

Town of Farmington
Board of Selectmen Public Meeting Minutes
Monday, March 19, 2018

Board Members Present:

Paula Proulx, Chairman
Neil Johnson, Vice Chairman
Dave Connolly
TJ Place
Ann Titus

Others Present:

Arthur Capello, Town Administrator
Fire Chief James Reinert
Asst. Chief Rolly Edgerly
State Rep. Jim Horgan
State Rep. Joe Pitre
Gary Rogers, Interim DPW Director
Residents Bill Fisher, Elizabeth Johnson,
Charlie King, Blanche Tanner

1). Call to Order:

Chairman Proulx called the meeting to order at 6 p.m.

2). Pledge of Allegiance:

All present stood for the Pledge of Allegiance.

3). Welcome New Board Members:

Chairman Proulx introduced and welcomed new Selectmen TJ Place and Dave Connolly to the board. She then thanked Jim Horgan and Charlie King for all their contributions and time they put into the Board of Selectmen as well as several other Town committees over the years.

4). Reorganization of the Board:

Chairman Proulx turned the meeting over to Mr. Capello for the reorganization of the board. Mr. Capello said every March following Town elections nominations are accepted for Chairman and Vice Chairman and opened the floor for nominations for Chairperson.

Motion: (Johnson, second Titus) to nominate Paula Proulx for Chairperson;

There were no other nominations.

Vote: The motion passed 4-0 (Proulx abstained). Ms. Proulx accepted the nomination.

Mr. Capello turned the meeting back over to Chairman Proulx.

Chairman Proulx called for nominations for Vice Chairman.

Motion: (Titus, second Connolly) to nominate Neil Johnson for Vice Chairman;

There were no other nominations.

Vote: The motion passed 4-0 (Johnson abstained). Mr. Johnson accepted the nomination.

5). Selectmen's Representatives to Town Committees/Boards:

A). Conservation Commission: Mr. Connolly said he would like to be the Rep. to the Con Com. He said he presently sits on the Con Com as Commission Chairman but has submitted his

resignation as a member of that commission.

Motion: (Proulx, second Johnson) to nominate Mr. Connolly as Selectmen's Rep. to the Con Com passed 4-0 (Connolly abstained).

Alternate Rep. to the Con Com:

Motion: (Johnson, second Proulx) to nominate Mrs. Titus as the alternate rep to the Con Com passed 4-0 (Titus abstained).

B). Budget Committee: Mr. Johnson is the current rep. to the Bud Com.

Motion: (Titus, second Connolly) to nominate Mr. Johnson for Selectmen's Rep. to the Bud Com passed 4-0 (Johnson abstained).

Alternate Rep. to the Bud Com:

Motion: (Johnson, second Place) to nominate Ms. Proulx as alternate rep. to the Bud Com passed 4-0 (Proulx abstained).

C). Economic Development Committee: Mrs. Titus is the current rep to the EDC.

Motion: (Johnson, second Proulx) to nominate Mrs. Titus as the Selectmen's Rep to the EDC passed 4-0 (Titus abstained).

Alternate Rep to the EDC:

Motion: (Johnson, second Titus) to nominate Mr. Connolly as the alternate rep to the EDC passed 4-0 (Connolly abstained).

D). Planning Board: Mr. Horgan was the rep to the Planning Board.

Motion: (Titus, second Johnson) to nominate Mr. Place as the Selectmen's Rep to the Planning Board passed 5-0.

Alternate Rep to the Planning Board:

Motion: (Titus, second Connolly) to nominate Mr. Johnson as the alternate rep to the Planning Board passed 4-0 (Johnson abstained).

E). Capital Improvement Plan Committee: Ms. Proulx is the current rep to the CIP Committee.

Motion: (Johnson, second Place) to nominate Ms. Proulx as the Selectmen's Rep to the CIP Committee passed 4-0 (Proulx abstained).

Alternate Rep to the CIP Committee:

Motion: (Johnson, second Connolly) to nominate Mrs. Titus as the alternate/2nd rep to the CIP Committee passed 4-0 (Titus abstained).

F). Goodwin Library Trustees: Mr. Horgan was the rep to the Library Trustees.

Motion: (Johnson, second Place) to nominate Mr. Connolly as the Selectmen's Rep to the Library Trustees passed 4-0 (Connolly abstained).

Alternate Rep to the Library Trustees:

Motion: (Johnson, second Connolly) to nominate Mrs. Titus as the alternate rep to the Library Trustees passed 4-0 (Titus abstained).

Mr. Capello then replied to a cell phone text question that it is not a conflict of interest for a husband and wife to be members of the same board.

6). Public Input:

Main Street Bridge Dedication: Rep. Pitre told the board about a bill in the NH Senate scheduled to be introduced soon recommending the new bridge be named after Vietnam veteran, Purple Heart and Silver and Bronze Stars recipient Major John Lawrence. He requested that the board support the measure through a letter of support which must be received in the Senate by Thursday or the deadline will be missed and the bill will be lost.

Rep. Horgan said if the board supports the recommendation that will give the Senate the okay to move forward with the bill. If the bill passes the Senate it will then move on to the House of Representatives for a vote he said.

Rep. Horgan said the original intent was to recognize the bridge as the Hayes Mill Bridge.

Rep. Pitre explained that the bridge is located adjacent to the former Hayes Sawmill/Mooney's Mill complex site which made parts of the Hoola-Hoop and gavels for the U.S. Supreme Court. He suggested that a plaque be put on one end of the bridge identifying the Mooney/Hayes sawmill site and a plaque be installed for Maj. Lawrence at the other end of the bridge.

Mr. Johnson asked if the old Main Street Bridge was named after anyone.

Rep. Horgan said that back in 1811 it was referred to as the Hayes Bridge but it was not formerly dedicated to them. Later it was referred to as the Mooney Bridge when the mill changed ownership. He said he was unable to determine if the bridge ever had an official name.

Rep. Pitre noted that Ichabod Hayes was one of the Town's original Selectmen in 1799-1800 and there are no known living relatives of the Hayes family that owned the mill. He added that there are still some members of the Mooney family in town and it would be a fitting tribute to the people who had contributed so much to the economy of the town.

Mr. Johnson asked how Maj. Lawrence was selected for recognition at the Main Street Bridge.

Rep. Pitre said there was a citizen's request to recognize Maj. Lawrence and that he was the most decorated veteran from town.

Rep. Horgan added that once the bill is approved it will be the Town's responsibility to organize the fundraising and/or collect donations and then purchase and install the plaques.

Chairman Proulx said the board has not had the time to research the matter and was concerned about the potential to inadvertently slight someone. She said they would have to rely upon that the Representatives had properly researched the issue if they were to vote to support the bill.

Mr. Capello asked if the bill could be re-introduced in the Senate if the board chose not to support it at this time.

Rep. Pitre said the bill could not be re-introduced this year but could be resubmitted next year.

Mr. Capello asked who was going to take charge of the proposal and see that is carried out.

Rep. Horgan said he and Mr. Pitre would find someone to run the fundraising for the project.

Motion: (Johnson, second Titus) to ask Mr. Capello to draft a letter or e-mail to the NH Senate recommending that the Main Street Bridge be named after Major John Lawrence passed 5-0.

Chairman Proulx asked Rep. Pitre to give the information needed for the letter to Mr. Capello.

7). Review of Minutes:

February 26, 2018- Public Meeting Minutes- Page 9, Item H, MetroCast Well Monitoring, second sentence- change “He” to “Mr. Capello” to clarify who gave out the copies.

Motion: (Johnson, second Titus) to approve the minutes as amended passed 3-2 (Connolly, Place abstained).

March 5, 2018- Public Meeting Minutes- Page 8, Town Administrator’s Business, Item A, Review of Sealed Minutes, line seven- add “and negotiations” to the end of the sentence.

Motion: (Titus, second Johnson) to approve the minutes as amended passed 3-2 (Connolly, Place abstained).

March 5, 2018- Non-Public Meeting Minutes Sessions A-G: No errors or omissions

Motion: (Johnson, second Titus) to approve the minutes as written passed 3-2 (Connolly, Place abstained).

Motion: (Johnson, second Titus) to unseal Non-Public Sessions C, D and E of March 5, 2018 passed 3-2 (Connolly, Place abstained).

8). Opening of Bid for Places Crossing:

Mr. Capello said one bid was received and asked Chairman Proulx to open the sealed bid. Chairman Proulx read the bid submitted by Charlie King for \$40,001 for the Town owned property known as Map R03, Lot 15 consisting of approx. 12 acres along Route 11. Mr. King’s intent for the property is future commercial or industrial development she said.

Motion: (Johnson, second Titus) to accept the bid with all of the conditions that were stated in the RFP being met;

Discussion: Chairman Proulx said the minimum bid was \$40,000 for the property and the RFP was posted for three weeks.

Mr. Capello said that was for the second posting as the first posting carried a minimum bid of \$55,000 and did not receive any responses.

Mr. Johnson asked for the current zoning of the lot.

Mr. King said the lot is in the Commercial Business zone. He said he is the owner of an abutting property and has had an interest in the lot for some time. He said he is unsure of his plans for the lot and that he is aware that a Variance will be required for an industrial use. He added there are no plans to use the property within the next few years.

Vote: The motion passed 5-0.

9). Wastewater/Water Position Update:

Mr. Capello said the talks with the Town of Alton regarding sharing a Water Dept. operator are going well but that he would need to share any details of the discussions in non-public session. He said he is not as confident about contracting out for a Wastewater operator and gave the board a draft job ad for a Superintendent of Public Utilities for review.

Mr. Johnson asked about a current employee who was potentially going to take the position.

Mr. Capello said the employee was not willing to do it.

Mr. Capello said the state would accept someone who currently has a grade 3 certification and is working toward their grade 4 certification. He said the issue is that the town's treatment plant is a grade 4 treatment facility although he did not know why the plant was bumped up from a level 3 to a level 4 facility.

Mr. King recalled that the decision to take in septage from other towns is what pushed the plant grade level up from level 3 to level 4.

Mr. Capello asked if the town did not take in septage if the grade level would return to grade 3.

Mr. King said he believed that to be the case but asked if they would want to take that loss in revenues.

Mr. Johnson asked about the salary range for the new Superintendent position.

Mr. Capello said the salary would be open to negotiation as the board is also currently considering the wage study which will be on next week's meeting agenda.

Mr. Johnson suggested they develop a consolidated spending plan for all of the DPW depts.

Chairman Proulx said if a candidate is found that has all of the proper certifications for all of the depts. the board will then have to decide whether to go with a DPW Director or to split the DPW into individual depts. and have individual supervisors/operators.

Mr. Johnson asked for a brief non-public session at the end of the public meeting to get an update on the Alton negotiations.

Chairman Proulx said she was concerned about the cost to the Town for a wastewater operator, a contracted water operator, the cost to increase certification of a current employee and the related salary increase for that person.

Mr. Capello said he would answer those questions during non-public session.

Mr. Johnson said he would like to compare costs for a "package" deal (one person certified for all depts.) versus the costs for individual certified operators. He added that he would like to discuss the salary range for the Superintendent position in non-public before authorizing Mr. Capello to post the job advertisement.

He then asked if they hired someone with a grade 3 certification going for a grade 4 certification if the Town would pay for the higher level certification.

Mr. Capello said the Town would pay for the higher certification but there would language in the contract stating the employee must be employed by the Town for a certain length of time or agree to repay the cost of the certification on a pro-rated basis.

Consensus of the board was to request clarification of the second sentence of the second paragraph regarding the required certifications in the job posting and to approve the remainder of the posting with the exception of the salary requirements which will be discussed in non-public session.

10). Town Administrator's Business:

A). Replacement of Ambulance Monitors- Fire Chief James Reinert said the monitors are used

to obtain cardiac rhythms, blood pressure readings and to check the oxygen level in the blood all contained in one compact unit. He said the current units are refurbished units built in 2002 that were purchased in 2009 and the manufacturer has stopped making parts for the units. As of March 25 the trade-in value of the units will decrease from \$4,000 to \$400 per unit he said. Chief Reinert asked the board to approve the purchase of 2 new monitors with a total cost of \$56,867.28 and that the vendor Zoll Medical Corporation is willing to accept payment for the units over 2 years.

Mrs. Titus asked if the company would charge interest for allowing the payments to be made over 2 years.

Chief Reinert said there will be no interest charges.

Mr. Johnson asked why they couldn't trade in one of the units and then use the second existing unit as a back up to the new unit for half of the cost.

Chief Reinert said he could do that but eventually they would have the same problem of a lack of parts for the old unit and not being able to repair it if it breaks down. He said they would also lose \$3,600 of trade-in value on the unit that they choose to keep. He added that the new units are more user friendly, can provide more information on the patient's condition and that many of the product accessories are not interchangeable between the units.

Discussion also included the estimated cost for the new ambulance. Chief Reinert said there is a difference in prices depending on whether a vehicle with a gasoline or diesel engine is chosen. He said if one of the monitors (\$28,433.64) was paid for out of the \$249,000 set aside for the new ambulance that would leave approx. \$220,000 in the fund and the estimated cost for a diesel powered ambulance is approx. \$217,000.

Mr. King asked Chief Reinert if he recalled the amount of potential revenue increases based on the ability to charge more for higher level monitors stated in his previous presentation.

Chief Reinert said they would be able to charge more for the use of ALS equipment and for medic level services but that he did not recall the amount of revenue that could be realized.

Mr. Johnson asked if the ALS billing would be a significant increase in revenues.

Asst. Chief Edgerly said the charge for the ALS service would increase (from \$1,200) to about \$2,000 per call.

Mr. Connolly asked about the life expectancy of the monitoring units.

Chief Reinert said the average life expectancy is from 10 to 12 years depending on use.

Mr. Johnson asked if there is way to track the increased revenue from the first new monitor.

Chief Reinert said he would have to track the numbers manually as the software is not designed to track revenue from the new unit. He said he would ask the billing company about possibly tracking the revenue through their service.

Mr. Johnson asked about the software updates included in the purchase price and the cost for additional updates.

Asst. Chief Edgerly said he would contact the company for the answers to the questions.

Chairman Proulx said this would put the town behind for next year's budget season and that they will also be required to purchase Scott packs (self contained breathing apparatus) and asked Mr. Capello if he has this all figured into the Town budget for next year.

Mr. Capello said the second monitor could be paid for by the ambulance billing revenue based on several years of \$40,000 in revenues going into the Capital Reserve Fund. The Scott packs is going to be a very different discussion he said.

Chief Reinert said he hoped the town will receive a grant to help with the cost of the Scott packs and added "the third time is the charm".

Motion: (Johnson, second Titus) to authorize the Town Administrator to sign to purchase the two Zoll monitors, 50% payable this year and 50% payable next year with the caveat that there are no additional charges for software and firmware updates;

Mr. Capello suggested the motion be amended to state the monitors will be paid over 2 years without limiting the amount in case they wish to pay more than half in one year.

Amendment: Mr. Johnson amended his motion to state: to authorize the Town Administrator to sign to purchase the two Zoll monitors to be paid for over a two year period with the caveat that there are no additional charges for software and firmware updates;

Mrs. Titus accepted the amendment to the motion.

Vote: The motion passed 5-0.

B).Purchase of a Wheel Loader - Mr. Capello provided the specifications for the proposed purchase of a new wheel loader for the board to review and said that the DPW employees tested 3 models of loaders and favored the Caterpillar model.

Interim DPW Director Gary Rogers said they chose the "Cat" because the maintenance was substantially cheaper than the other 2 models (Volvo and John Deere) and it was more user-friendly. He added that the existing loaders were built in 1989 and 1999 and are in rough shape. Ms. Proulx asked how the purchase program for the new loader would work.

Mr. Capello said Martin Laferte told him about the Clean Diesel grant which would help towns replace their old diesel equipment with newer more efficient diesel equipment. The former DPW Director applied for the grant and the town was awarded the grant. The board then voted to also use the state surplus highway funds which totaled about \$141,000 toward the purchase of the loader. So the town is getting a \$200,000 piece of equipment for about \$16,000 he said.

Mr. Rogers said the new loader will come with a plow, a wing, an auto-lubrication system, corrosion protection and performance monitoring through fluid sampling and testing for 1 year.

Ms. Proulx asked about the dependability of the models and if there are any issues of concern between the types of loaders.

Mr. Place said there are Cat loaders where he works and they are dependable and liked by the operators.

Mr. Rogers said the service and repair costs are cheaper for the Cat than for the Volvo and John Deere models. There have been issues getting Volvo parts but there have been no customer

service issues with Caterpillar or John Deere he said.

Mr. Place asked if this machine is going to be big enough for what they need it to do.

Mr. Rogers said the 926M Wheel Loader is equivalent to last year's 930 model except this one will come with a 3 ½ yard bucket and a counter weight to offset the bucket, the plow and wing and the easy coupler system.

Chairman Proulx asked how the remaining \$16,000 for the loader will be paid.

Mr. Capello said if there is any trade-in or scrap value it would go towards the expense and the remainder could be paid from the Highway Motorized Equipment Capital Reserve Fund.

Mr. King suggested they also try selling the vehicle as used equipment which may have more value than as a trade-in.

Mr. Rogers said the grant requires that the old equipment be turned into the state and they will come and pick up the machine. The trade-in value is in the grant itself he said.

Mr. Johnson said there is \$106,000 currently in the Highway Motorized Equipment CRF.

Mr. Capello said that amount does not include the \$5,000 appropriation approved by voters at Town Meeting this year.

Chairman Proulx asked for the actual cost of the Cat loader.

Mr. Rogers said the machine costs \$147,900, the plow and wing adds \$41,000 and the auto-lube adds \$4,300 for an approx. total of \$193,000.

Mr. Capello said this means the town would be getting a new loader for about \$18,000.

Motion: (Johnson, second Titus) to proceed with the purchase of a Milton Caterpillar 926M Wheel Loader with the wing, plow and auto-lube options;

Amendment: Chairman Proulx offered a friendly amendment to the motion to take the remaining balance from the Highway Dept. Motorized Equipment Capital Reserve Fund not to exceed \$20,000.

Mr. Johnson and Mrs. Titus accepted the amendment to the motion.

Vote: The motion passed 5-0.

C). Burnt Truck Update- Mr. Capello said they have not had a chance to start looking at a truck to replace the 2015 truck that caught fire. He said they plan to look at all replacement options sometime this spring. The other truck is being outfitted with a plow ahead of another potential snow storm he said.

Mr. Rogers said the adjuster came in to look at the damaged truck and has asked for an investigation to determine if a malfunctioning part caused the fire and if so will request a full refund from the truck dealer.

D). Sidewalk Plowing- Mrs. Titus asked about the sidewalks in the Grove Street area that were not plowed and present a potential hazard for children walking to school who now must walk in the road. She showed Mr. Rogers some pictures taken of the area on her phone.

Mr. Rogers said there were several factors that could have contributed to missing those sidewalks such as if the sidewalk plow went down during the storm or if there is a car in the

way of the sidewalk. He said that normally the operator will go back to check on something that may have been missed but it is sometimes a battle with cars parked alongside of the sidewalks. Mr. Johnson asked when Mrs. Titus took the pictures of the sidewalks.

Mrs. Titus said she took the pictures that day and the last storm took place about a week ago.

Mr. Johnson suggested it may be easier for them to address these issues if they are notified sooner as it will be harder to remove the snow now that it has iced up.

Mr. Capello asked Mr. Rogers to have someone take a look at the sidewalks the next day.

E). Attorney Fee Agreement- Selectmen reviewed the fee agreement with Mitchell Municipal Group for legal representation of the Town with Attorney Keriann Roman as the Town's principal attorney.

Motion: (Johnson, second Titus) to proceed and have the Town Administrator sign the fee agreement with Mitchell Municipal Group appointing Attorney Keriann Roman as the Town's primary contact passed 5-0.

F). Board Appointment- Mr. Capello said Charlie King requested appointment as a regular member of the Planning Board for a three year term. He said there is currently a seat open with resignation of member Sylvia Arcouette.

Motion: (Johnson, second Connolly) to accept the appointment of Charlie King to the Planning Board;

Discussion: Mr. Johnson asked Mr. King about his previous length of service on the Planning Board.

Mr. King said he started as a member of the Planning Board in 2001 and served for about 12 years and as the Selectmen's Rep to the board for several years. He said that Mr. Horgan became the Selectmen's Rep to the Planning Board at one point due to scheduling conflicts.

Vote: The motion passed 5-0.

G). Bi-Weekly Payroll- Mr. Capello said at the last meeting the board had asked him to conduct further research on some issues related to switching the Town employees to a bi-weekly payroll schedule. He said he has not completed the research and based on the feedback from the Town employees he didn't think that the board would want to proceed with the conversion.

Mr. Johnson asked if Mr. Capello has checked to see if the Town would meet the legal requirements for the switch as mentioned by Tim Brown at the previous meeting.

Mr. Capello said the Town would meet some of the requirements. The Dept. of Labor requirement was changed in 2007 and the Town does not need Dept. of Labor authorization to change the payroll schedule. NH Retirement does not have any issue with the change but he is still gathering more information he said.

Chairman Proulx said the employees did a good job in representing themselves and asked Mr. Capello if he was now recommending the payroll remain on a weekly pay schedule.

Mr. Capello said based on the presentation and other factors its best not to proceed with the change.

Mr. Johnson suggested they table the issue and that it can be revisited in the future if need be. Chairman Proulx suggested that they challenge the dept. heads to come up with the \$6,000 in savings that would have been realized by switching to bi-weekly payroll as suggested by Chief Reinert at the previous meeting. She said she did not want the money taken from tools that they need or from the services they provide but from cost avoidance.

Mrs. Titus said that Mr. Capello came up with a solution to save the town \$6,000 but agreed the matter should be tabled until more information is available. She said each dept. head came up with a budget and if they can find money in their budget they should do so.

Mr. Capello gave an example of cost avoidance where Mr. Rogers told him the Highway Dept. needed an alternator for one of the bucket loaders. Mr. Rogers said if the part was purchased from John Deere it retailed for \$800 but could be purchased elsewhere for \$100.

Chairman Proulx said there may adjustments that could be made to employee scheduling to reduce overtime costs such as by staggering their start times.

Mrs. Titus said she did not want the dept. heads to just propose a dollar figure that could be saved but to also include information on what their plan is to reduce costs.

Mr. Capello said the dept. heads wouldn't come to the board to discuss their plans to shop around more, etc. but that they would see the results with the year-end budgetary savings.

Chairman Proulx asked if regularly scheduled dept. head meetings are still being held.

Mr. Capello said the meetings are still being held.

She suggested Mr. Capello provide the board with feedback from the meetings informing them of cost avoidance efforts by the dept. heads and to promote the idea with them.

Motion: (Johnson, second Titus) to table the discussion on the bi-weekly payroll conversion passed 5-0.

11). Additional Board Business:

A). More Public Input- Ms. Tanner said she would like to thank Mr. King and Mr. Horgan for their time on the board. She said she was glad that Mr. King will be on the Planning Board. Resident Bill Fisher said he would like to publically thank the Fire Dept. and the Police Dept. for their response to his accident about one week ago where he lost part of his thumb. He said the dept. personnel showed up quickly, brought him to the hospital and made sure his dogs and his home were secure before leaving. He said everyone involved did an excellent job and that he could not thank them enough.

B). Dispatch Assessment Fee- Mr. Johnson said the Strafford County Dispatch Assessment states that the rate will remain the same and asked why last year's actual expended amount was \$6,561 but the assessment states that the total due for 2018 is \$5,787.

Mr. Capello noted the assessment states the amount owed is reduced by 5% but he did not know the reason for the reduction.

Mr. Johnson said that even without the 5% reduction the amount owed is off by about \$500.

Mr. Capello said he would contact the County Commissioners' Office and get more information.

C). Water Meters- Mr. Johnson reminded the board and Mr. Capello that they still need to have a discussion about replacing the water meters in town.

Mr. Capello said he is waiting for some information and the matter is tentatively scheduled to be on next week's agenda.

D). Economic Revitalization Zone Signs- Mr. Johnson asked about the status of Randy Orvis' request to install ERZ signs in the downtown area.

Mr. Capello said he has not yet had the chance to address this issue.

E). Draft Response to Foster's Article- Mr. Johnson asked if the response to the newspaper article about the tax assessment/PILOT proposal for Rochester owned land in Farmington has been completed.

Mr. Capello said the response is presently being worked on and that he hoped to have it to the board for next week's meeting.

F). Damage to FairPoint Equipment- Mr. Johnson asked for an update on Fair Point's claim that their equipment was damaged by Town equipment and that they plan to charge the Town for the repairs.

Mr. Capello said he called the company and asked for proof that the Town sidewalk plow caused the damages and he has yet to receive a response.

G). Street Lights- Ms. Proulx said some of the new street lights in the downtown area are not working properly and asked if the company has been contacted about the matter.

Mr. Capello said he plans to meet with Eversource on Thursday to receive the rebate check for installing the new energy efficient lighting. He said he will ask the Police Chief to assign some night patrol officers to report back on which lights may be out so the company can be notified.

12). Non-Public Session A:

Motion: (Johnson, second Titus) to enter non-public session under RSA 91-A: 3 II (c)Reputation passed 5-0 by a roll call vote (Proulx, Johnson, Connolly, Place, Titus- yes) at 7:35 p.m.

Motion: (Johnson, second Titus) to come out of non-public session passed 5-0 at 8:05 p.m.

Motion: (Johnson, second Connolly) to seal the minutes until the matter is resolved passed 5-0.

13). Non-Public Session B:

Motion: (Johnson, second Titus) to enter non-public session under RSA 91-A: 3 II (a) Dismissal, Promotion or Compensation of a Public Employee passed 5-0 by a roll call vote (Proulx, Johnson, Connolly, Place, Titus- yes) at 8:05 p.m.

Motion: (Johnson, second Titus) to come out of non-public session passed 5-0 at 8:25 p.m.

Motion: (Johnson, second Titus) to seal the minutes until the matter is resolved passed 5-0.

14). Non-Public Minutes to Unseal:

Mr. Capello told the board that he consulted with the Town attorney about the board's concerns about releasing some of the sealed minutes from 2016-17 that concerned discipline

issues. He said the attorney advised that those minutes can be unsealed.

Motion: (Johnson, second Titus) to unseal the sealed minutes from 2016 and 2017 approved by the board including the sessions that were questioned due to discipline issues passed 5-0.

15). Non-Public Session C:

Motion: (Johnson, second Titus) to enter non-public session under RSA 91-A: 3 II (I) Consideration of Legal Advice passed 5-0 by a roll call vote (Proulx, Johnson, Connolly, Place, Titus- yes) at 8:26 p.m.

Motion: (Johnson, second Titus) to come out of non-public session passed 5-0 at 8:32 p.m.

Motion: (Johnson, second Titus) to seal the minutes until the issues are resolved passed 5-0.

16). Next Meeting: Monday, March 26, 2018 at 6 p.m.

17). Adjournment:

Motion: (Titus, second Johnson) to adjourn the meeting passed 5-0 at 8:32 p.m.

Respectively submitted

Kathleen Magoon

Recording Secretary

Paula Proulx, Chairman

Neil Johnson, Vice Chairman

Dave Connolly

TJ Place

Ann Titus

