

Project Name: \_\_\_\_\_ Applicant: \_\_\_\_\_

Checklist Prepared By: \_\_\_\_\_ Date: \_\_\_\_\_ Checklist Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_

**This Checklist must be submitted with the Site Plan Application. This checklist can be printed from the Town of Farmington website at [www.farmington.nh.us](http://www.farmington.nh.us).**

Please use this Checklist as a guide to prepare your Application to ensure that all requirements have been addressed. The Applicant is responsible for providing all requirements of the Site Plan Review Regulations, including any waivers and a justification for the request, as part of the application (see Regulations for complete and detailed information).

*Note the appropriate code(s) for each item in the Checklist using the codes listed below.*

SA- Submitted By Applicant

C- Item Complete by TRC or Planning Board (PB)

NA- Not Applicable

WR- Waiver Recommendation of TRC

RW- Requests Waiver (Applicant)

WA- Waiver Action by Planning Board

SITE PLAN REVIEW REQUIREMENTS Note: detailed submission requirements for each Section are located in the Site Plan Review Regulations.	Applicant Checklist	Planning Board Checklist	
		Preliminary Appl. Completeness/Review	Final Appl. Completeness/Review
<b>Article II Application Procedures</b>			
Section 8. Fees			
Section 9. Submission of Application Materials			
Section 10. Application to Other Governmental Units			
Section 11. Public Notice			
Section 12. Application Acceptance			
Section 13. Applicant's Presentation (Optional)			
<b>Article III Design Standards</b>			
Section 18. Specific Plan Requirements (See Table on Pg. 2)			
Section 19. Traffic Impact Analysis			
Section 20. Driveways/Vehicular and Pedestrian Access			
Section 21. Parking			
Section 22. Parking Lot Design			
Section 23. Loading			
Section 24. Snow Removal			
Section 25. Pedestrian Access and Circulation			
Section 26. Lighting			
Section 27. Storm Drainage			
Section 28. Utilities			
Section 29. Landscaping			
Section 30. General Appearance Criteria			
Section 31. Patron Rest Rooms			
Section 32. Solid Waste Recycling and Disposal			
Section 33. Historic Sites and Structures			
Section 34. Water Supply			
Section 35. Sewage Disposal			
Section 36. Universal Access			
Section 37. Floodplain Construction			

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Section 38. Site Design and Construction Standards					
Section 39. Nuisance					
Section 40. Public Health and Safety					
Section 41. Plat Notes Required					
Section 43. Technical Assistance					
Section 44. Construction Guarantee					

Section 18. Specific Plan Requirements (from page 1 of the Checklist)	Applicant Checklist	Planning Board Checklist		Planning Board Checklist	
		Preliminary Appl. Completeness/Review		Final Appl. Completeness/Review	
<b>Existing Site Conditions</b>					
A. Location of site					
B. Name and Address of Preparer					
C. Property survey					
D. Existing Grades and Contours					
E. Location of Existing Drainage Systems, Structures, Easements					
F. Shape, Size, Height, Location, Use of existing Structures					
G. Natural Features					
H. Man-made Features					
I. Size and Location of existing Public/Private Utilities					
J. Vicinity Sketch					
K. Wetlands and Soil Delineation of Site					
L. Location & Description of Existing Easements/Rights of Way					
M. Show Existing Building/Man-made Structure					
<b>Proposed Site Conditions</b>					
A. Proposed grades and contours of the project site					
B. Location and layout of proposed drainage systems/ structures					
C. Shape, size, height, and location of proposed structures					
D. Construction Drawings					
E. Location, timing patterns of proposed traffic control devices					
F. Location, width, curbing/paving of proposed streets, driveways, and sidewalks					
G. Location, size, and layout of on/off-street parking					
H. Size and Location of proposed public/private utilities					
I. Location, type, size of landscaping, screening, Open Space					
J. Location and type of lighting					
K. Location, size, and exterior design of proposed signs					
L. Type and location of solid waste disposal facilities, Screening					
M. Location of proposed on-site snow storage					
N. Location, description of prop. easements and/or Rights of Way					
O. Plan Notes – see Site Plan Regulations for details.					
P. Location, projection direction, decibel level of sound reproduction devices					
Q. Any Other Information					