

Town of Farmington
Board of Selectmen Public Meeting Minutes
Monday, September 23, 2019

Board Members Present:

Paula Proulx, Chairman
Neil Johnson, Vice Chairman
Dave Connolly
TJ Place
Ann Titus

Others Present:

Arthur Capello, Town Administrator
Police Chief Jay Drury
Resident Lawrence Fitzgerald

1). Call to Order:

Chairman Proulx called the meeting to order at 6:02 p.m.

2). Pledge of Allegiance:

All present stood for the Pledge of Allegiance.

Mr. Capello asked that the review of MOU be moved up so that Chief Drury could attend the School Board meeting also taking place this evening and get their feedback on the MOU.

3). MOU for School Resource Officer:

Mr. Capello said he gave the board the latest version of the Memorandum Of Understanding where he made some quick corrections based on Mr. Johnson's and Mr. Connolly's input. He said they would set up a time where he and the Chief could meet with the School Board at one of their meetings and get some feedback from them and bring it back to the Selectmen.

Selectmen then reviewed the agreement for content and format and Mr. Connolly requested the following additional corrections:

Page 8, #6 Searches, 1st line and 3rd line – "probable cause" and "the SRO" should not be underlined.

Page 14, XII Agreement, 2nd paragraph, 2nd line – "necessary" is crossed off and then added back next to it

Chairman Proulx asked the board if the draft was ready for the first review by the School Board.

Motion: (Johnson, second Titus) to provide the initial version of the MOU dated 9/23/2019 to the School Board for their review and to implement and to have the Chief of Police present it passed 5-0.

4). Public Input: None

5). Review of Minutes:

September 9, 2019 – Public Meeting Minutes – No errors or omissions

Motion: (Johnson, second Connolly) to accept the minutes as written passed 5-0.

September 16, 2019 – Public Meeting Minutes – No errors or omissions

Motion: (Johnson, second Titus) to accept the minutes as written passed 5-0.

September 16, 2019 – Non-Public Sessions A-E – No errors or omissions

Motion: (Titus, second Johnson) to accept the Non-Public Sessions A-E minutes as written passed 5-0.

6). Conservation Commission Appointment:

Selectmen reviewed an application from Larry Fitzgerald seeking appointment to the Con Com for a 3 year term.

Mr. Capello introduced Mr. Fitzgerald to the board and said that he attended Hay Day and spoke with Con Com Chairman Laura Bogardus who invited him to apply for membership on the commission.

Mr. Fitzgerald said he has experience as a past board member and Treasurer of a tri-city co-op and gave Chairman Proulx a list of references for the board's use if they so desired.

He said he loved being on boards and that he wants to see this town grow.

Mr. Johnson asked why he wants to be on the Conservation Commission.

Mr. Fitzgerald said he would like to see some of the lands and animals in town preserved and that the watersheds are used properly. There are farms that still exist in Farmington and there is land that is going to be developed if something isn't done so that the land is preserved and saved for the next generations he said.

Mr. Johnson asked if Mr. Fitzgerald has attended any Conservation Commission meetings or watched them on TV.

Mr. Fitzgerald said he has not attended or watched any of their meetings.

Chairman Proulx said the town has a really good Conservation Commission and they have built it up very well.

Mr. Fitzgerald said they need to search out people who care about the lands and that there are back woods that he did not want to see stripped out and schools built or the vacant land built up and turn Farmington into a big city.

Mr. Connolly said he was a member of the Con Com for 8 years and has always said that the conservation of land and the right development of Farmington work hand in hand and you have to balance them both. He noted that there are over 2,000 acres in town in conservation which is just about one-tenth of total land acreage of the town. He said there have been a few more properties put into conservation recently and that the Commission members have done a good job maintaining what we have.

Chairman Proulx asked Mr. Fitzgerald if he was interested in becoming a regular member for a three year term.

Mr. Fitzgerald said that is correct.

Mrs. Titus asked if Mr. Fitzgerald would like to try being a member on a trial basis with a shorter term.

Mr. Fitzgerald said it is up to the committee to determine if they want him for 1, 2 or 3 years.

Motion: (Titus, second Connolly) to accept Lawrence Fitzgerald for a 1 year term on the Conservation Commission;

Discussion: Chairman Proulx said she had no problem with appointing him for a 3 year term. Mrs. Titus said there is a lot going on with the commission and suggested that he try it for 1 year and if he is really that enthused about it he can apply for a 3 year term.

Mr. Fitzgerald said he was okay with whatever term length the board wished to appoint him to.

Vote: The motion passed 3-2 (Connolly, Titus, Place-in favor; Proulx, Johnson- opposed).

Chairman Proulx said she voted no because she wanted to sign him up for a 3 year term and if after 1 year he is still interested being a member he should request to be reappointed for a 3 year term.

Mr. Capello said Mr. Fitzgerald would receive a phone call as soon as the paperwork is ready so he can come in and be sworn in by the Town Clerk.

7). Economic Development Committee Appointment:

The board reviewed an application from Randy Orvis to be re-appointed to the EDC for a 3 year term as a regular member. Mr. Orvis was not present at the meeting.

Mr. Capello said he did not ask Mr. Orvis to attend this meeting as he is known to the board and is seeking re-appointment to the EDC.

Motion: (Titus, second Johnson) to accept Randy Orvis for a 3 year term on the Economic Development Committee passed 5-0.

8). Class VI Road Release:

Selectmen received copies of a memo from Assessing Clerk Kelly Heon notifying the Selectmen/Town Administrator of the construction of a detached garage on a Class VI road without the proper permission from the board. Her memo also included copies of the required Class VI Road Acknowledgement and Notice of Limits of Municipal Responsibility signed by the property owners and an aerial photo of the property.

Mr. Capello said the owner built a free standing garage on the property which is accessed from Old Trotting Park Road and this is more of a clean-up to get everything recorded with the Town.

Mr. Connolly asked if the property consists of 2 separate lots.

Mr. Capello said the property consists of one lot.

Chairman Proulx said Mrs. Heon's memo states the construction was done without proper permits/permission from the Selectmen.

Mr. Capello said the owners were given a building permit but never signed a Class VI Road waiver because it was believed that one was in place from the construction of the house.

Chairman Proulx asked when the garage was permitted if the permit says it would be accessed off of Pine Knoll Drive.

Mr. Capello said he would find out for the board.

Chairman Proulx said she could not see granting a Class VI Road waiver if on the original

application for that garage was to access it off of Pine Knoll Drive without reviewing the fact that there is a driveway and there shouldn't be one if no driveway was permitted.

Mr. Johnson asked if the permit was approved for the house with an attached garage and as built it is a stand-alone garage.

Mr. Capello said that is correct.

Mr. Johnson asked if they had any idea why it wasn't built according to the permit application.

Mr. Capello said he had no idea why and that he would find out.

Chairman Proulx said it was the same person then as now who is the Building Inspector and she did not understand it.

Mr. Capello said this is a unique situation and that is why he brought it to the board to get their questions and then he will get the answers.

Chairman Proulx said she didn't think that some people fully realize what they are signing off on (by signing a Class VI road waiver). It protects the Town and it protects them as well and if the application for the detached garage was made with access from Pine Knoll Drive then maybe they should dissolve the driveway coming from Old Trotting Park Road instead of having them sign a waiver depending on how it was set up she said.

Mr. Johnson said in 2019 the owners applied for a building permit for the detached garage and asked if the building permit specifies where the driveway would be located.

Mr. Capello said that is one of the questions he will get the answer to.

Mr. Johnson said from the photo it appears the house has a car pad and that is probably where the original attached garage was supposed to go.

Mr. Capello said based on the photo he would agree.

Mr. Johnson said that based on the photo the owners are currently using the Class VI road to access the carport and have 2 accesses off a Class VI road.

Chairman Proulx said the original application would have to have said the access was off of Pine Knoll Drive or the board would have sat on it.

Mr. Johnson requested to see the original application and the 2019 application for this lot.

Mr. Capello said he would provide the board with copies of the applications for review.

Mr. Place said there was already a drive way there and it may have just been easier to use that one and they are only using about 200 feet of the road (Old Trotting Park Road). There is a garage under the house with a cement driveway not a car pad he said.

Discussion also included the application would not have gone before the Planning Board unless the applicants specifically stated the access to the detached garage would be off of a Class VI road so this issue comes under the purview of the Building Inspector.

9). Town Administrator's Business:

a). Update on Tax Setting Forms for DRA – Mr. Capello said there is no update on the required tax setting forms other than during his and Mr. Johnson's attendance at a budgeting conference he asked a Dept. of Revenue Administration rep. about the Governor and not having a state

budget. He said they are not anticipating tax rate setting being held up and are still anticipating starting the tax rate setting process in October. They said they will use last year's catastrophic aid number this year and then adjust it next year once the budget gets passed and they figure that out he said.

Mr. Johnson said that was as of now and the caveat is they don't know what the final budget will look like as they can't predict the future. They're planning on starting the tax rate setting on Oct. 1 as they did last year and proceed until they are told otherwise he said.

Mr. Capello said he believes the funding resolution expires on Oct. 11 and they will either have to have a budget by then or do another funding resolution.

Chairman Proulx asked if all of the Town and School District forms have been submitted.

Mr. Capello said all of the required Town forms have been submitted and that at the last School Board meeting the board said they requested an extension to allow the school forms to be filed by the end of this month. Their stuff is not in yet but they still have a couple of weeks and I don't know if they planned to discuss it at their board meeting tonight he said.

b). Review of Draft 2 of the Fund Balance Policy- Selectmen reviewed the revised version (dated 9/17/19) of the policy following the requested corrections/additions made by the board at the previous meeting. The board then requested the following additional corrections:

Page 1, end of second line – add “The” before “Unassigned” and replace the capital U with a lower case U.

Page 2, Unassigned Fund Balance – General Fund, second line – change 8% to 5% to read “5 - 17%”

Page 3, section d, 4th line – add “may” between “Selectmen” and “also”

Page 3, section e, first line – add “the” after “for” and strike the “s” from “uses”;
second line – add “for” after “rate” and add “except when extenuating circumstances demand” at the end of the sentence.

Chairman Proulx asked Mr. Capello to make the requested changes and return the policy to the board for further review.

c). Trustee Vote – Mr. Capello asked the board to vote to approve the withdrawal of \$3,371.72 from the landfill closure fund to pay the invoices for the required monitoring tests at the site.

Mr. Johnson asked if this amount was expected or if it is over budget.

Mr. Capello said they are expecting more expenses and that they budget about \$30,000 a year for the landfill closure testing.

Mr. Johnson asked if the Town was billed quarterly for the testing.

Mr. Capello said the testing is billed quarterly, semi-annually or annually depending on the test.

Motion: (Johnson, second Titus) to request that \$3,371.72 be withdrawn from the Landfill Closure Fund CRF for payment of monitoring costs passed 5-0.

d). Request to Waive Building Permit- Mr. Capello said a building permit was issued to the Goodwin Library to install the lift from the second floor to the third floor. He said he received a

letter from the Director asking the board to waive the \$697 permit fee.

Motion: (Johnson, second Connolly) to waive the \$697 building permit fee for the library to install the lift passed 5-0.

e). Kudos to Firefighter – Mr. Capello said he would like to give kudos to one of our Firefighters who was involved in the water rescue in Milton over the weekend. He said they (Farmington Fire Chief James Reinert & Asst. Chief Royal Edgerly) received an e-mail from Milton Fire Chief Nick Marique formally requesting a commendation for Farmington Firefighter Sierra Rodenhuis who jumped into action and assisted with the rescue. We should give kudos where kudos are due he said.

Chairman Proulx agreed and complimented Firefighter Rodenhuis on a “good job” on behalf of the board.

f). Driver Safety Training — Mr. Capello said the Driver Safety Training for Town employees was held last week. The board received copies of the attendance sheet listing the names and e-mail addresses of those employees who attended the Sept. 18 training session.

He said the Police Dept. is in the process of getting someone certified in driver safety training for the dept. so the Chief gave the Officers a choice of which session they wished to attend. Several of the Firefighters still need to attend a session as they were not available at the time of this training session and Primex is willing to develop something online for the Town where the user can take a quiz and then receive certification that they participated in the training he said. Chairman Proulx asked if the training consisted of just quizzes and paperwork or if there was any on the road safety instruction.

Mr. Capello said this session consisted of paperwork and quizzes only.

Mrs. Titus suggested that a driving test may be advisable.

Mr. Capello said they do not offer driving tests and that when he was a defensive driving teacher they didn’t take people out on the road even then and it was all videos and books.

Chairman Proulx said the attendance report states the session was 1.5 hours long and asked if Mr. Capello sat through the training class as well.

Mr. Capello said he did not attend the class as he had a meeting that morning but spoke to the Primex rep who said the class was very interactive and very good.

Chairman Proulx asked if he received any feedback from anyone who did take the class about whether it was helpful.

Mr. Capello said he did not get any feedback from anyone else. He said he would send an e-mail to those employees who took the class and ask them for their feedback.

10). Additional Board Business:

a). DPW Projects Status Report – Chairman Proulx said the board received a review of the projects done this summer and what projects are planned as requested at the previous meeting. She noted the dept. has a small crew during the summer months due to vacations. Mr. Capello said the DPW employees take their vacations in the summer because they can’t go

on vacation during the winter.

Chairman Proulx asked what road side clean up means.

Mr. Capello said he would get an answer to her question.

Chairman Proulx said she spoke with Mr. Capello earlier about the possibility of looking at fixing the areas that wash out on Ten Rod Road and Meaderboro Road.

She noted that throughout the report under Equipment Issues it states that Truck 304 and Truck 500 have been broken down most of the summer and asked if this is the equipment usually used for ditching and if these 2 trucks are still down.

Mr. Capello said that when DPW Director Gary Rogers was before the board he said that there is one truck that is only used during the winter which may be one of these trucks and that he would get some clarity on this issue. He said that Mr. Rogers would be at next week's meeting.

Mr. Johnson said that truck 304 is the 2004 six wheeled dump truck and truck 500 is the 1993 plow/sander truck which is only used during the winter.

Mr. Capello asked Mr. Place for his thoughts on the work review as he works at the Alton DPW.

Mr. Place said he liked the layout and that it looked good to him.

Chairman Proulx said it looks nice the way it is set up and she hoped they are doing more during the course of the day than what it says. She recalled that Mr. Rogers said he wanted to have 2 crews, a bigger crew to do the ditching and grading work and a smaller crew to attend to other issues in-town. She asked Mr. Capello to give Mr. Rogers a "heads up" that the board would like to talk to him about this topic when he returns to the board next week.

Mr. Connolly said he liked the way the report was presented and noted that the start date shown on the first page is 11 days ago (9/12/19) and asked if this was updated.

Mr. Capello said this report was printed prior to Sept. 12.

Mr. Connolly asked if any of the projects listed with a 9/12/19 start have actually been started.

Mr. Capello said he did not know and would find out.

Mr. Connolly said he looked at the actions that were taken throughout the summer which are all yearly maintenance tasks needed in town. He said the board also gave Mr. Rogers a few tasks that have added to his work load and asked if he is able to get these tasks done and to continue with the regular maintenance tasks with the amount of staff that he has. I think we need to add 1 or 2 more people to that crew and start getting some of these projects done in a timely manner he said.

He said on page 1, 5 spaces up from the bottom, the Cross Street topcoat is listed as a normal priority to be completed in 2020. On page 2 there are several spaces listing Cross Street ditching and culvert work listed as a low priority and I'm nervous that they're not going to be done at the same time. I don't want to see a topcoat going down first because it is a higher priority than doing the ditching and culvert work he said.

Mr. Capello said these would be questions for Mr. Rogers but that could be why the topcoat is scheduled to be done in 2020 and the rest of the work is scheduled for 2019.

Mr. Connolly said the board also discussed the crack sealing needed at the Public Safety Building and he did not see it listed in the report.

Mr. Capello said it has not been done yet because they have not been in town to do any of the crack sealing yet.

Mr. Connolly said he also didn't see the work needed at Municipal Office Building parking lot listed as an upcoming task.

Mr. Capello said the pavers are scheduled to come into town within the next 2 weeks and there will be 2 crews coming in to do all of the paving as part of the paving bid that was awarded.

b). High Street – Chairman Proulx said that previously the board asked about High Street and that Mr. Rogers provided a response. She said it appears from his memo to Mr. Capello that he took a look at the conditions there and he said there is no issue with the High Street drainage as nothing has changed in years. He wrote that the ice build-up last winter was the result of the large amount of rain and ice combined with the residents plowing across the road removing the salt they put down that keeps the water run-off from freezing as it runs off into the drainage. If this was an issue we would have storm water issues in the other seasons as well he said.

Mr. Capello said despite all of the recent rains there have been no issues in this area of High Street and when there is a downpour they also pick up all of the Route 11 drainage and there have been no flooding or drainage issues on that road.

Chairman Proulx asked if there are any dry culverts on High Street.

Mr. Capello said he did not know what type of culverts there are as this is out of his realm.

Chairman Proulx said if the culverts are freezing up or blocking that could be the reason why the water runs off in different directions. She said she was not sure if the individuals plowing across the street are aware that if snow gets on top of the culverts they are blocking the drainage from accessing the culverts.

Mrs. Titus suggested that a letter be sent to High Street residents.

Mr. Connolly asked if there is a Town policy or state RSA regarding plowing across the road.

Mr. Johnson said there is a state law prohibiting plowing across roads.

Mr. Capello said if they are caught or they can figure out who is doing it the Town can enforce the law.

Mr. Connolly said he was assuming from the way Mr. Rogers worded his memo that he knows who they are.

Chairman Proulx requested that they be sent a letter notifying them of the issue it is causing and ask them to stop doing it.

Mr. Capello said they would be proactive and get a letter out to them before the snow flies.

c). New England Housing – Mr. Capello said he contacted someone at NH Housing Finance Authority and learned that the application for federal housing tax credits is for the existing condos on Spring Street (Mad River Project).

Mr. Capello said he informed them that the board would not be commenting on the proposed

project (to award tax credits to the developer who must agree to rent the units to households who meet federal income requirements).

Mr. Johnson noted that the board wouldn't have had time to answer anyway because they were only given 3 days to respond.

d). Settlement – Mr. Capello said the board received copies of the settlement statement for property located at 53/55/55R Charles Street where the board had previously granted a tax abatement to the owner. He said the sale of the property has officially closed, the Town received the check for water and sewer liens with the remainder going to offset the taxes and everything has been officially recorded.

Mr. Johnson said the Town received a little over \$70,000 (\$70,129.41) for the water and sewer and there was a few thousand left over to be applied to the back taxes.

e). Town Salt Shed – Mr. Capello said Building Inspector Dennis Roseberry conducted an inspection of the Town salt shed in preparation for when NH Dept. of Environmental Services will require the Town to move the salt shed from its present location. He gave the board copies of Mr. Roseberry's memo regarding the results of his site visit and the accompanying photos depicting his concerns about the structural safety of the structure.

Mr. Connolly asked for the age of the shed.

No one knew the answer to his question.

f). Road Safety Audit - The board received copies of the notes and slide presentation from the recent group meeting to discuss potential safety improvements to the Rte. 11/Central Street and Rte. 11/Tappan Street intersections.

Mr. Capello said some of the data the state is looking for will be picked up from the Police Chief this week.

Mr. Johnson said the Chief had to pull 10 years of reports on accidents on Rte. 11. He said they went through the pile of reports and sorted for accidents that occurred from Ridge Road/Trotting Park Road to Rite Aid. There were only 2 fatalities but there were at least 50 accidents that one mile stretch in 10 years he said.

Mr. Capello said the way the funding works is if there is even one fatality it kicks the funding into a higher level.

g). Consultation with Town Attorney – Mr. Capello said he asked Attorney Kerriann Roman to call in for a non-public session following next week's board meeting to discuss the board's questions regarding the 79-E program.

Mr. Johnson said he would like to ask about an 8-10 page section in Jason Lauze's application packet marked the Community Revitalization Tax Relief Incentive. He said that it reads like a policy set by the Town to implement the 79-E program but this board never voted to accept it and he did not know what it is or why it was included in the application packet. The information in it is incorrect he said.

Mr. Capello said he pulled it from one of the Planning Board files and that he would see if more

details are available.

Mr. Johnson said for example the document says the property owner must apply to the Selectmen for exemption to the municipal and local school property taxes and there is no exemption from the county or state education taxes for the increased value of the new construction and there is nothing in the RSA that says that.

He said another example of incorrect information is the breakdown of the duration of the tax relief period. It states the owner gets 5 years of tax relief from the initial program and then the Selectmen can add up to 2 additional years for a project that results in non-subsidized residential units and (it doesn't say anything about "non-subsidized" in the RSA) if the rehab is done in conjunction with the retail/commercial portion of the building (also not in the RSA) he said.

Mr. Johnson said he thought that someone was trying to come up with a policy for the board to follow and it never got corrected or finished. It contradicts the other information provided in the packet and half of it doesn't apply he said.

Mr. Capello asked the board to meet at 5:30 p.m. next Monday to consult with the Attorney as there is also a non-public session scheduled with Waste Management after the public session. Chairman Proulx requested the Attorney be asked to have the current RSA in front of her as that will most likely be the bulk of the board's questions.

Mr. Johnson suggested the Planning Board document may actually have been something a previous Town Planner was trying to put together but never completed.

Mr. Capello said he would scan in the documents and send them to Att. Roman electronically.

h). Mr. Capello's To-Do List -Mr. Johnson asked that following items not fall off Mr. Capello's list: credit card use/fees at the Transfer Station, potential increase to the elderly exemption, and if there was an abatement filed by Rochester for the watershed properties for 2018.

i). Solar Power Update- Mr. Capello said that NH DES accepted the covenants proposed for the portion of the Town landfill property along the river and should be issuing a permit to the solar power company soon.

Mr. Johnson requested that he contact the company and ask if they will get anything done between now and when the lease expires in March. He said Mr. Capello could tell them that if something doesn't get done this year that he (Mr. Johnson) will not be voting for an extension.

Mr. Capello said they are continuing to work towards it as he keeps getting copies of things they have submitted to DES. They're not sitting on it but I will let them know he said.

Chairman Proulx asked if this is the only thing holding them up from starting construction.

Mr. Capello said he can't answer for them and he will find out.

Chairman Proulx said anything else they need to do in preparation to start the project should be done while they are waiting for their permit from DES.

Mr. Johnson noted that the Town is going on to the third year with the second set of parties and we are hearing the same stories and nothing is getting done.

Mr. Capello said an e-mail would go out to the company the next day.

j). Rochester Watershed Properties – Mr. Connolly asked if anyone knew if any of these properties were put into a conservation easement. He said he was asking because Southeast Land Trust (SELT) has signs all over that property now.

Mrs. Titus (who is the Selectmen's Con Com rep) said she is not aware of any easement for that property coming before the Commission.

Mr. Connolly said that typically a land trust will not put up signs unless they have something signed.

Chairman Proulx said the Selectmen would have to authorize it and are usually named as tertiary (third in order) partners.

Mr. Connolly said the signs went up within the last week and that earlier this year there were grading stakes there.

Chairman Proulx asked Mr. Capello to look into this matter.

k). Response from the Cemetery Assoc. – Chairman Proulx asked if there has been a response from the Cemetery Assoc. regarding the possible location of a new Town well on cemetery land. Mr. Capello said he sent a follow up e-mail to the Association regarding the board's counter offer for the cemetery land but there has been no response. He said he asked for a response as soon as possible and explained to them that ultimately that if the Town ends up moving away to consider another location that Well #4 will remain as an emergency well and that land will not revert back to them.

11). Non-Public Session A:

Motion: (Johnson, second Titus) to enter non-public session under RSA 91-A: 3 II (c) Reputation passed 5-0 by a roll call vote (Proulx, Johnson, Connolly, Place, Titus-yes) at 7:18 p.m.

Motion: (Johnson, second Place) to come out of non-public session passed 5-0 at 7:38 p.m.

Motion: (Johnson, second Place) to seal the minutes as disclosure would adversely affect the reputation of a person other than a member of the board passed 5-0 by a roll call vote (Proulx, Johnson, Connolly, Place, Titus-yes).

12). Non-Public Session B:

Motion: (Johnson, second Connolly) to enter non-public session under RSA 91-A: 3 II (c) Reputation passed 5-0 by a roll call vote (Proulx, Johnson, Connolly, Place, Titus-yes) at 7:38 p.m.

Motion: (Johnson, second Titus) to come out of non-public session passed 5-0 at 7:45 p.m.

Motion: (Johnson, second Connolly) to seal the minutes as disclosure would adversely affect the reputation of a person other than a member of the board passed 5-0 by a roll call vote (Proulx, Johnson, Connolly, Place, Titus-yes).

13). Non-Public Session C:

Motion: (Johnson, second Titus) to enter non-public session under RSA 91-A: 3 II (e) Litigation passed 5-0 by a roll call vote (Proulx, Johnson, Connolly, Place, Titus-yes) at 7:45 p.m.

Motion: (Johnson, second Connolly) to come out of non-public session passed 5-0 at 7:50 p.m.

Motion: (Johnson, second Titus) to seal the minutes as disclosure would render the proposed action ineffective passed 5-0 by a roll call vote (Proulx, Johnson, Connolly, Place, Titus-yes).

14). Non-Public Session D:

Motion: (Johnson, second Titus) to enter non-public session under RSA 91-A: 3 II (c) Reputation passed 5-0 by a roll call vote (Proulx, Johnson, Connolly, Place, Titus-yes) at 7:50 p.m.

Motion: (Johnson, second Place) to come out of non-public passed 5-0 at 8 p.m.

15). Next Meeting: Monday, September 30, 2019

16). Adjournment:

Motion: (Johnson, second Titus) to adjourn the meeting passed 5-0 at 8 p.m.

Respectively submitted

Kathleen Magoon

Recording Secretary

Paula Proulx, Chairman

Neil Johnson, Vice Chairman

Dave Connolly

TJ Place

Ann Titus