emergency for anything over \$2,500 he would bring it to the Selectmen for approval.

f). Emergency Contact Form – Mr. Capello said that the Police Chief would like to implement the Person at Risk Emergency Contact Form to help the town's elderly and disabled populations so if they get a call about someone they would know who they are looking for. He said the form has undergone legal review to make sure that no HIPPA regulations are being violated.

Chairman Proulx asked when this would be enacted.

Mr. Capello said if the board approves this they would like to get the information as soon as possible so it can be put in their files. He said it would be used if someone called in to report a missing person and that the person was developmentally disabled they would have all of the pertinent information so that a "BOLO" (be on the lookout for) could be issued.

Chairman Proulx asked how and where this information would be stored.

Mr. Capello said it would be kept in a file locked up behind the Secretary's desk in the Police Dept. He said that the Secretary and the Police Dept. would have access to the files.

Chairman Proulx asked what the Police Dept. was asking the board to do.

Mr. Capello said they would like the board to approve the implementation of form and its use.

Mr. Johnson recalled this was part of the discussion that took place about 2 years ago where the Chief talked about hiring or assigning someone to make wellness check calls.

Mr. Capello agreed and noted this concern came up during a period of power outages then.

Mr. Johnson added that completing the form is voluntary and he didn't have a problem with it.

Consensus of the board was to allow the Police Chief to implement the form.

g). Fireworks Request for Proposals – Mr. Capello said he forgot to get the RFP into the board's packets and suggested the discussion be postponed to a future meeting. He said the RFP is basically the same as used in the past except the minimum bid has been increased to \$5,000.

h). Sarah Greenfield Easement – Mr. Capello said he would like to postpone discussion of this matter as they are still conducting research on the issue. He said there has always been an easement going through 2 pieces of property that goes into the Town's gravel pit area and gives them potential access to Route 11.

He said one of the property owners there is looking to expand his business and is seeking a loan and the title company is having an issue with the Town having the easement so the Town Attorney is researching what can and can't be done with easements, deeds, etc.

Chairman Proulx said the Town has not always had the easement and it was put in for economic development purposes and to allow the expansion of the park and to access the back side of it.

She said she would have to hear a real good reason to vote for the elimination of the easement.

Mr. Johnson said they may not be suggesting to get rid of it and may just want something re-worded to clarify it. He said for the purposes of long term planning the Town would have to maintain the easement and agreed it would have to be a real good reason not to keep it. One of these days the pit is going to dry up and we will have to do something else with it he said.

i). Town/School District MOU/Agreements – Mr. Capello said there was a joint meeting between the Selectmen and the School Board/SAU to hash out some of the final details of the School Resource Officer Memorandum of Understanding which was then sent off to legal counsel and the documents in the board’s packet contain the Attorney’s minor edits. He said he has not sent them to SAU Superintendent as he would not do so without the board’s approval.

SRO MOU -Mr. Capello directed the board to page 5 of the SRO MOU, second to last paragraph, last sentence where the Attorney added “as needed to perform his/her responsibilities and duties under this MOU” (regarding the SRO’s access to personally identifying information). Selectmen said they could not discern the changes and suggested that in the future any corrections/additions be underlined or identified in some way.

Mr. Capello said in the next paragraph on page 5 the Attorney added “as defined by FERPA” after “The SRO shall not disclose education records”.

He said that on Page 6, Responsibility for Claims the Attorney added “Run this by PRIMEX” at the end of the paragraph which states this provision doesn’t bar or waive either party’s rights to seek damages from the other party if that party acts negligently or willfully.

Mr. Capello the insurance provider is very busy and they are still waiting for a response.

Camera Use Agreement – Mr. Capello said the first edit is on Page 3, Section V, Insurance where the Attorney struck the existing sentence that stated the District’s and the Town’s insurance requirements and replaced it with “The District and the Town shall be responsible for obtaining and maintaining insurance at such levels of coverage as may be required by law and as will adequately protect itself from the risks, if any, related to this Agreement and each’s respective responsibilities”.

Selectmen said they were okay with this wording.

Mr. Capello said there were no other changes to this agreement.

Safe School Zone Act (RSA 193-D) MOU – Mr. Capello said the first edit to this document is on page 2, section I where the Attorney added the wording under RSA 631:2-a “where one or more persons involved is not a student (a/k/a pupil) of the District”.

Mr. Capello said that on the top of page 3, the Attorney struck the existing paragraph regarding RSA 193-D: 4 and replaced it with the following: “However as authorized by RSA 193-D:4 1(b) simple assaults with minimal contact that involve only students (a/k/a pupils) of the District are not required to be reported to the Police Dept. provided the School Board has adopted a discipline policy which requires that the parents of the involved students shall be notified of the simple assault”.

He said no other changes were made to this agreement.

Mr. Johnson asked if Police Lt. Matt Embrey reviewed these changes.

Mr. Capello said the Town Attorney went through the agreements with Lt. Embrey and that some of the changes were based on the conversations she had with him.

Chairman Proulx asked if the School Board discipline policy referenced above is the same one they said was needed at the joint meeting.

Mr. Johnson said it is the same policy and is where pupil on pupil simple assault is not required to be reported under Safe School Zone Act if the School Board has a policy to address it. They did not have a policy so currently it has to be reported under that act until they adopt a policy and then it doesn't have to be reported anymore and that was why that was added he said.

Mr. Capello asked if it was okay for him to send the documents over to the Superintendent with the understanding that they are still waiting to hear back from PRIMEX.

Consensus of the board was to wait until there is response from PRIMEX and then send the documents to the SAU when they are ready to be signed to avoid some of the back and forth between the two boards.

j). Next Meeting – Mr. Capello asked if the board wanted to skip the board meeting next week. He said he could call a meeting with a 24 hour notice if needed and they could “play it by ear”. Consensus of the board was not to meet unless it is necessary.

9). Additional Board Business:

a). County Dispatch Fee – Mr. Johnson said that included in their packets was a notice of a 5% increase to the Strafford County Dispatch fee and asked if this was an additional increase to the amount they have already been told.

Mr. Capello said it is not an additional increase and they have already budgeted for this increase and have just received the bill.

b). Hummer Status – Chairman Proulx asked about the status/location of the Hummer that may be sold and if the board should have a discussion on what will be done with it.

Mr. Capello said the Hummer is over in back of the DPW.

Mr. Johnson suggested this matter be put on the next meeting agenda because the Chief mentioned that it has a 24 volt system which is fully charged and that the longer it sits around it could become an issue when they go to sell it as it may not be ready to go.

Mr. Capello said he would put this topic on the next agenda.

c). SUV Status – Chairman Proulx asked if there has been any progress toward finding out what is wrong with the SUV.

Mr. Capello said there has been no progress yet but that a resident has offered the use of a diagnostic tool that may be helpful in determining what the problem is and that he planned to discuss it with the DPW Director the next day.

Colorful Water – Chairman Proulx asked Mr. Capello to address why they had orange water.

Mr. Capello said that on the previous day there was a fire on Main Street and the Fire Dept. used the fire hydrants to put it out which churned everything up and gives a color to the water. He said that after a few days it settles back down and returns to its colorless state. He said there is no danger and that the water is still drinkable.

Mr. Vachon said that is the same thing that happens during flushing season when the pipes and

hydrants are flushed.

Mr. Capello said the resident who was concerned about water was made aware of the reason for the color.

10). Non-Public Session A:

Motion: (Johnson, second Place) to enter non-public session under RSA 91-A: 3 II (a, c) Compensation, Reputation passed 4-0 by a roll call vote (Proulx, Johnson, Place, Vachon-yes) at 7:12 p.m.

Motion: (Johnson, second Place) to come out of non-public session passed 4-0 at 7:40 p.m.

Motion: (Johnson, second Place) to appoint Becky Dickie as the Town Clerk/Tax Collector at a salary of \$28 an hour effective April 6, 2020 passed 4-0.

11). Adjournment:

Motion: (Johnson, second Place) to adjourn the meeting passed 4-0 at 7:40 p.m.

Respectively submitted

Kathleen Magoon

Recording Secretary

Paula Proulx, Chairman

Neil Johnson, Vice Chairman

TJ Place

Gerry Vachon