

Sign Permit Application

Town of Farmington, New Hampshire
 Code Enforcement Department
 356 Main Street, Farmington, NH 03835
 Telephone: (603) 755-2774

Issue Date: _____

Permit #: _____

(This area for office use only)

Map # _____

Lot # _____

Zoning _____

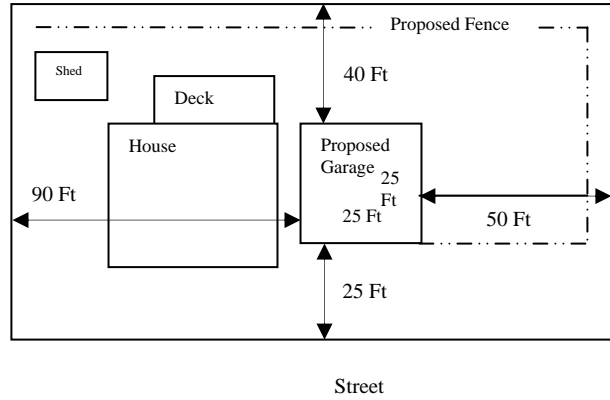
Location (Address): _____			
Property Owner: _____		Home Phone: _____	
Mailing Address: _____		Cell Phone: _____	
City: _____	State: _____	Zip Code: _____	Daytime Phone: _____
Contractor: _____		Phone: _____	
Mailing Address: _____		Cell #: _____	
City: _____	State: _____	Zip Code: _____	
Cost of Construction: _____ Permit Fee: \$25.00 **Check made out to: Town of Farmington			
Property located in: Flood Hazard Area – per the Flood Insurance Rate Map (Yes / No)			
Is any of the proposed work located within 50 feet of a jurisdictional Wetland Area (Yes / No) – If so, please document.			
Primary Use of Property Is: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Mixed Use (both Res. & Com)			
Description of work to be performed: _____			
Property & Setback Information			
Setbacks from Lot Line to Construction:			
Front:	Right:		
Rear:	Left:		
Signature: _____		Date _____	

Sketch Plan

Instructions:

- 1) Show the Property lines and road(s).
- 2) Show the proposed Sign/Signs Location.
- 3) Show the Measurements from the proposed Sign/Signs to all lot lines
- 4) Include the dimensions of the proposed Sign/Signs.

Sample Plan:



Signature _____

Date _____

Construction Plan

Instructions:

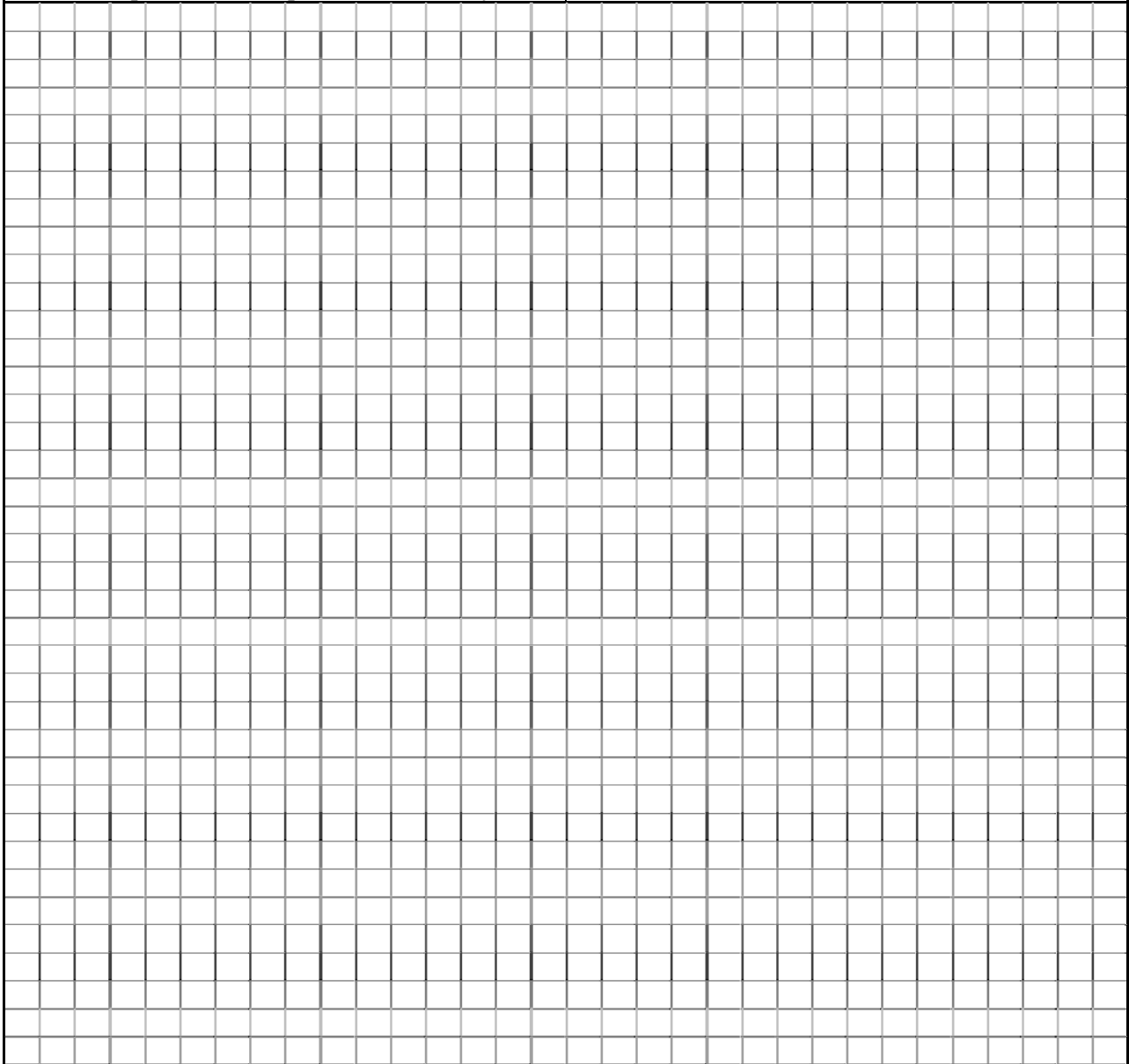
Provide sufficient information as to the proposed Sign/Signs.

- 1) Dimensions.

- 2) If attached to the structure, where and how?

- 3) Show Sketch below of how structure is to be designed and what the Sign/Signs will say.

Attach a separate sheet or picture of necessary.



Signature _____

Date _____

Certification of Accuracy: As owner of record, or the agent of said owner of the property in question, I certify that all information contained within this application is true and accurate to the best of my knowledge and belief.

Certification of Compliance: I hereby certify that I am familiar with all pertinent codes relating to the above specified work, and that all work shall be performed in compliance with these codes.

It is the responsibility of the property owner and all contractors, electricians and plumbers to obtain and post the necessary permits in a conspicuous location before any work has begun.

Electrical, requires a separate permit from this Sign Permit.

It is the responsibility of the contractor / property owner to obtain all inspections required. **This signed application constitutes consent on the applicant's part to allow for inspections at the property by the Code Enforcement, Assessing Office and any other required City Staff.** Any work that is covered prior to the inspection may be required to be removed for inspection.

Inspections are required for:

- 1) Rough-In: Electrical.
- 2) Insulation
- 3) Final Inspection

PLEASE BE ADVISED: Any deviation from the specifications submitted will require an amendment to this permit or additional permits. Permits expire one (1) year from the issue date. The Building Inspector/Code Officer may grant an extension of time if a written request is submitted prior to the expiration date. Permits become invalid if work is not started within 180 days or if work is abandoned/suspended for a period of 180 days.

Applicants are advised that the making of a false statement on this form is a criminal offense.

Signature of Owner: _____ Date: _____

Signature of Agent: _____ Date: _____

*** OFFICE USE ONLY - DO NOT WRITE IN THIS SPACE ***

Paid By: _____ CASH CHECK # _____

Received By: _____ Date: _____

PERMIT # _____

THIS PERMIT IS ISSUED with the following conditions: DENIED for the following reason(s):

Approved By: _____ Date: _____

Code Enforcement Office

Instructions for Permit Applications:

1. All information **MUST** be printed legibly.
2. Owner name, address and phone number.
3. Location and address of work site.
4. Complete description of work to be done.

Notes:

It is the responsibility of all contractors, electricians and plumbers to obtain the necessary permits from the Code Enforcement office at the Municipal Building before any work has begun. Work must begin within six (6) months of the issuance of any permit.

Electrical and plumbing work requires separate permits. Electricians and plumbers must have a valid license from the State of New Hampshire to obtain a permit. Permits are not transferable.

It is the responsibility of the contractor / property owner to obtain all inspections required. A rough-in inspection is required before any work is covered, and a final inspection is required when all work is complete. This signed application constitutes consent on the applicant's part to allow for all inspections at the property location listed.

No permit will be issued until all of the above information is furnished, and all the above conditions are met.

Permits are non-transferable.

If you have any questions, feel free to contact the Code Enforcement office at (603) 755-2774.

Statement of Compliance: I hereby apply for permission to make certain building improvements as described above (plans to be submitted, if required by the building inspector). I have read and understand the statement and hereby agree to all of the terms stated therein. I agree to abide by any and all codes relating to my field of work, including all national, state and local codes. I also realize that any false statement made in the application for permit may be grounds for revocation of said permit, and may be grounds for legal action against me.

Code Enforcement Approval would certify that the applicant could proceed with certain building improvements in accordance with the specifications submitted. Any deviation from the specifications submitted will require an amendment to this permit or additional permits.

Applicant Signature

Date

FARMINGTON ZONING ORDINANCE

3.09 SIGN

All Signs shall conform to the provisions of this section.

- (A) **General Provision.** All signs shall be in conformance with this section, the International Building Code, and the NH RSA 236:69-89.
- (B) **Permits:**
 - (1) Political Signs, Traffic Control, Road Direction and Identifying Signs, Temporary Signs, No Trespassing Signs, Signs Advertising Yard Sales and Signs Advertising the Sale or Lease of the Premises, DO NOT require a permit. As used in this subparagraph “TEMPORARY” shall mean no more than thirty (30) days.
 - (a) All political signs, including poster, are considered to be temporary. They shall not be erected until thirty (30) days prior to any election and shall be removed within fifteen (15) days of the States’ general and/or local election. The maximum surface area shall not exceed thirty-two (32) square feet in all areas. Attaching Signs and/or posters to property without permission shall be prohibited. The candidate or candidates whose name(s) appear on any such Signs shall be responsible for their proper location, erection, and removal.
 - (2) All Signs except those listed in 3.09, B.1. Require a permit.
 - (a) Permit applications are available in the Code Enforcement Office.
- (C) **Size.** All Signs shall conform to the following size limits.
 - (1) In the CC, AR, SR, RR, UR, and VC, there shall be:
 - (a) No more than one (1) Sign displaying the name and address of the occupants with a maximum size of four (4) square feet of message area per side.
 - (b) No more than one (1) Sign to identify the activities with a maximum size of sixteen (16) square feet of message area per side.
 - (c) One (1) identifying Sign for each public, institutional, or membership club with a maximum of twenty-four (24) square feet of message area per side.
 - (2) In the (CC), (ORBC), and (IB), Signs shall be limited to those which aid identification, advertise goods, services, or products manufactured or offered for sale on the premises as follows:
 - (a) No more than one (1) free standing Sign with a maximum of fifty (50) square feet in area shall be allowed for each business or industrial establishment.

- (b) Additionally, up to one wall mounted Sign not exceeding fifty (50) Square feet may be exhibited on the outside of the principal structure.
- (c) Multiple building developments (industrial subdivisions) are allowed One (1) Sign within the complex to serve as a directory. Up to two (2) Square feet per principal use may be used to display the business name or other pertinent information. The placement of said complex directory is subject to Site Plan Review.
- (d) Non-illuminated Signs on the inside of a window not to exceed One-third (1/3) of the window size.
- (e) the number limitation Signs do not apply to traffic, directional or other Utility Signs.

(D) Sign Properties.

- (1) Signs may neither move nor give the illusion of movement. The exception to this A clock display on the Sign.
- (2) Signs shall not be lighted with flashing lights. Lighted Signs shall not obstruct Motorist's visibility. Illumination shall not spill light onto adjacent property.
- (3) General Advertisement in the form of a billboard shall be prohibited.

(E) Sign Location.

- (1) Signs are prohibited within the public way. Highpoint of roof Signs shall not Exceed ten (10) feet above roofline. No Sign shall be closer than ten (10) feet From side or rear property lines. Maximum height shall not exceed thirty (30) Feet. Projecting Signs shall not be closer than two (2) feet from the curb and must be a minimum of nine (9) feet above ground.
- (2) Off-premise Signs are prohibited.