



A Bicentennial Community
1798 - 1998

APPLICATION FOR A SPECIAL EXCEPTION

DO NOT WRITE IN THIS SPACE

**TO: Town of Farmington, New Hampshire
Zoning Board of Adjustment**

Tax Map & Lot #: _____

Date Filed: _____

Signed: _____

Name of Applicant: _____ **Phone:** _____

Address: _____

Owner of Property Concerned: _____

(if same as above, write "same")

Address: _____

(if same as above, write "same")

Location of Property: _____

Description of Property: _____

(give length of frontage, sides and rear)

Proposed use or existing use affected: _____

NOTE: This application is not acceptable unless all required statements have been made. Additional information may be supplied on a separate sheet if the space provided is inadequate.

APPLICATION FOR A SPECIAL EXCEPTION

Description of proposed use showing justification for a special exception as specified in the Zoning Ordinance article _____ section _____

Explain how the proposal meets the special exception criteria as specified in article _____, section _____ of the Zoning Ordinance: (list all criteria from ordinance)

Criteria 1: _____

Criteria 2: _____

Criteria 3: _____

Applicant _____ **Date** _____

(Signature)



APPLICATION FOR A SPECIAL EXCEPTION

ZBA Application Requirements

APPLICANTS FOR THE ZONING BOARD OF ADJUSTMENT MUST PROVIDE THE FOLLOWING:

- ❑ Seven (7) Copies of Signed Application
- ❑ Seven (7) Copies of *Narrative Statement*. (Narrative should be typed and address why application is being made to the ZBA and what action is requested, with specific reference to sections of the Zoning Ordinance requesting variance from, if applicable).
- ❑ Seven (7) copies of a Locus or Tax Map depicting the subject parcel(s) and direct abutting parcels.
- ❑ If an Area Variance or Equitable Waiver of Dimensional Requirements is requested, Seven (7) copies of a surveyed site plan or scaled drawing indicating all dimensions or parcel and structure(s) relative to the request.
- ❑ Three (3) Sets of mailing labels for abutter notices
- ❑ One (1) Certified Abutters List
- ❑ One (1) Signed Current Copy of the Fee Schedule ***Please print from Town website**
- ❑ Payment of all fees for application and Public Hearing ***Due when application submitted**

NOTE: All additional copies of plans and application materials currently before the ZBA requested by Town staff and Boards shall be provided at the applicant's expense.

All additional copies of plans or file materials requested by the public shall cost \$1 per page. Plan sets that cannot be copied at the Municipal Offices shall cost \$5 per sheet.

Applications can be downloaded from the Town's website at www.farmington.nh.us.



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CERTIFIED LIST OF ABUTTERS

Applicant: _____

Mailing Address: _____

Location of Property: _____

Tax Map: _____ Lot _____

File one (1) complete copy with the Code Enforcement Office. Give name and Address of each owner of the property and all abutters including any owners of land separated by a street or any public land. Include Surveyors address as well as any Home Owners Associations, easement holder or other with a legal interest in the land or adjoining land.

Map _____ Lot _____ Name _____ Address _____

Map _____ Lot _____ Name _____ Address _____

Map _____ Lot _____ Name _____ Address _____

Map _____ Lot _____ Name _____ Address _____

Map _____ Lot _____ Name _____ Address _____

Map _____ Lot _____ Name _____ Address _____

Map _____ Lot _____ Name _____ Address _____

Map _____ Lot _____ Name _____ Address _____

Map _____ Lot _____ Name _____ Address _____

Map _____ Lot _____ Name _____ Address _____

Map _____ Lot _____ Name _____ Address _____

This is to certify that as of (date) _____, the names and addresses of all abutters is that of the tax record on file at the Tax Assessors Office in the Town of Farmington, NH.

Signature of Applicant

Date