



# Major Building Permit Application

Town of Farmington, New Hampshire  
Code Enforcement Department  
356 Main Street, Farmington, NH 03835  
Telephone: (603) 755-2774

Issue Date: \_\_\_\_\_

Permit #: \_\_\_\_\_

(This area for office use only)

Map # \_\_\_\_\_

Lot # \_\_\_\_\_

Zoning \_\_\_\_\_

Location of Construction (Address): \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Cell #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Daytime #: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Cell #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

*Proposed Construction is for:*  
(check only one)

- |  |   |
|--|---|
| <input type="checkbox"/> New Single-Family Dwelling    | <input type="checkbox"/> New Commercial Structure |
| <input type="checkbox"/> New Two-Family Home           | <input type="checkbox"/> Commercial Addition      |
| <input type="checkbox"/> New Multi-Family Dwelling     | <input type="checkbox"/> Commercial Alteration    |
| <input type="checkbox"/> Replacement / New Mobile Home | <input type="checkbox"/> Other: _____             |

*Is property within the following?*  
(You must respond to all)

Approved Site Plan (Yes / No)

Shoreland Protection Zone (Yes / No)

Major or Minor Subdivision (Yes / No)

Flood Hazard Area – per the Flood Insurance Rate Map (Yes / No)

Is proposed work located within 50 feet of a jurisdictional Wetland Area (Yes / No) –if so please document.

*Land Information:*

City Water ( Yes / No )

Corner Lot ( Yes / No )

City Sewer ( Yes / No )

Description of work to be performed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Property Owner Signature

Date

**Page 2 - Section A**

**EXISTING (or PREVIOUS) CONDITIONS**

**Existing Use:** (land only  - if so skip to "B")

\_\_\_\_\_  
\_\_\_\_\_

Residential\_\_\_ Commercial\_\_\_ Mixed Use (both)\_\_\_

**Existing Structures:** (Existing Conditions)

Existing # of Buildings on site: \_\_\_\_\_

Total Sq Ft of existing building(s): \_\_\_\_\_

Garage Parking: \_\_\_\_\_ Exterior Parking: \_\_\_\_\_

Electrical Service: \_\_\_\_\_

Type of Heat: \_\_\_\_\_ Fuel Type: \_\_\_\_\_

# of Fireplaces: \_\_\_\_\_ # of Kitchens: \_\_\_\_\_

Foundation Type: \_\_\_\_\_ Building Height: \_\_\_\_\_

# of Full Baths: \_\_\_\_\_ # of Partial Baths: \_\_\_\_\_

**For Residential Units:** (Existing Conditions)

# of Units: \_\_\_\_\_

# of Bathrooms: \_\_\_\_\_

# of Bedrooms: \_\_\_\_\_

**For Commercial Units:** (Existing Conditions)

# of Units: \_\_\_\_\_

Office Area (sq ft): \_\_\_\_\_

Office Area (sq ft): \_\_\_\_\_

**Page 2 - Section B**

**PROPOSED CONDITIONS**

**Proposed Use:**

\_\_\_\_\_  
\_\_\_\_\_

Residential\_\_\_ Commercial\_\_\_ Mixed Use (both)\_\_\_

**Setbacks:**

Front Setback: \_\_\_\_\_ Left Setbacks: \_\_\_\_\_

Rear Setback \_\_\_\_\_ Right Setbacks: \_\_\_\_\_

**Proposed Structures:** (Total of existing + proposed)

Proposed # of Buildings on site: \_\_\_\_\_

Total Sq Ft of proposed building(s): \_\_\_\_\_

Garage Parking: \_\_\_\_\_ Exterior Parking: \_\_\_\_\_

Electrical Service: \_\_\_\_\_

Type of Heat: \_\_\_\_\_ Fuel Type: \_\_\_\_\_

# of Fireplaces: \_\_\_\_\_ # of Kitchens: \_\_\_\_\_

Foundation Type: \_\_\_\_\_ Building Height: \_\_\_\_\_

# of Full Baths: \_\_\_\_\_ # of Partial Baths: \_\_\_\_\_

**For Residential Units:** (Total of existing + proposed)

Proposed # of units: \_\_\_\_\_

Proposed # of Bathrooms: \_\_\_\_\_

Proposed # of Bedrooms: \_\_\_\_\_

**For Commercial Units:** (Total of existing + proposed)

Proposed # of units: \_\_\_\_\_

Proposed Office Area: \_\_\_\_\_

Proposed Other Area: \_\_\_\_\_

ATTACHMENTS AND SUBMITTALS REQUIRED AT THE TIME OF APPLICATION	
For Residential 1 and 2 Family	For Commercial or Multi-unit Residential
Site Plan <input type="checkbox"/>	Site Plan – Approved Site Plans Must be Certified Prior to Issuance of Building Permits. <input type="checkbox"/>
Driveway Permit [Contact DPW (603) 755-4884] <input type="checkbox"/>	Driveway Permit [If Required] [Contact DPW (603) 755-4884] <input type="checkbox"/>
N.H. Approved Septic Design [If Required] <input type="checkbox"/>	N.H. Approved Septic Design <input type="checkbox"/>
Approved Storm Water Management Plan [Contact DPW (603) 755-4884] <input type="checkbox"/>	Approved Storm Water Management Plan [Contact DPW (603) 755-4884] <input type="checkbox"/>
Two (2) full sets of building plans <input type="checkbox"/>	Three (3) full sets of plans [Stamped When Required by RSA 310 -A] <input type="checkbox"/>
P.U. C. Prescriptive Compliance Application, Res Check Compliance Application, or <input type="checkbox"/>	Letter of Energy Compliance From Design Prof. [May Use Residential Compliance Options to a Maximum building size of 4000 Square Feet] <input type="checkbox"/>
Have you filled out page two Section A and B completely? <input type="checkbox"/>	Have you filled out page two Section A and B completely? <input type="checkbox"/>
Footing Certification – As required by Dept. This is Due Prior to Foundation Inspection or Issuance of Building Permit. <input type="checkbox"/>	Footing Certification – This Is Due Prior to Foundation Inspection or Issuance of Building Permit. <input type="checkbox"/>
All Precedent Conditions of the Notice of Decision that was Approved by the Planning Board are met. <input type="checkbox"/>	Statement of Special Inspection [IBC Section 1705] [If Applicable] <input type="checkbox"/>
Fire Department – Fire Protection Plans and Review Fee Submitted In Addition to Building Permit/Fee [If Applicable] <input type="checkbox"/>	Fire Department – Fire Protection Plans and Review Fee Submitted In Addition to Building Permit/Fee. <input type="checkbox"/>

Please be advised, the order of inspections, for the **Building Inspector Only**, are as follows:

- |  |                                     |
|--|-------------------------------------|
| 1. Reinforcing Steel Prior to Placement of Concrete. | 5. Rough Electrical, Plumbing & Gas |
| 2. Foundation / Pier Depth                           | 6. Insulation                       |
| 3. Foundation Walls – Damp proofed & Drains          | 7. Final Inspection                 |
| 4. Rough Framing                                     |                                     |

Note: Not all inspections may apply to every situation and additional inspections may be required as needed. Electrical, Plumbing and Mechanical Work all require additional inspections. \*\*All oil fired heating systems as well as wood stoves & pellet stoves must be inspected by the Fire Department.

Certification of Accuracy: As the owner/owners agent of record, I certify that all information contained within this application is true and accurate to the best of my knowledge and belief.

Certification of Compliance: I hereby certify that I am familiar with all pertinent codes relating to the above specified work, and that all work shall be performed in compliance with these codes.

Inspections: This signed application constitutes consent on the applicant's part to allow for inspections at the property by the Code Office, Assessing Office and any other required City Staff. Any work that is covered prior to the inspection may be required to be removed for inspection.

Certificate of Occupancy (C/O): A C/O must be issued PRIOR to any occupancy of residential and/or commercial structures. A Certificate of Occupancy shall be clearly displayed in all structures of non-residential uses. For Commercial Projects: As-Built Drawings must be submitted prior to issuance of a C/O.

*Permits are non – transferable.*

Applicants are advised that the making of a false statement on this form is a criminal offense.

Cost of Construction: \_\_\_\_\_ Permit Fee: \_\_\_\_\_

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*DO NOT WRITE BELOW THIS LINE\*\*\*\*\*

Paid By: \_\_\_\_\_  CASH  CHECK # \_\_\_\_\_

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

THIS PERMIT IS:  ISSUED with the following conditions:  DENIED for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

## Code Enforcement Office

### Instructions for Permit Applications:

1. All information MUST be printed legibly.
2. Owner name, mailing address and phone number.
3. Location and address of work site.
4. Complete description of work to be done.
5. Printed Current Fee Schedule, SIGNED – (see website)

### Notes:

It is the responsibility of all contractors, electricians and plumbers to obtain the necessary permits from the Code Enforcement office at the Municipal Building before any work has begun. Work must begin within six (6) months of the issuance of any permit.

Electrical and plumbing work requires separate permits. Electricians and plumbers must have a valid license from the State of New Hampshire to obtain a permit. Permits are not transferable.

It is the responsibility of the contractor / property owner to obtain all inspections required. A rough-in inspection is required before any work is covered, and a final inspection is required when all work is complete. This signed application constitutes consent on the applicant's part to allow for all inspections at the property location listed.

No permit will be issued until all of the above information is furnished, and all the above conditions are met.

Permits are non-transferable.

If you have any questions, feel free to contact the Code Enforcement office at (603) 755-2774.

Statement of Compliance: I hereby apply for permission to make certain building improvements as described above (plans to be submitted, if required by the building inspector). I have read and understand the statement and hereby agree to all of the terms stated therein. I agree to abide by any and all codes relating to my field of work, including all national, state and local codes. I also realize that any false statement made in the application for permit may be grounds for revocation of said permit, and may be grounds for legal action against me.

Code Enforcement Approval would certify that the applicant could proceed with certain building improvements in accordance with the specifications submitted. Any deviation from the specifications submitted will require an amendment to this permit or additional permits.

---

Applicant Signature

---

Date

# Construction Plan

## Instructions:

Provide sufficient information as to the proposed structure.

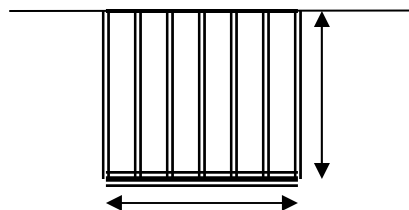
- 1) The Size.
- 2) If attached to the house, where and how?
- 3) Show Sketch below of how structure is to be framed. (Show the spans, lumber size, beam location, etc.)

Please note that some minor construction may require a full set of building plans.

## Sample Plan:

Deck Framing

House



Signature \_\_\_\_\_

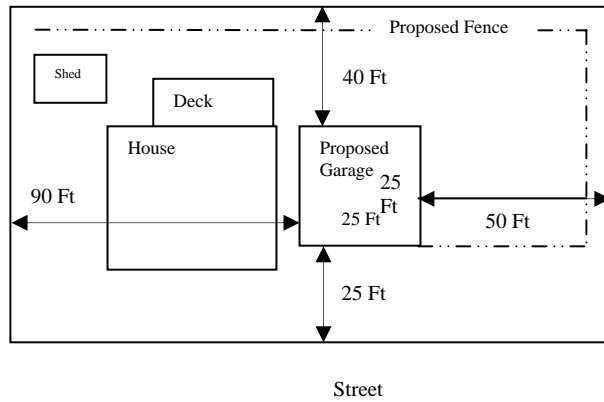
Date \_\_\_\_\_

# Sketch Plan

## Instructions:

- 1) Show the Property lines and road(s).
- 2) Show the proposed Structure and all existing structures.
- 3) Show the Measurements from the proposed structure to all lot lines, measure straight through existing structures if needed.
- 4) Include the dimensions of the proposed structure.
- 5) If installing a fence – show the location.

## Sample Plan:



Signature \_\_\_\_\_

Date \_\_\_\_\_

**Technician Permits**

**Plumbing, Electrical, Gas, Oil, Mechanical**

*\*All Technicians must pull their own permits and have proof of Licensing and/or Certification*

Please list your Technicians:

Plumbing - \_\_\_\_\_  
Name / Business

\_\_\_\_\_  
Mailing Address and Phone Listing

Electrician - \_\_\_\_\_  
Name / Business

\_\_\_\_\_  
Mailing Address and Phone Listing

Gas / Propane - \_\_\_\_\_  
Name / Business

\_\_\_\_\_  
Mailing Address and Phone Listing

Oil / Mechanical - \_\_\_\_\_  
Name / Business

\_\_\_\_\_  
Mailing Address and Phone Listing

**TOWN OF FARMINGTON  
DRIVEWAY PERMIT**

Permission is hereby requested to construct an entrance approach from my property to \_\_\_\_\_ Street / Road, in the Town of Farmington at the location to be agreed upon which will meet safety requirements.

Upon approval of the location of the entrance approach, I agree to the following:

1. The grade of the approach at the location to be agreed upon, is to be such as will permit a safe and controlled approach to the highway at all seasons and so designed that no water will discharge from the approach upon the surface of the highway.
2. Such drainage structures as are necessary to maintain existing highway drainage are to be furnished by me, and are to be of such design as will meet the following Town of Farmington's specifications.
  - A. Minimum diameter of culvert shall be 12 inches with larger size to be determined on case-by-case basis.
  - B. Minimum length of culvert shall be 30 ft.
  - C. Minimum depth of cover over culvert shall equal the diameter of the culvert (ie. 12" culvert - 12" gravel).
  - D. Rock headers shall be constructed at each end of culvert to protect and mark end of culvert.
  - E. Approved types of culvert:
    - E.1 ADS stiff ribbed with smooth wall inside
    - E.2 Galvanized spiral
    - E.3 Aluminum spiral
  - F. Temporary culverts shall be removed promptly and the natural drainage restored to the satisfaction of the Public Works Department.

**APPLICANT:**

**LANDOWNER:**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Phone#: \_\_\_\_\_

Permission to construct an entrance approach at the location agreed upon above is hereby granted:

\_\_\_\_\_  
Public Works Director or Agent (755-4884 or 755-4883)

Inspected  
by: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_  
Any alterations of the above proposed permit must have written approval of the Director of Public Works or his/her Agent.

**APPROVAL BY PUBLIC WORKS DIRECTOR OR ROAD AGENT WILL BE REQUIRED PRIOR TO ISSUANCE OF CERTIFICATE OF OCCUPANCY:**

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

**TOWN OF FARMINGTON: RESIDENTIAL OR COMMERCIAL  
SEWER SERVICE CONNECTION PERMIT**

To the Town of Farmington, New Hampshire:

The undersigned, being \_\_\_\_\_ of the property  
Owner, Owner's Agent

Located at: \_\_\_\_\_ does hereby request a permit to install and  
(Number) (Street)  
connect a water service to serve \_\_\_\_\_  
Map & Lot, Residence, Commercial Bldg., Apartment, Etc.)  
at said location:

- 1) If apartment building, give number of apartments \_\_\_\_\_
- 2) If commercial building, give estimate of gallons of water usage per day \_\_\_\_\_
- 3) The Name, address and phone number of the person of firm who will perform the proposed work: \_\_\_\_\_
- 4) Plans and specifications for the proposed building are enclosed herewith. In consideration granting of this permit, the undersigned agrees:
  1. To pay the current fee per equivalent dwelling unit.
  2. To pay the current installation and inspection fee.
  3. To accept and abide by all provisions of the Farmington Water Department Rules & regulations, and of all other pertinent ordinances or regulations that may be adopted in the future.
  4. To maintain the water service at no expenses to the Town.
  5. To notify the Water Department upon completion of installation and prior to backfilling.

**Date:** \_\_\_\_\_

**MAP & LOT** \_\_\_\_\_

Connection Fee Paid:                    **\$3220.00**                    **Paid:**            **YES**            **NO**

Applicant Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number \_\_\_\_\_

Water/Sewer Superintendent Signature \_\_\_\_\_

**TOWN OF FARMINGTON: RESIDENTIAL OR COMMERCIAL  
WATER SERVICE CONNECTION PERMIT**

To the Town of Farmington, New Hampshire:

The undersigned, being \_\_\_\_\_ for the property  
Owner, Owner's Agent

Located at: \_\_\_\_\_ does hereby request a permit to install and  
(Number) (Street)

connect a water service to serve \_\_\_\_\_  
Map & Lot, Residence, Commercial Bldg., Apartment, Etc.)

at said location:

1. If apartment building, give number of apartments \_\_\_\_\_
2. If commercial building, give estimate of gallons of water usage per day \_\_\_\_\_
3. The Name, address and phone number of the person or firm who will perform the proposed work: \_\_\_\_\_
4. Plans and specifications for the proposed building are enclosed herewith. In consideration granting of this permit, the undersigned agrees:
  1. To pay the current fee per equivalent dwelling unit.
  2. To pay the current installation and inspection fee.
  3. To accept and abide by all provisions of the Farmington Water Department Rules & regulations, and of all other pertinent ordinances or regulations that may be adopted in the future.
  4. To maintain the water service at no expenses to the Town.
  5. To notify the Water Department upon completion of installation and prior to backfilling.

**Date:** \_\_\_\_\_

**MAP & LOT** \_\_\_\_\_

Connection Fee Paid:     **\$2910.00**  
Meter Installation Fee Paid: **\$315.00**

<b>Paid:</b>	<b>YES</b>	<b>NO</b>
<b>Paid</b>	<b>YES</b>	<b>NO</b>

Applicant Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number \_\_\_\_\_

\_\_\_\_\_  
Signature: Director of Water Department

An Official Web Site for New Hampshire Government

New Hampshire

Consumer Regulatory Safety Electric Gas/Steam Telecom Water/Sewer

Sustainable Energy

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- Rules
- Tariffs
- Communities Served
- Regulated Companies
- Links
  - Links Disclaimer

Home > Sustainable Energy > Energy Codes > Residential

## Residential

### New code effective April 1, 2010

For certification of compliance with the Residential Energy Code, fill out the EC-1 form and submit it to the PUC.

- [Residential Energy Code Application \(EC-1 Form\)](#) - 3/10 **NEW**

**Please mail your applications to:**

New Hampshire Public Utilities Commission  
 21 S. Fruit St, Suite 10  
 Concord, N.H. 03301-2429

Or **FAX** to 603 271-3878

Or scan and **e-mail** to [energycodes@puc.nh.gov](mailto:energycodes@puc.nh.gov)

**NOTE:** Any project to be constructed in New Hampshire must meet the requirements of **Climate Zone 6** per amendment of the Building Code Review Board. See: <http://www.nh.gov/safety/boardsandcommissions/bldgcode/meetings/documents/min101207.pdf>

### REScheck Software Tool

REScheck should be used only if your structure will not meet the code requirements laid out in the EC-1 form. NOTE: REScheck will not allow trade-offs fro high efficiency heating systems.

If you wish to use the software approach to prove compliance of residential structures with the code you should download the latest version of [REScheck Software](#). Click on **Code** on the toolbar and set to **2009 IECC**. Please ignore the New Hampshire option.

Then set the State to **New Hampshire** and City to the municipality where the project is planned.

[Click here to download REScheck software](#)

You **MUST** submit page 1 of the EC-1 form **and** simple building plans with a REScheck filing.

- Alternative means for showing compliance
  - [Architect's or Engineer's Certification](#)
- [Modular Home](#)

For questions on the new code or help with these applications you may contact us at 603-271-6306 or e-mail [EnergyCodes@puc.nh.gov](mailto:EnergyCodes@puc.nh.gov)

- [Training](#)
- [Links to other useful sites](#)

Internet Explorer Users:  
(other browser instructions may vary slightly)

If you are having difficulties printing these forms try saving the PDF files to your pc first and print it from there. Simply **right click on the link** and select "**Save target as...**", choose location to save file and click **Save**. If you are still having difficulties you may need update your Adobe Acrobat Reader. For the latest version of Adobe use the link available on our [links](#) page.

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**2010 New Hampshire  
Residential Energy Code Application**  
for Certification of Compliance for New Construction, Additions or Renovations  
(EC-1 Form)  
Minimum Provisions Effective Date April 1, 2010

<b>Owner/Owner Builder:</b> Company Name: (if applicable)			<b>General Contractor:</b> Company Name		
Name:			Name:		
Mail Address:			Mail Address:		
Town/City:	State:	Zip:	Town/City:	State:	Zip:
Phone:			Phone:		
E-Mail:			E-Mail:		
<b>Location of Proposed Structure:</b>			<b>Type of Construction:</b>		
Tax Map #:		Lot #:	<input type="radio"/> Residential <input type="radio"/> Small Commercial <input type="radio"/> New Building <input type="radio"/> Renovation <input type="radio"/> Addition <input type="radio"/> Thermally Isolated Sunroom <input type="radio"/> Modular Home: the site contractor must submit this form detailing supplementary rooms and Floor and/or Basement insulation unless the floor insulation is installed or provided by the manufacturer and no heated space is added.		
Street:					
Town/City:	County:		<b>Total New Conditioned* Floor Area:</b> _____ ft <sup>2</sup>		
<b>Zone 5</b> <input type="radio"/> Cheshire, Hillsborough, Rockingham or Strafford <b>Zone 6</b> <input type="radio"/> All other counties					
<b>Heating System:</b> (if new system is being installed)			<b>Basement or Crawl Space:</b> (*a conditioned space is one being heated or cooled containing un-insulated ducts or with a fixed opening into a conditioned space and it must be insulated)		
Annual Fuel Use Efficiency (AFUE): _____ %			Conditioned? <input type="radio"/> Yes <input type="radio"/> No		
Fuel Type(s): <input type="checkbox"/> Oil <input type="checkbox"/> Natural Gas <input type="checkbox"/> Propane (LP) <input type="checkbox"/> Electric <input type="checkbox"/> Wood <input type="checkbox"/> Other _____			<input type="checkbox"/> Full Basement <input type="checkbox"/> Walk Out Basement <input type="checkbox"/> Slab on Grade <input type="checkbox"/> Other _____		
Heating System Type: <input type="checkbox"/> Hot Water <input type="checkbox"/> Hot Air <input type="checkbox"/> Stove <input type="checkbox"/> Resistance <input type="checkbox"/> Heat Pump <input type="checkbox"/> Geothermal			<b>Form Submitted by:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Builder <input type="checkbox"/> Architect <input type="checkbox"/> Designer <input type="checkbox"/> Other _____		
<b>Structure is EXEMPT because:</b> <input type="checkbox"/> Mobile Home <input type="checkbox"/> On an historic register <input type="checkbox"/> Low energy use (less than 1 watt/ ft <sup>2</sup> )					

4/10

I hereby certify that all the information contained in this application is true and correct, and construction shall comply in all respects with the terms and specifications of the approval given by the Public Utilities Commission and with the New Hampshire Code for Energy Conservation in New Building Construction.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

<b>Official Use Only:</b>		
Date Complete Application Received:	Approved by:	Date:
Approval Number:	<b>Stamp:</b>	
	Reason: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> Other: _____ Notice: <input type="checkbox"/> e-mail <input type="checkbox"/> v.m    Date: _____	